



Office of the Town Manager

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March 20, 2017

The Honorable Council President and Members of the Town Council:

I am pleased to present to you a balanced budget for fiscal year 2018. The Town's finances and local economy continue to be headed in a positive direction. During the past fiscal year, the Town has undergone a full revaluation of all of the properties across the town. The end result was an average of an 8% increase in property values.

The total valuation of the Town has increased from \$3,295,486,984 to approximately \$3,502,695,246 which is a total gain in the total assessed value of \$207,208,262. In order to maintain the same amount of tax revenue brought in from the FY 2017 budget year, the Town's Residential, Commercial, and Personal Property tax rates would have to be lowered to approximately \$19.83, \$23.90, and \$19.83 respectively. In order to meet the needs of the Town in FY18, I am recommending that the residential tax rate be set at in order generate the revenues needed for the 2018 fiscal year. To accomplish this, the Residential & Personal Property tax rates will need to be set to approximately \$20.63 per thousand of the property value and the commercial tax rate will need to be set at approximately \$24.86 per thousand of the property value. This represents a residential and commercial tax rate increase of approximately 4%. Please note that while the majority of the revaluation work has been completed, values are still subject to change as the staff works to implement these changes during the next few months.

FY 2018 Town Manager's Budget Outlook

My focus for the FY 2018 budget is a theme I have heard from residents and town councilmembers since I've been started with the Town, and that's to promote a sense of place, economic development, and to market the Town of Coventry as a destination; by having engaging events, places, and things for residents and visitors to enjoy.

To assist with this I am requesting a few new positions in the town. The first being an Assistant Town Manager, this position will directly work with me on larger more complicated projects that are not the responsibility of any particular department. For example, I plan on having this position work on revising many of the outdated ordinances in the Town's Code, as well as assist in long term projects and planning of the Town. Much of this work is either not being done, or is being done by the Town Solicitor. By having an Assistant Town Manager work on high level projects, the Town can reduce the costs paid to the solicitor for many of these types of tasks. It is also my intention to have this position work with the soon to be established Economic Development Planner to identify the opportunities and assets available in the Town. For example, by knowing the Town's available workforce and better understanding our demographics, the Town can hone its economic development strategy to attract businesses that will find a sustainable future here, as well as provide opportunities for the local workforce.

This budget also allots funds for taking on the part-time Recycling Coordinator. The state has eliminated the available grant funding for the existing position, raised trash tipping-fees, and scoop away the surplus that Rhode Island Resource Recovery has established in order for the state to balance its budget. Thus, effectively killing any effective means municipalities have for increasing their recycling rate and reducing the landfill rate. The Department of Public Works has demonstrated how this position will pay for itself through the reduced tipping-fees which are now passed along to the residents of the town.

In addition to the above listed items, the budget includes funding for the following: money allocated to make repairs to the Town Hall Annex in anticipation of moving Town Hall staff and giving the library the originally intended full use of 1670 Flat River Road, which is now a shared space. - This item in particular goes toward my overall budget theme by allowing the library to substantially expand its footprint for programming. As our society evolves, libraries are becoming more of a community gathering spot, and less of a storage area for books.

The Town continues to fully fund and account for its pension obligations to its employees. This is a significant item to note due to the fact that it impacts the Town's credit worthiness; as a result of having a fully funded employee pension plan, we can expect a better credit rating and lower borrowing costs.

Continuous Budgetary Challenges

As I look into the upcoming fiscal year, I continue to express concern with the Elderly Exemption its true cost to the town. Originally voted into law in 1991, and amended in its entirety in 2007, the law had good intentions of helping to stabilize property taxes for two categories of residents that could benefit from a predictable property tax payment. However, as an unintended consequence, the law has allowed those who have plenty of means to pay property taxes to participate in the same opportunity. As a result of this, more of the tax burden is being born by the residents of the town who do not fit into the ordinance's criteria. As the costs of services and taxes increase, the financial burden is disproportionately distributed. In addition, I have included in this budget a chart depicting how much the town has given up in revenues over the last ten years.

The Town has never previously budgeted for outstanding vacation or sick leave accumulated absences of Town employees (save for the Police Department who budgets for their sick leave liability.) Currently, the Town has an approximate \$3.4 million in outstanding compensated absences (e.g. vacation and sick leave) liabilities which does not have a restricted funding source. In the instance that the Town has 3 or more long time employees retire in one year, the financial burden to the Town could be hundreds of thousands of dollars. I have started a conversation with the Town's Finance Director as to how the Town can address this issue. It is our plan to slowly reserve enough funds to cover an event where we have multiple employees retire in a year.

Debt Service

For FY 2018, the Town will take on new debt payments of approximately \$357,000 per year as we begin financing the renovation and construction of the Department of Human Services and Police Department facility, located at 50 Wood Street. Our total annual debt service for FY 2018 is \$5,157,111, which is consistent with the Town's Debt Policy; a copy of which is included in this budget booklet.

Capital Projects

Capital Funding Policy

To provide dedicated funds for the Town's Capital Improvement Program, the Town Council has adopted a policy that any surplus monies from the last audited fiscal year, in excess of the 10% allocated to the Town's undesignated fund balance, be split between funding the Town's pension system and funding the Town's Capital Improvements Program, 25%/75% respectively. While this will in no way meet the needs of the Town's capital outlay, it demonstrates that the Town Council is thinking about the future taxpayers and reducing the debt burden to them.

For Fiscal 2018, the Town's departments are requesting \$1.89 million in capital projects. However, due to the lack of available funds, I cannot fund all of these items in the FY 2018 budget. There are however funds available from Fair Share Development Fees (a.k.a. Impact Fees) that can be used for capital purposes. Councilmembers will find on page 6 of this letter a list of FY 2018 capital projects by department.

Finally, I would like to thank the Town's Finance Department and Department Directors for assisting in the budget process; and to thank the employees for their hard work every year to ensure that the resident's tax dollar stretch as far as possible. The residents are truly fortunate to have a talented and passionate pool of employees working for them. In a state that is still going through a tough transition with the loss of its main employment fields, and still struggling to come out of the Great Recession, the Town of Coventry is overall in good financial shape. Under the great leadership of this current Town Council, many past wrongs have been righted and the residents of the Town can have confidence once again that their Town Council and government is working in their best interests.

Respectfully Submitted,



Graham Waters
Town Manager

TOWN OF COVENTRY		
REQUESTED CAPITAL BUDGET		
FOR FY18		
<u>DEPARTMENT</u>	<u>ITEM</u>	<u>Amount Requested</u>
PUBLIC WORKS		
ENGINEERING		
	Support Vehicle	\$20,000
BUILDING OFFICIAL		
	Support Vehicle	\$40,000
ROADS & BRIDGES		
	550 Series Dump Truck	\$100,000
	6-Wheel Dump Truck	\$142,000
	Solar Powered Portable Message Board	\$17,900
SNOW REMOVAL		
	9' Snow Plows	\$6,000
	11' Snow Plows	\$12,000
	2.5 cy. Poly Sander	\$5,500
	5 cy Stainless Steel Sander	\$8,500
	Brine Maker, Storage Tanks, Brine Maker, Storage Tanks	\$150,000
BUILDING MAINTENANCE		
	Town Hall/Library Emergency Generator	\$140,000
VECHICLE MAINTNEANCE		
	30,000 # Vehicle Lift	\$30,000
TOTAL PUBLIC WORKS		\$671,900
POLICE		
POLICE DEPARTMENT		
	GATOR Off-Road 4 Wheel Vehicle	\$20,000
	Boat	\$40,000
	BCI SUV	\$25,000
ANIMAL CONTROL		

	ACO SUV	\$25,000
TOTAL POLICE		\$110,000
PARKS & RECREATION		
	Community Center Improvements	\$20,000
	Basketball Courts Surface Repair	\$20,000
	Tennis Courts Surface Repair	\$17,000
	Foster Park Roof	\$9,000
	Equipment Replacement - Mower	\$45,000
	Dog Park Development	\$36,500
	Park Development-Flat River Annex	\$10,000
	Grounds Equipment	\$7,000
	Fleet Maintenance/Replacement	\$22,000
	Lacrosse Field	\$10,000
TOTAL PARKS & RECREATION		\$196,500
PLANNING & DEVELOPMENT		
TOTAL PLANNING & DEVELOPMENT		\$ -
INFORMATION TECHNOLOGY		
	Digitization of Land Evidence Documents	\$100,000
TOTAL INFORMATION TECHNOLOGY		\$100,000
TOWN GENERAL		
	Paving Project at Annex or Other Town Site	\$150,000
	Fencing Project at Annex or Other Town Site	\$25,000
TOTAL TOWN GENERAL		\$175,000
SCHOOL DEPARTMENT		
	Floor Tile replacement (HH and CHS)	\$210,000
	Generator Replacement (CHS)	\$122,758
	Electrical upgrades (HH and WC)	\$40,000
	Fire Alarm Upgrades	\$28,000
	Ceiling tile replacement (district)	\$82,000
	Retaining Wall (FMS)	\$33,320

	School Equipment (Classroom furniture)	\$100,000
	Cafeteria Tables	\$30,000
TOTAL SCHOOL DEPARTMENT		\$646,078
TOTAL CAPITAL REQUESTS 2017/2018		\$1,899,478

Town of Coventry
Breakdown of Taxes Lost Due to Elderly & Disabled Tax Exemption Programs
From Tax Years 2001 to 2016

Tax Year	Lost Tax Revenues	# of Exempt Properties
2001	\$ 112,629.93	1256
2002	\$ 751,244.23	1898
2003	\$ 930,736.47	2034
2004	\$ 1,022,720.70	2111
2005	\$ 2,074,382.82	2163
2006	\$ 2,283,302.67	2064
2007	\$ 2,358,248.52	2184
2008	\$ 2,361,632.10	2226
2009	\$ 2,177,996.95	2280
2010	\$ 2,065,964.16	2337
2011	\$ 1,229,691.81	2343
2012	\$ 1,188,045.41	2325
2013	\$ 1,337,980.45	2289
2014	\$ 1,096,426.09	2575
2015	\$ 1,181,448.44	2576
2016	\$ 1,333,336.02	2746
TOTAL	\$ 23,505,786.77	

⁽¹⁾ As compiled by the Town's Tax Assessor's Office



TOWN OF COVENTRY
1670 Flat River Road, Coventry, RI 02816

Town of Coventry's Debt Service Policy

The Town of Coventry's Debt Service Policy is taken from Rhode Island General Law § 45-12-2 (Maximum aggregate indebtedness) which states as follows:

"Except as provided in § 45-12-11, no city or town shall, without special statutory authority, or ministerial approval as provided for in § 45-12-2.1 incur any debt for money borrowed which would increase its aggregate outstanding principal indebtedness not excepted by law from the provisions of this section to an amount greater than three percent (3%) of the full assessed value of the taxable property within the city or town, but the amount of any borrowing in anticipation of taxes which is authorized or validated by § 45-12-4, and the amount of any fund held on account to pay such outstanding indebtedness shall be deducted in computing that indebtedness. In computing the value of taxable property for purposes of this section motor vehicles and trailers shall be valued at full value and without regard to the assessed value reductions provided for in § 44-34.1-1. Any city or town may, without special statutory authority, incur debt to an aggregate amount, as with the other outstanding indebtedness of the city or town not deductible under the foregoing provisions, which shall not exceed the limitation contained in this section."

**Town of Coventry
Proposed Town Manager's Revenue Budget
For FY18**

Account	Description	FY16	FY16	FY17	FY17	FY17	FY18	\$		%	
		Budget	Actual	Budget	YTD Revenue (As of 1/31/17)	Expected Final	Town Manager's Proposed Budget	Change FY17 Budget to FY18	Town Manager's Recommended Budget	Change FY17 Budget to FY18	Town Manager's Recommended Budget
2-101-4-000-90101	RE TAXES CURRENT	16,745,617	16,501,324	17,342,916	10,426,452	17,496,263	18,700,407		1,357,491		7.83%
2-101-4-000-90102	RE TAXES PRIOR	557,120	530,130	504,392	317,973	487,898	486,000		(18,392)		-3.65%
2-101-4-000-94000	RE TAXES FOR DEBT SERVICE	1,282,494	1,282,494	1,755,468	-	1,755,468	2,395,167		639,699		36.44%
2-101-4-000-90103	AUTO EXCISE TAX	5,209,642	5,236,150	5,209,642	4,177,491	5,223,464	5,209,642		-		0.00%
2-101-4-000-90105	ST REIM AUTO TAX	246,097	246,097	244,791	244,791	244,791	244,791		-		0.00%
2-101-4-000-90200	PAYMENT IN LIEU OF TAXES	60,979	66,898	66,898	12,813	79,918	106,898		26,980		33.76%
2-101-4-000-90300	INTEREST AND PENALTIES	557,485	518,517	532,527	190,581	551,708	550,000		17,473		3.28%
2-101-4-000-91500	ANIMAL RESCUE FEES	15,463	9,507	9,627	2,625	9,627	9,400		(227)		-2.36%
2-101-4-000-92000	STATE AID REVALUATION	97,200	-	-	-	-	-		-		#DIV/0!
2-101-4-000-92100	TELEPHONE TAX	474,601	450,490	432,985	-	450,490	450,490		17,505		4.04%
2-101-4-000-92200	HOTEL TAX	89,853	96,032	107,608	75,514	105,251	116,310		8,702		8.09%
2-101-4-000-92300	MEAL & BEVERAGE TAX	398,643	389,939	427,647	249,391	413,985	438,580		10,933		2.56%
2-101-4-000-92500	MUNICIPAL INCENTIVE AID	166,346	171,006	-	-	-	-		-		#DIV/0!
2-101-4-000-94001	SCHOOL PAYMENT ON PERF ENG BOND D/S	58,701	58,701	-	-	-	-		-		#DIV/0!
2-101-4-000-94002	ST REIMB PERF ENERGY BOND DEBT	261,341	-	68,835	-	68,835	-		(68,835)		-100.00%
2-101-4-000-93200	MISC. RECEIPTS	674,532	979,571	358,896	68,096	300,000	283,000		(75,896)		-21.15%
2-101-4-000-93300	MUNICIPAL COURT	33,300	51,353	51,250	47,689	81,656	78,000		26,750		52.20%
2-101-4-000-93404	POLICE CAR RENTAL	93,830	118,090	200,000	52,750	75,169	150,000		(50,000)		-25.00%
2-101-4-000-93405	POLICE DETAIL REVENUE	16,439	20,000	14,118	-	15,000	15,000		882		6.24%
2-101-4-000-94100	PRIOR YEAR SURPLUS	66,140	-	292,976	-	292,976	-		(292,976)		-100.00%
2-101-4-000-94400	LEASE BUY OUT CONE	-	43,656	-	-	-	-		-		#DIV/0!
2-101-4-000-94601	INSURANCE SETTLEMENTS	-	39,744	-	34,171	35,000	35,000		35,000		#DIV/0!
2-101-4-310-91100	RECORDING FEES	314,429	325,624	326,481	211,186	356,615	330,000		3,519		1.08%
2-101-4-310-91200	PROBATE FEES	50,506	54,969	50,377	27,881	55,154	53,000		2,623		5.21%
2-101-4-310-91300	MARRIAGE LICENSES	1,333	1,264	1,386	944	1,400	1,400		14		1.04%
2-101-4-310-91400	DOG LICENSES	17,898	15,618	16,355	1,479	16,355	16,355		-		0.00%
2-101-4-310-91600	REALTY FEES	40,000	40,000	40,000	40,000	40,000	40,000		-		0.00%
2-101-4-310-91700	ALCOHOLIC BEVERAGE LICENSES	23,860	21,300	23,667	23,400	23,667	21,300		(2,367)		-10.00%
2-101-4-310-91800	HUNTING AND FISHING LICENSES	22	26	25	2	25	25		-		0.00%
2-101-4-310-91900	MISCELLANEOUS LICENSES, FEES	103,948	97,043	111,607	61,820	99,251	103,000		(8,607)		-7.71%
2-101-4-310-92300	LAND TRUST FEES	215,030	348,888	294,654	201,165	379,162	350,000		55,346		18.78%
2-101-4-610-92000	INTEREST ON INVESTMENTS	148,097	195,807	111,715	26,041	112,000	112,000		285		0.26%
2-101-4-610-92100	BOND PREMIUM ISSUANCE OF DEBT	-	201,132	200,910	-	200,910	-		(200,910)		-100.00%
2-101-4-820-90800	BUILDING PERMITS	110,430	213,917	121,573	76,276	138,315	135,000		13,427		11.04%
2-101-4-820-90900	PLUMBING & HEATING PERMITS	17,322	23,423	21,186	15,618	26,774	23,000		1,814		8.56%
2-101-4-820-91000	ELECTRICAL PERMITS	16,510	26,164	19,918	13,500	23,143	21,000		1,082		5.43%
2-101-4-880-94500	WESTWOOD REIMBURSEMENT	7,500	9,964	8,000	5,331	8,000	8,000		-		0.00%
2-101-4-930-92500	LIBRARY FEES	25,149	22,639	24,259	11,752	20,146	22,000		(2,259)		-9.31%
2-101-4-930-92900	STATE AID LIBRARIES	97,718	97,717	35,000	35,000	35,000	35,000		-		0.00%
2-101-4-940-93400	PLANNING COMM/STENO	1,657	4,635	2,090	2,567	4,402	4,000		1,910		91.41%
2-101-4-940-93401	PLANNING COMMISSION	10,023	7,980	8,181	8,160	10,000	8,200		19		0.23%
TOTAL MUNICIPAL		28,307,255	28,517,809	29,050,981	16,662,459	29,237,818	30,551,965		1,500,985		5.17%
School Maintenance of Effort		42,665,728	42,665,728	43,857,323	26,882,865	43,857,323	44,158,323		301,000		0.69%
Debt Service - School Bonds (Portion paid by Town, but budgeted in School Dept.		1,210,957	1,479,678	1,450,497	-	1,450,497	1,444,077		(6,420)		-0.44%

**Town of Coventry
Proposed Town Manager's Expense Budget
For FY18**

Dept #	Department Name	FY16	FY16	FY16	FY17	FY17	FY17	FY17	FY18	FY18	\$	%
		Budget	Adjusted Budget	Actual	Budget	Adjusted Budget (As of 3/9/17)	YTD Expenses (As of 3/11/17)	Estimated Final Expense	Department Head Proposed Budget	Town Manager's Proposed Budget	Town Manager's Recommended Budget vs. FY17 Budget	Town Manager's Recommended Budget vs. FY16 Budget
110	Town Council	25,821	25,821	25,568	25,918	25,918	17,072	25,385	76,398	26,398	480	1.85%
210	Town Manager	322,255	318,055	331,938	271,154	271,154	194,109	277,586	329,618	304,733	33,579	12.38%
211	Citizens Advisory Committee	1,077	1,077	613	915	915	307	581	1,077	1,077	162	17.70%
225	Information Technology	340,434	340,434	312,612	320,035	320,035	225,771	294,780	342,289	333,892	13,857	4.33%
250	Human Resources	-	-	-	-	-	-	-	96,530	85,347	85,347	#DIV/0!
310	Town Clerk	295,840	295,840	331,659	319,161	319,161	213,875	305,734	334,699	331,230	12,069	3.78%
320	Board of Canvassers	99,047	99,047	66,486	141,989	141,989	90,644	105,446	95,768	85,576	(56,413)	-39.73%
410	Town Solicitor	416,500	416,500	442,082	416,500	416,500	310,279	400,279	445,000	440,000	23,500	5.64%
420	Municipal Court	42,526	42,526	41,078	43,114	43,114	28,704	41,751	58,884	43,148	34	0.08%
510	Probate Judge	17,873	17,873	16,252	17,873	17,873	11,182	15,120	17,972	17,972	99	0.55%
610	Treasurer	321,141	321,141	321,440	322,375	322,375	229,104	330,613	343,636	342,271	19,896	6.17%
620	Tax Assessor	193,578	193,578	201,995	173,314	173,314	122,079	183,153	215,541	180,965	7,651	4.41%
630	Tax Collector	231,352	231,352	232,135	232,085	232,085	164,459	235,878	275,704	248,068	15,983	6.89%
640	Board of Assessment Review	4,296	4,296	2,522	4,298	4,298	2,987	3,398	3,219	3,219	(1,079)	-25.10%
710	Police Department	11,745,938	12,079,800	12,095,860	12,201,618	12,187,339	8,776,290	11,968,548	12,988,337	12,587,863	386,245	3.17%
720	Animal Control	220,025	220,025	212,213	217,232	216,578	152,750	220,424	259,406	235,382	18,150	8.36%
750	Emergency Management	19,075	19,075	12,162	38,730	38,730	15,180	25,260	39,930	37,580	(1,150)	-2.97%
760	Town Sergeant	2,335	2,335	2,311	2,335	2,335	1,689	2,335	1,706	2,358	23	0.99%
790	School Crossing Guards	29,859	29,859	27,779	29,379	29,379	18,106	28,819	29,670	29,670	291	0.99%
810	Engineering	110,820	110,820	103,992	136,502	128,302	71,973	103,207	199,028	154,608	18,106	13.26%
820	Inspections & Permits	219,919	219,919	201,917	256,507	254,507	153,640	216,760	232,089	231,729	(24,778)	-9.66%
830	Roads & Bridges	2,052,389	2,013,378	1,949,299	2,136,809	2,144,559	1,387,334	1,936,505	2,300,318	2,201,752	64,943	3.04%
840	Snow Removal	286,988	286,988	295,316	286,488	304,488	253,640	306,811	313,988	311,488	25,000	8.73%
850	Building Maintenance	471,395	471,395	519,921	456,748	429,064	324,763	428,503	504,093	547,595	90,847	19.89%
860	Refuse Collection	786,532	767,426	735,883	784,355	789,555	559,863	793,518	887,119	881,061	96,706	12.33%
870	Refuse Disposal	502,380	502,380	459,535	507,838	492,338	182,056	349,079	525,967	518,467	10,629	2.09%
880	Vehicle Maintenance	910,594	910,594	819,591	857,520	849,707	594,547	849,863	913,662	882,329	24,809	2.89%
890	Sewer	-	-	-	-	-	-	-	134,644	-	-	#DIV/0!
910	Recreation Department	1,087,213	1,058,398	1,007,597	1,110,420	1,082,860	703,534	995,813	1,326,401	1,159,928	49,508	4.46%
925	Human Services	787,585	773,855	795,537	798,996	790,451	580,336	836,365	855,287	811,167	12,171	1.52%
930	Library	987,955	987,955	987,955	987,955	987,955	641,848	987,955	993,490	993,490	5,535	0.56%
940	Planning Department	294,838	294,838	277,051	383,610	383,610	226,844	323,117	488,371	373,183	(10,427)	-2.72%
941	Planning Commission	15,191	15,191	13,993	14,258	14,258	9,088	14,536	21,686	17,380	3,122	21.90%
942	Zoning Board of Review	10,363	10,363	10,272	9,610	9,610	4,350	7,763	9,955	10,363	753	7.84%
943	Conservation Commission	1,500	1,500	650	1,000	1,000	650	975	2,760	2,760	1,760	176.00%
944	Land Trust Commission	1,615	1,615	1,085	1,361	1,361	969	1,404	12,269	7,365	6,004	441.15%
945	Economic Development	1,777	1,777	-	538	538	187	281	538	-	(538)	-100.00%
946	Historical Preservation	3,215	3,215	1,140	2,615	2,615	-	-	9,115	7,615	5,000	191.20%
950	Town General	3,635,470	3,406,470	3,642,454	3,559,806	3,641,091	2,742,709	3,696,037	3,832,706	3,698,814	139,008	3.90%
965	Coventry Housing Authority	4,069	4,069	3,719	4,069	4,069	1,712	3,719	4,069	4,069	-	0.00%
970	Debt Service	1,513,975	1,513,975	1,495,358	1,756,218	1,756,218	476,136	1,756,218	2,400,055	2,400,055	643,837	36.66%
980	Capital Improvement	292,500	292,500	292,500	219,732	219,732	77,066	135,000	-	-	(219,732)	-100.00%
TOTAL MUNICIPAL		28,307,255	28,307,255	28,291,470	29,050,980	29,050,980	19,567,831	28,208,520	31,922,992	30,551,965	1,500,986	5.17%
School Maintenance of Effort		42,665,728	42,665,728	42,665,728	43,857,323	43,857,323	26,882,865	43,857,323	44,224,450	44,158,323	301,000	0.69%
Debt Service - School Bonds (Portion paid by Town, but budgeted in School Dept.)		1,210,957	1,479,678	1,479,678	1,450,497	1,450,497	-	1,450,497	1,444,077	1,444,077	(6,420)	-0.44%

TOWN COUNCIL

The town council consists of five (5) members, one (1) elected from, and by the electors of each of the five (5) districts of the town. The council will elect from among its members a president and a vice-president, each of whom shall serve at the pleasure of the council. The president shall preside at meetings of the council. The Town Council shall be recognized as head of the town government for all ceremonial purposes and by the governor for purposes of military law but shall have no administrative duties.

The president of the Town Council has the power and authority to declare a state of emergency in the event of a disaster, catastrophe, or other similar event, or the imminent danger thereof which endangers the public peace, health, safety, welfare, and the protection of property of the inhabitants of the town, and to take such lawful action as he or she deems necessary.

The council shall be vested with the power to adopt, amend and repeal ordinances for the preservation of the public peace, health, safety, welfare, and for the protection of persons and property and to provide for their enforcement by the enactment of appropriate penalties for the violation thereof.

The council shall have and exercise the following specific powers, subject to the provisions of the constitution, and laws enacted by the General Assembly in conformity with the powers reserved to the General Assembly. The council may enact, reenact, amend or repeal ordinances and resolutions:

- Providing for zoning, building code regulations for the platting and subdividing of land; regulations concerning trailers and mobile homes; and regulations concerning parking on town highways and also on town property.
- For the appropriation of money, the levy of taxes and assessments, borrowing of money and the issuance of bonds, notes or other evidence of indebtedness, for the purchase, sale, lease, or the acceptance of a gift or device, of real or personal property located within or without the corporate limits of the town, and ordinances concerning the holding, management, control, sale, lease and conveyance of such property, and for the condemnation of land located within the town as permitted by the laws of this state.
- The council shall provide for an independent annual audit of all town accounts by a certified public accountant, or by the state bureau of audits, and may provide for such more frequent audits as it deems necessary.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
110	Town Council												
1-101-1-110-10100	REGULAR EMPLOYEES	\$22,500	\$22,500	\$22,500	\$22,500	\$22,500	\$15,058	\$22,500	\$22,500	\$22,500	\$0	0.00%	
1-101-1-110-10700	MATCH FICA/MEDICARE	\$1,721	\$1,721	\$1,721	\$1,798	\$1,798	\$1,152	\$1,721	\$1,798	\$1,798	\$0	0.00%	
1-101-1-110-21900	PROFESSIONAL SERVICES	\$500	\$500	\$89	\$520	\$520	\$89	\$89	\$50,500	\$500	(\$20)	-3.85%	
1-101-1-110-22400	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500	#DIV/0!	The Trust Conf, League Conf.
1-101-1-110-30100	OFFICE SUPPLIES	\$100	\$100	\$258	\$100	\$100	\$23	\$75	\$100	\$100	\$0	0.00%	
1-101-1-110-41400	EXPENSES, COUNCIL PRESIDENT	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$750	\$1,000	\$1,000	\$1,000	\$0	0.00%	
110	Town Council	\$25,821	\$25,821	\$25,568	\$25,918	\$25,918	\$17,072	\$25,385	\$76,398	\$26,398	\$480	1.85%	

TOWN MANAGER

The Town Manager is the Chief Administrative Officer of the Town. To support in his day-to-day duties, the Town Manager is assisted by an Executive Assistant. The Manager is responsible to the Town Council for the administration of all town affairs placed in his charge. The Town Manager has the following powers and duties in accordance with the Home Rule Charter:

- Appoint, suspend or remove all town employees and appointive administrative officers, except as otherwise provided by law, the Charter, collective bargaining agreement or personnel rules.
- Direct and supervise the administration of all departments, offices and agencies of the town.
- Attend all Council meetings and have the right to take part in discussion but may not vote.
- Execute all laws, provisions of the Charter and acts of the council, subject to enforcement by him or by officers subject to his direction and supervision.
- Prepare and submit the annual budget and capital program to the council and submit to the council and make available to the public a complete report on the finances and administrative activities of the town as of the end of each fiscal year. The Town Manager keeps the council fully advised of the financial condition and future needs of the town and makes recommendations to the council concerning the affairs of the town as he deems desirable.
- Responsible for the care and preservation of all town property and equipment, except property under the jurisdiction of the School Committee.

In addition to the above, the Town Manager advises, and actively participates in discussion with, the Council on town matters from a neutral standpoint. The Town Manager helps set a vision and goals for the Town with the input from the residents, the town council and town employees. The Town Manager also acts as the Town's Purchasing Agent. The Manager may assume, with the approval of the Council, in addition to the duties of the Office of Manager, any other administrative office or offices, or part or all of the duties of any such office under his supervision, with no additional compensation.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
210	Town Manager												
1-101-1-210-10100	REGULAR EMPLOYEES	\$239,002	\$239,002	\$250,226	\$226,537	\$226,537	\$160,199	\$231,952	\$245,025	\$241,161	\$14,624	6.46%	Add \$70K for Asst TM. Move HR Mgr to Dept 250.
1-101-1-210-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$3,000		#DIV/0! Intern
1-101-1-210-10600	PENSION	\$10,055	\$10,055	\$5,032	\$0	\$0	\$0	\$0	\$0	\$0	\$0		#DIV/0!
1-101-1-210-10700	MATCH FICA/MEDICARE	\$18,284	\$18,284	\$18,393	\$17,330	\$17,330	\$12,051	\$17,744	\$18,974	\$18,678	\$1,348	7.78%	
1-101-1-210-10800	LIFE INSURANCE	\$6,294	\$6,294	\$1,719	\$336	\$336	\$1,301	\$2,064	\$405	\$405	\$69	20.54%	
1-101-1-210-10900	GROUP INSURANCE	\$38,470	\$36,270	\$22,977	\$18,794	\$18,794	\$14,098	\$18,797	\$50,283	\$29,604	\$10,810	57.52%	
1-101-1-210-11000	EDUCATIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000		#DIV/0!
1-101-1-210-11100	DISABILITY INSURANCE	\$463	\$463	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0		#DIV/0!
1-101-1-210-11300	DELTA DENTAL	\$2,432	\$2,432	\$1,895	\$902	\$902	\$1,160	\$1,547	\$1,631	\$1,585	\$683	75.72%	
1-101-1-210-22400	TRAVEL EXPENSE	\$4,200	\$2,200	\$8,502	\$4,200	\$4,200	\$3,654	\$3,654	\$4,400	\$4,400	\$200	4.76%	
1-101-1-210-30100	OFFICE SUPPLIES	\$1,000	\$1,000	\$680	\$1,000	\$1,000	\$118	\$300	\$1,000	\$1,000	\$0	0.00%	
1-101-1-210-30200	BOOKS & MAGAZINES	\$250	\$250	\$33	\$250	\$250	\$0	\$0	\$100	\$100	(\$150)	-60.00%	
1-101-1-210-42300	DUES & MEMBERSHIPS	\$1,805	\$1,805	\$159	\$1,805	\$1,805	\$1,528	\$1,528	\$2,000	\$2,000	\$195	10.80%	
1-101-1-210-XXXXX	TOWN HALL BREAKROOM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800	\$800	\$800		#DIV/0!
1-101-1-210-52300	MOTOR VEHICLES	\$0	\$0	\$22,022	\$0	\$0	\$0	\$0	\$0	\$0	\$0		#DIV/0!
210	Town Manager	\$322,255	\$318,055	\$331,938	\$271,154	\$271,154	\$194,109	\$277,586	\$329,618	\$304,733	\$33,579	12.38%	

CITIZENS ADVISORY COMMITTEE

Section 14.20 of the Town's Home Rule Charter states that the Town Manager shall appoint a Citizens Advisory Committee, which shall provide, in the community generally and in selected areas, the understanding and support necessary to accomplish community goals. The committee shall be composed of not less than nine (9) members who shall be qualified electors of the town; the term of office shall be specified at time of appointment. The members of the committee shall receive no compensation but shall have the power to employ such clerical and technical assistance as may be required within the limits of its appropriations.

The Citizens Advisory Committee receives its assignments from the Town Manager; and in the last year it has reviewed, and in some cases made recommendations to the Town Manager on the maintenance and updating of the Town Charter, review of the purpose & need of Town Boards & Commissions, property tax exemptions, and the condition of Town-owned cemeteries.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
211	Citizens Advisory Committee												
1-101-1-211-10100	CITIZENS ADV CLERK	\$1,000	\$1,000	\$570	\$850	\$850	\$285	\$540	\$1,000	\$1,000	\$150	17.65%	
1-101-1-211-10700	MATCH FICA/MEDICARE	\$77	\$77	\$43	\$65	\$65	\$22	\$41	\$77	\$77	\$12	17.69%	
211	Citizens Advisory Committee	\$1,077	\$1,077	\$613	\$915	\$915	\$307	\$581	\$1,077	\$1,077	\$162	17.65%	

MANAGEMENT INFORMATION SYSTEMS

The Mission of Information Systems is to provide town departments with the most comprehensive, professional and state-of-the art Information System services. The office services user departments and town residents by developing and maintaining efficient, reliable and progressive data processing systems, computer applications, and networks.

The activities of the Management Information Systems include operations, programming, systems analysis, hardware maintenance, system education and training, system evaluation and Implementation, telecommunications and network development and maintenance.

The department is responsible for all software systems, hardware systems and telecommunications functions for the town, fire dispatch, assistance and oversight of the Police Department.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
225	Information Technology												
1-101-1-225-10100	REGULAR EMPLOYEES	\$106,714	\$106,714	\$107,691	\$105,197	\$105,197	\$78,715	\$105,197	\$106,768	\$106,768	\$1,571	1.49%	
1-101-1-225-10700	MATCH FICA/MEDICARE	\$8,164	\$8,164	\$8,214	\$8,048	\$8,048	\$5,967	\$8,048	\$8,168	\$8,168	\$120	1.49%	
1-101-1-225-10800	LIFE INSURANCE	\$222	\$222	\$223	\$224	\$224	\$186	\$270	\$270	\$270	\$46	20.54%	
1-101-1-225-10900	GROUP INSURANCE	\$0	\$0	\$0	\$6,265	\$6,265	\$4,177	\$6,265	\$16,761	\$6,578	\$313	5.00%	
1-101-1-225-11300	DELTA DENTAL	\$334	\$334	\$0	\$301	\$301	\$0	\$0	\$322	\$308	\$7	2.33%	
1-101-1-225-21500	DATA PROCESSING	\$185,000	\$185,000	\$173,867	\$200,000	\$200,000	\$136,726	\$175,000	\$205,000	\$210,000	\$10,000	5.00%	
1-101-1-225-22400	TRAVEL EXPENSE	\$0	\$0	\$80	\$0	\$0	\$0	\$0	\$5,000	\$1,800	\$1,800	#DIV/0!	
1-101-1-225-53100	COMPUTER EQUIPMENT	\$40,000	\$40,000	\$22,537	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
225	Information Technology	\$340,434	\$340,434	\$312,612	\$320,035	\$320,035	\$225,771	\$294,780	\$342,289	\$333,892	\$13,857	4.33%	

HUMAN RESOURCES

The Human Resources office is advisory to the Town Manager and consists of a Human Resources Manager who maintains and enhances the organization's human resources by planning, implementing, and evaluating employee relations and human resources policies, programs, and practices. Specific duties include:

- Interprets, counsels and advises Town staff, supervisors and managers regarding personnel regulations, policies and procedures.
- Evaluates employee benefit providers, assesses cost, efficiency and level of coverage/benefits
- Administers all benefits programs for Town Personnel
- Evaluates classification of current proposed positions, drafts and edits job descriptions as necessary
- Collects and analyzes data on existing benefits plans and programs
- Develops and administers the Town's wellness initiatives through wellness programs
- Coordinates recruitment activities for the Town, conducting interviews as necessary
- Administers and monitors the Town's retirement system, workers compensation claims, and damage claims
- Coordinates training programs for employees as needed
- Conducts research and prepares reports and analyses on a variety of human resource issues

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
250	Human Relations												
1-101-1-250-10100	REGULAR EMPLOYEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,664	\$65,664	\$65,664		#DIV/0! Dept.210
1-101-1-250-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$3,000		#DIV/0! Intern
1-101-1-250-10700	MATCH FICA/MEDICARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,253	\$5,253	\$5,253		#DIV/0!
1-101-1-250-10800	LIFE INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$135	\$135	\$135		#DIV/0!
1-101-1-250-10900	GROUP INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,761	\$6,578	\$6,578		#DIV/0!
1-101-1-250-11000	EDUCATIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500	\$1,500	\$1,500		#DIV/0!
1-101-1-250-11300	DELTA DENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$317	\$317	\$317		#DIV/0!
1-101-1-250-21900	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500		#DIV/0!
1-101-1-250-22400	TRAVEL EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800	\$800	\$800		#DIV/0! HR Conferences
1-101-1-250-30100	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500		#DIV/0!
1-101-1-250-30200	BOOKS & MAGAZINES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100	\$100		#DIV/0!
1-101-1-250-42300	DUES & MEMBERSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000		#DIV/0! SHRM, IPMA-HR, Local HR
250	Human Relations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$96,530	\$85,347	\$85,347		#DIV/0!

TOWN CLERK

The Town Clerk's office provides a wide range of services to the citizens and taxpayers of Coventry as well as the general public.

An essential function of the Town Clerk's Office is the maintenance and upkeep of land records. This is vital as it preserves the history of the town, tracks and maintains real property ownership and transfers throughout the years, continuing to serve as a primary resource to title examiners and attorneys who prepare documentation for transfers of real estate.

In addition, Probate Court operates within the Town Clerk's Office, with Probate Court hearings on the second and fourth Thursdays of each month. The Probate Judge conducts court proceedings; the Probate Clerk (Town Clerk) prepares dockets, attends Probate Court and follows through with the orders of the Court.

The Vital Statistics Department is located in the Town Clerk's Office where birth, death and marriage records are kept. Certified copies of vital statistics are readily available to the public. Marriage licenses can be obtained from the Town Clerk's Office if one of the parties to the marriage lives in Coventry and/or the marriage takes place within the state of Rhode Island. The State of Rhode Island (Department of Health) implemented a program whereby certified copies of birth records from 1960 through present may be obtained at any city or town hall within Rhode Island.

Licensing is an on-going, year round process, with various licenses renewable at different times throughout the year. Some licenses are quite simple and others entail a more involved process that may require a number of recommendations, inspections or approvals from various town departments and/or state agencies. We strive to be business friendly, maintaining information, forms and applications on the Town's website for anyone interested in starting a business. Once we receive an application, the clerk's office provides guidance in obtaining the necessary permits, approvals, inspections, etc. to complete the application process, from the first step issuance of the license.

The vault area of the Town Clerk's office holds Coventry's land records; the records are open and available to the public. In addition, genealogical records are available for research, as well as meeting minutes, town ordinances, resolutions, and records from other town departments. Computer stations are available to the public for research.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
310	Town Clerk												
1-101-1-310-10100	REGULAR EMPLOYEES	\$206,247	\$206,247	\$207,470	\$203,036	\$203,036	\$141,908	\$204,596	\$214,418	\$213,753	\$10,717	5.28%	
1-101-1-310-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$3,395	\$0	\$0	\$574	\$574	\$0	\$0	\$0	#DIV/0!	
1-101-1-310-10300	OVERTIME	\$400	\$400	\$826	\$400	\$400	\$93	\$300	\$400	\$400	\$0	0.00%	
1-101-1-310-10700	MATCH FICA/MEDICARE	\$15,808	\$15,808	\$15,668	\$15,563	\$15,563	\$10,452	\$15,741	\$16,434	\$16,383	\$820	5.27%	
1-101-1-310-10800	LIFE INSURANCE	\$444	\$444	\$558	\$461	\$461	\$372	\$405	\$540	\$540	\$79	17.14%	
1-101-1-310-10900	GROUP INSURANCE	\$32,059	\$32,059	\$32,081	\$46,985	\$46,985	\$32,634	\$44,382	\$50,283	\$49,343	\$2,358	5.02%	
1-101-1-310-11300	DELTA DENTAL	\$4,196	\$4,196	\$4,196	\$3,780	\$3,780	\$2,835	\$3,780	\$3,988	\$3,875	\$95	2.51%	
1-101-1-310-11800	SAFETY INCENTIVE	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$0	\$0	(\$300)	-100.00%	
1-101-1-310-20800	STENO-SECRETARIAL SERVICES	\$1,050	\$1,050	\$632	\$1,000	\$1,000	\$0	\$300	\$1,000	\$1,000	\$0	0.00%	
1-101-1-310-21900	PROFESSIONAL SERVICES	\$1,500	\$1,500	\$0	\$1,500	\$1,500	\$0	\$0	\$1,500	\$1,500	\$0	0.00%	
1-101-1-310-22400	TRAVEL EXPENSE	\$150	\$150	\$0	\$150	\$150	\$30	\$60	\$150	\$150	\$0	0.00%	
1-101-1-310-23100	ADVERTISING	\$23,000	\$23,000	\$54,409	\$35,000	\$35,000	\$20,226	\$28,000	\$35,000	\$35,000	\$0	0.00%	
1-101-1-310-23300	PRINTING	\$2,000	\$2,000	\$1,941	\$2,000	\$2,000	\$1,576	\$2,100	\$2,000	\$2,000	\$0	0.00%	
1-101-1-310-24500	MAINTENANCE-OFFICE EQUIPMENT	\$500	\$500	\$0	\$500	\$500	\$30	\$30	\$500	\$500	\$0	0.00%	
1-101-1-310-28500	CODIFICATION OF ORDINANCES	\$4,200	\$4,200	\$6,699	\$4,500	\$4,500	\$1,195	\$2,000	\$4,500	\$4,500	\$0	0.00%	
1-101-1-310-28700	SECURITY MICROFILMING	\$1,700	\$1,700	\$1,661	\$1,700	\$1,700	\$186	\$1,500	\$1,700	\$0	(\$1,700)	-100.00%	
1-101-1-310-30100	OFFICE SUPPLIES	\$1,200	\$1,200	\$769	\$1,200	\$1,200	\$498	\$700	\$1,200	\$1,200	\$0	0.00%	
1-101-1-310-30200	BOOKS AND MAGAZINES	\$576	\$576	\$564	\$576	\$576	\$525	\$525	\$576	\$576	\$0	0.00%	
1-101-1-310-42300	DUES & MEMBERSHIPS	\$510	\$510	\$510	\$510	\$510	\$440	\$440	\$510	\$510	\$0	0.00%	
310	Town Clerk	\$295,840	\$295,840	\$331,659	\$319,161	\$319,161	\$213,875	\$305,734	\$334,699	\$331,230	\$12,069	3.78%	

BOARD OF CANVASSERS

The Board of Canvassers and Registration is a three (3) member bipartisan canvassing authority elected by the council as provided by the constitution and laws of the state. It is the duty of the board, within one (1) year after each gubernatorial election and each decennial State redistricting, or more frequently, to review and, if necessary, to alter the district boundary lines of the districts to be used for the election of members of the school committee. Under the Charter five (5) districts shall each comprise a contiguous territory contained as nearly as practicable, into equal number of electors, and have well defined boundaries. Each district shall contain as nearly as possible the same number of voters, determined from the registration for the last state wide general election. Districts shall not differ in population by more than fifteen (15) percent of voters in the smallest district created.

The department of the Board of Canvassers also has a clerk who is in charge of voter registration and elections.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
320	Board of Canvassers												
1-101-1-320-10100	REGULAR EMPLOYEES	\$38,853	\$38,853	\$39,114	\$38,857	\$38,857	\$27,050	\$39,200	\$42,742	\$42,742	\$3,885	10.00%	
1-101-1-320-10200	TEMPORARY EMPLOYEES	\$5,690	\$5,690	\$1,661	\$64,340	\$64,340	\$34,280	\$34,280	\$16,000	\$16,000	(\$48,340)	-75.13%	
1-101-1-320-10300	OVERTIME	\$1,000	\$1,000	\$545	\$2,000	\$2,000	\$2,402	\$2,500	\$1,000	\$1,000	(\$1,000)	-50.00%	
1-101-1-320-10700	MATCH FICA/MEDICARE	\$3,752	\$3,752	\$3,812	\$8,315	\$8,315	\$3,690	\$3,198	\$4,838	\$4,838	(\$3,477)	-41.82%	
1-101-1-320-10800	LIFE INSURANCE	\$111	\$111	\$139	\$111	\$111	\$93	\$135	\$135	\$135	\$24	21.62%	
1-101-1-320-10900	GROUP INSURANCE	\$6,412	\$6,412	\$6,412	\$6,265	\$6,265	\$4,699	\$6,266	\$16,761	\$6,578	\$313	5.00%	
1-101-1-320-11300	DELTA DENTAL	\$334	\$334	\$334	\$301	\$301	\$226	\$301	\$317	\$308	\$7	2.33%	
1-101-1-320-11800	SAFETY INCENTIVE	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	(\$100)	-100.00%	
1-101-1-320-20100	WORKERS)	\$30,440	\$30,440	\$7,218	\$0	\$0	\$4,411	\$4,411	\$0	\$0	\$0	#DIV/0!	
1-101-1-320-22400	TRAVEL EXPENSE	\$700	\$700	\$349	\$900	\$900	\$819	\$900	\$800	\$800	(\$100)	-11.11%	
1-101-1-320-23100	ADVERTISING	\$1,800	\$1,800	\$461	\$2,000	\$2,000	\$1,797	\$1,797	\$1,500	\$1,500	(\$500)	-25.00%	
1-101-1-320-25200	RENTAL (POLLS)	\$2,000	\$2,000	\$660	\$5,600	\$5,600	\$2,600	\$2,600	\$1,600	\$1,600	(\$4,000)	-71.43%	
1-101-1-320-25500	EQUIPMENT RENTAL	\$0	\$0	\$0	\$3,000	\$3,000	\$0	\$0	\$3,000	\$3,000	\$0	0.00%	
1-101-1-320-30100	OFFICE SUPPLIES	\$2,000	\$2,000	\$1,793	\$2,200	\$2,200	\$3,479	\$3,600	\$2,000	\$2,000	(\$200)	-9.09%	
1-101-1-320-34300	MEALS	\$2,280	\$2,280	\$687	\$4,500	\$4,500	\$2,628	\$2,628	\$1,500	\$1,500	(\$3,000)	-66.67%	
1-101-1-320-41400	EXPENSE BOARD MEMBERS	\$3,500	\$3,500	\$3,201	\$3,500	\$3,500	\$2,339	\$3,500	\$3,500	\$3,500	\$0	0.00%	
1-101-1-320-42300	DUES & MEMBERSHIPS	\$75	\$75	\$0	\$0	\$0	\$30	\$30	\$75	\$75	\$75	#DIV/0!	
320	Board of Canvassers	\$99,047	\$99,047	\$66,486	\$141,989	\$141,989	\$90,644	\$105,446	\$85,768	\$85,576	(\$56,413)	-39.73%	

TOWN SOLICITOR

The Town Solicitor serves as chief legal advisor to the Town Council and the Town Manager. He /she is responsible for protecting the rights of the Town in all actions, suits, and/or proceedings, civil or criminal brought by or against it, or for or against any of the departments, offices or agencies, including the Town Council and the Town Manager. He/she does not represent the School Committee. In addition, the Solicitor also performs such other duties as the Town Council and Town Manager may require. The office is also comprised of a number of assistant solicitors.

The Town Solicitor is responsible for examining and approving the form of all ordinances and resolutions, invitations to bid, contracts, and other legal documents issued by any department, office or agency of the Town.

The Town Solicitor also serves as acting Judge of the Probate Court in the absence, disability, or disqualification of the Judge of Probate or Municipal Court Judge.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
410	Town Solicitor												
1-101-1-410-20800	STENO-SECRETARIAL SERVICES	\$1,500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-1-410-21900	PROFESSIONAL SERVICES	\$315,000	\$315,000	\$442,082	\$416,500	\$416,500	\$310,279	\$400,279	\$445,000	\$440,000	\$23,500	5.64%	Inc to most recent actuals
1-101-1-410-21901	PROFESSIONAL SERVICES: LABOR NEGOTIATIONS	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
410	Town Solicitor	\$416,500	\$416,500	\$442,082	\$416,500	\$416,500	\$310,279	\$400,279	\$445,000	\$440,000	\$23,500	5.64%	

COVENTRY MUNICIPAL COURT

In 1985, The Coventry Municipal Court was established by the Coventry Town Council in accordance with the enabling legislation (45-2-24 R. I. G. L.) by the State of Rhode Island. The Judge is appointed by the Town Council to a four year term and he or she must be a lawyer with at least two years at the bar.

The jurisdiction of the court involves violations of any ordinance of the Town including any minimum housing violations in which the Court has equity powers to restrain, prevent, enjoin, abate or correct a violation and to order repair, vacation, or demolition of any dwelling. The Court can compel compliance with said ordinances or law. The fines are established by Ordinance.

The Court also has jurisdiction over certain traffic violations under the State and Municipal Court Compact of 1992 & 2406 (84 8-1 R.I.G.L.) The fines and costs are established under State Law for traffic violations.

The Municipal Court has the power to issue writs or summons and habeas corpus. It has the power to take recognizance.

The Court is considered to be in session at all times at such place in Town as the Judge shall select. At present, the Court meets at night every other Tuesday and holds special hearings during the day when required.

The Court personnel consist of the Judge, the Administrative Clerk and a Clerk. The court sessions are held in the Council Chambers of the Town Hall. During Court sessions there is a Police Officer who serves as a bailiff and the police prosecution officer who assists in the administration of the cases before the Court.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
420	Municipal Court												
1-101-1-420-10100	REGULAR EMPLOYEES	\$33,830	\$33,830	\$33,304	\$34,467	\$34,467	\$24,084	\$34,788	\$49,219	\$34,601	\$134	0.39%	
1-101-1-420-10700	MATCH FICA/MEDICARE	\$2,589	\$2,589	\$2,548	\$2,637	\$2,637	\$1,843	\$2,661	\$3,765	\$2,647	\$10	0.38%	
1-101-1-420-20400	LEGAL SERVICES	\$5,400	\$5,400	\$4,891	\$5,400	\$5,400	\$2,584	\$3,962	\$5,400	\$5,400	\$0	0.00%	
1-101-1-420-23300	PRINTING	\$300	\$300	\$190	\$300	\$300	\$114	\$190	\$300	\$300	\$0	0.00%	
1-101-1-420-28300	LAUNDRY & SANITARY SERVICES	\$10	\$10	\$0	\$10	\$10	\$0	\$0	\$0	\$0	(\$10)	-100.00%	
1-101-1-420-30100	OFFICE SUPPLIES	\$397	\$397	\$145	\$300	\$300	\$80	\$150	\$200	\$200	(\$100)	-33.33%	
420	Municipal Court	\$42,526	\$42,526	\$41,078	\$43,114	\$43,114	\$28,704	\$41,751	\$58,884	\$43,148	\$34	0.08%	

COVENTRY PROBATE COURT

The Coventry Probate Court has been established by legislation that allows local cities and towns to establish probate courts to administer those areas within their jurisdiction. The powers and jurisdiction of the Rhode Island probate courts are as follows:

- The probate of wills of residents who were testate at their decease
- The administration of estates of residents who were intestate at their decease
- The appointment of custodians
- The appointment of administrators
- The appointment of guardians of the persons and estates, or of persons only, or of estates only, and of conservators
- The accepting and allowing of bonds, inventories, and accounts of executors, administrators, and guardians
- The granting of leave to sell at public or private sale or to mortgage property
- The partition of the real estate of a deceased person
- The adoption of persons 18 years of age or older
- The change of name of persons
- The removal or filling of a vacancy of any trustee of any trust as established under a will
- The termination of any trust as established under a will
- The setting off and allowance of real estate and personal property to widows and surviving husbands

The Coventry Probate Court has administered probate law for the benefit of the residents of the Town of Coventry in a fair and impartial manner since its creation by statute.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
510	Probate Court												
1-101-1-510-10100	REGULAR EMPLOYEES	\$9,821	\$9,821	\$9,821	\$9,821	\$9,821	\$7,177	\$9,821	\$9,821	\$9,821	\$0	0.00%	
1-101-1-510-10700	MATCH FICA/MEDICARE	\$752	\$752	\$751	\$752	\$752	\$549	\$752	\$751	\$751	(\$1)	-0.13%	
1-101-1-510-21900	PROFESSIONAL SERVICES	\$2,000	\$1,500	\$0	\$2,000	\$2,000	\$0	\$0	\$1,500	\$1,500	(\$500)	-25.00%	
1-101-1-510-23100	ADVERTISING	\$5,000	\$5,000	\$5,548	\$5,000	\$5,000	\$3,204	\$4,272	\$5,500	\$5,500	\$500	10.00%	
1-101-1-510-23300	PRINTING	\$300	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-1-510-30100	OFFICE SUPPLIES	\$0	\$500	\$132	\$300	\$300	\$252	\$275	\$400	\$400	\$100	33.33%	
510	Probate Judge	\$17,873	\$17,873	\$16,252	\$17,873	\$17,873	\$11,182	\$15,120	\$17,972	\$17,972	\$99	0.55%	

FINANCE/TREASURY OFFICE

The Finance Department mission is to provide clear, accurate and timely financial information services and reporting to the Town Manager, the public and to outside agencies, including the State of Rhode Island. The department also provides support to all departments regarding the financial impact of their current and planned activities. It monitors compliance with budgetary performance throughout the year. It provides for the safekeeping and the prudent investment of all Town funds. It timely processes vendor payments to insure continued positive vendor relations and maintains a positive Dun & Bradstreet rating. It maintains an accounting system in compliance with GASB requirements and maintains the Town's fixed asset ledgers. It accurately and in a timely manner processes payroll and related personnel changes.

The Finance Department is divided into three components: The Treasury/Accounting Function, the Tax Collection Function and the Tax Assessor Function. The latter two are presented as separate Departments.

The Finance Director is responsible for all activity within the department. He/she is directly responsible for maintaining the books and records for the Sewer Enterprise Fund, including the continued monitoring of construction activity and compliance with sewer bond requirements. He also maintains the fixed asset records, including those of the School Department. He also is responsible for communication with the Town's Auditors and various State Regulators.

Directly responsible to the Finance Director is the Deputy Treasurer. The Deputy has direct responsibility for maintaining the books and records for the Town's General Fund and Restricted Funds activities and compliance with restrictions. He/she provides accounting supervision over all departmental activities as well as the day-to-day cash flow and investment management. He/she is responsible for review and/or preparation of monthly General Fund Financial Reports along with required Federal and State Reporting on Restricted Fund activity.

The Accounts Payable and Payroll Clerks report directly to the Deputy. They maintain appropriate ledger control for all funds and disburse monies as appropriate. They provide an "audit" function to insure compliance with budget requirements, in that all required approvals are present and that payroll activity complies with appropriate union contracts or Town policies.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
610	Treasurer												
1-101-2-610-10100	REGULAR EMPLOYEES	\$258,902	\$258,902	\$258,131	\$259,115	\$259,115	\$181,279	\$263,326	\$271,765	\$271,765	\$12,650	4.88%	
1-101-2-610-10300	OVERTIME	\$5,000	\$5,000	\$6,683	\$7,000	\$7,000	\$7,116	\$10,674	\$12,000	\$10,000	\$3,000	42.86%	Increased workload
1-101-2-610-10700	MATCH FICA/MEDICARE	\$20,189	\$20,189	\$19,743	\$20,358	\$20,358	\$14,080	\$20,984	\$21,708	\$21,555	\$1,197	5.88%	
1-101-2-610-10800	LIFE INSURANCE	\$444	\$444	\$593	\$444	\$444	\$418	\$540	\$540	\$540	\$96	21.62%	
1-101-2-610-10900	GROUP INSURANCE	\$32,059	\$32,059	\$32,059	\$31,323	\$31,323	\$23,497	\$31,329	\$33,522	\$32,895	\$1,572	5.02%	
1-101-2-610-11300	DELTA DENTAL	\$3,147	\$3,147	\$3,147	\$2,835	\$2,835	\$2,127	\$2,835	\$2,991	\$2,906	\$71	2.50%	
1-101-2-610-11800	SAFETY INCENTIVE	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$0	\$0	(\$300)	-100.00%	
1-101-2-610-22400	TRAVEL EXPENSE	\$100	\$100	\$0	\$100	\$100	\$15	\$15	\$100	\$1,600	\$1,500	1500.00%	
1-101-2-610-30100	OFFICE SUPPLIES	\$900	\$900	\$784	\$900	\$900	\$272	\$500	\$900	\$900	\$0	0.00%	
1-101-2-610-42300	DUES & MEMBERSHIPS	\$100	\$100	\$0	\$0	\$0	\$0	\$110	\$110	\$110	\$110	#DIV/0!	
610	Treasurer	\$321,141	\$321,141	\$321,440	\$322,375	\$322,375	\$229,104	\$330,613	\$343,636	\$342,271	\$19,896	6.17%	

TAX ASSESSOR

The Tax Assessor's Office is responsible for the annual assessment and preparation of regular and special tax rolls which include real estate, motor vehicle excise, business personal property and inventory. The staff is dedicated to providing fair, accurate and timely assessments and exceptional public service.

The General Laws of Rhode Island require the Assessor to insure that all assessments are fair and equitable. The office is an integral part of the Finance Department wherein property tax assessments are continuously maintained to insure that the Tax Collector has the most accurate and current information for the collection of taxes in a timely manner. The staff is responsible for all clerical functions performed in the update and maintenance of annual tax records, including reading and analyzing deeds, insuring that the Town's tax maps are kept current, updating ownership records and mailing addresses, mailing of business personal property returns, processing of exemption applications and tax appeals, and providing various types of information to a multitude of customers.

Rhode Island State Laws mandate that cities and towns perform full revaluations of all classes of property every nine (9) years, and a statistical update of all property values every third and sixth year thereafter.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
620	Tax Assessor												
1-101-2-620-10100	REGULAR EMPLOYEES	\$144,729	\$144,729	\$157,852	\$126,784	\$122,784	\$77,060	\$117,287	\$150,092	\$128,390	\$1,606	1.27%	
1-101-2-620-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$0	\$0	\$0	\$9,772	\$15,372	\$1,500	\$1,500	\$1,500	#DIV/0!	
1-101-2-620-10300	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$497	\$600	\$500	\$500	\$500	#DIV/0!	
1-101-2-620-10700	MATCH FICA/MEDICARE	\$11,072	\$11,072	\$11,658	\$9,699	\$9,699	\$6,423	\$10,202	\$11,635	\$9,975	\$276	2.84%	
1-101-2-620-10800	LIFE INSURANCE	\$223	\$223	\$209	\$223	\$223	\$116	\$275	\$338	\$337	\$114	51.12%	
1-101-2-620-10900	GROUP INSURANCE	\$32,059	\$32,059	\$28,053	\$31,323	\$31,323	\$20,896	\$31,329	\$41,903	\$32,895	\$1,572	5.02%	
1-101-2-620-11300	DELTA DENTAL	\$2,098	\$2,098	\$1,895	\$1,890	\$1,890	\$1,260	\$1,353	\$2,493	\$1,938	\$48	2.54%	
1-101-2-620-11800	SAFETY INCENTIVE	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	(\$100)	-100.00%	
1-101-2-620-21400	TAX VALUATION SERVICES	\$830	\$830	\$491	\$830	\$830	\$0	\$491	\$500	\$500	(\$330)	-39.76%	
1-101-2-620-21900	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000	\$0	\$0	\$0	#DIV/0!	
1-101-2-620-22400	TRAVEL EXPENSE	\$800	\$800	\$424	\$800	\$600	\$107	\$150	\$2,850	\$1,200	\$400	50.00%	
1-101-2-620-28400	BINDERY SERVICES	\$792	\$792	\$790	\$790	\$790	\$1,007	\$1,007	\$875	\$875	\$85	10.76%	
1-101-2-620-30100	OFFICE SUPPLIES	\$650	\$650	\$280	\$650	\$650	\$663	\$800	\$1,000	\$1,000	\$350	53.85%	
1-101-2-620-33300	AUTO GAS, OIL & LUBE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500	#DIV/0!	
1-101-2-620-33401	AUTO REPAIR PARTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000	#DIV/0!	
1-101-2-620-42300	DUES & MEMBERSHIPS	\$225	\$225	\$243	\$225	\$225	\$187	\$187	\$355	\$355	\$130	57.78%	
620	Tax Assessor	\$193,578	\$193,578	\$201,995	\$173,314	\$173,314	\$122,079	\$183,153	\$215,541	\$180,965	\$7,651	4.41%	

TAX COLLECTOR

The Tax Collector must make sure that each taxpayer is treated fairly and according to the Rhode Island General Laws. It is the objective of this department not only to provide taxpayers with an accurate tax bill, but to process all payments made on the tax bills accurately and in a timely manner. The office is further dedicated to ensure that all taxpayers are treated with the same courtesy, regardless of whom they are or who they know.

The Tax Collector's Office is responsible for the printing, mailing, collection of annual real estate, tangible, and motor vehicle tax bills. In addition, the department has also taken on the responsibility of inputting, printing, mailing, and collection of sewer assessment and sewer use billing. The Collector's department plays an important role to ensure that the Tax Assessor's records are accurate. Once the tax bills have been sent out, they report any address changes or billing errors to the Tax Assessor so that their records can be corrected for future notices. The Tax Collector balances the collections each month with the Finance Department to verify that the funds received and posted in the office have been recorded in the general fund account. On an annual basis the office conducts a tax sale on properties with more than two quarters of delinquent taxes. Prior to any tax sale, the collector notifies prospective taxpayers of their delinquent status and the need for them to come in to make payment arrangements. The office also provides Municipal Lien Certificates for real estate sales and property refinances. MLC's provide mortgage companies and lawyers with the legal property tax status due on a particular parcel.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) Town Mgr vs. FY17 Approved Budget	Notes
630	Tax Collector												
1-101-2-630-10100	REGULAR EMPLOYEES	\$166,079	\$166,079	\$167,361	\$166,117	\$166,117	\$117,995	\$170,692	\$199,786	\$178,084	\$11,967	7.20%	
1-101-2-630-10200	TEMPORARY EMPLOYEES	\$3,850	\$3,850	\$3,905	\$4,760	\$4,760	\$3,828	\$4,100	\$0	\$4,760	\$0	0.00%	
1-101-2-630-10700	MATCH FICA/MEDICARE	\$13,000	\$13,000	\$12,625	\$13,072	\$13,072	\$9,013	\$13,387	\$15,657	\$13,988	\$916	7.00%	
1-101-2-630-10800	LIFE INSURANCE	\$336	\$336	\$418	\$334	\$334	\$279	\$405	\$405	\$405	\$71	21.26%	
1-101-2-630-10900	GROUP INSURANCE	\$32,059	\$32,059	\$32,061	\$31,323	\$31,323	\$23,497	\$31,329	\$41,902	\$32,895	\$1,572	5.02%	
1-101-2-630-11000	EDUCATION EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150	\$0	\$0	#DIV/0!	
1-101-2-630-11300	DELTA DENTAL	\$3,147	\$3,147	\$3,147	\$2,835	\$2,835	\$2,127	\$2,835	\$3,490	\$2,906	\$71	2.50%	
1-101-2-630-11800	SAFETY INCENTIVE	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$0	\$0	(\$200)	-100.00%	
1-101-2-630-22400	TRAVEL EXPENSE	\$220	\$220	\$46	\$220	\$220	\$185	\$200	\$84	\$600	\$580	263.64%	
1-101-2-630-23100	ADVERTISING	\$100	\$100	\$0	\$100	\$100	\$0	\$0	\$150	\$150	\$50	50.00%	
1-101-2-630-23300	PRINTING	\$11,131	\$11,131	\$11,052	\$11,894	\$11,894	\$6,606	\$11,500	\$12,800	\$12,800	\$906	7.62%	
1-101-2-630-30100	OFFICE SUPPLIES	\$1,230	\$1,230	\$1,320	\$1,230	\$1,230	\$739	\$1,230	\$1,250	\$1,250	\$20	1.63%	
1-101-2-630-42300	DUES & MEMBERSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30	\$30	\$30	#DIV/0!	
630	Tax Collector	\$231,352	\$231,352	\$232,135	\$232,085	\$232,085	\$164,459	\$235,878	\$275,704	\$248,068	\$15,983	6.89%	

BOARD OF TAX ASSESSMENT REVIEW

The Board of Tax Assessment Review hears and considers the appeal of any property owner concerning the amount of his/her assessed valuation as determined by the Tax Assessor. The Tax Assessor attends all hearings of the Board but does not have a vote. The Board is within the Department of Finance.

The Board consists of five (5) members. Board members are appointed by the Town Council for staggered terms of two (2), four (4), or six (6) years.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Incl/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Incl/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
640	Board of Assessment Review												
1-101-2-640-10200	TEMPORARY EMPLOYEES	\$800	\$800	\$0	\$800	\$800	\$0	\$0	\$0	\$0	(\$800)	-100.00%	
1-101-2-640-10700	MATCH FICA/MEDICARE	\$296	\$296	\$164	\$298	\$298	\$212	\$298	\$119	\$119	(\$179)	-60.07%	
1-101-2-640-30100	OFFICE SUPPLIES	\$100	\$100	\$208	\$100	\$100	\$0	\$0	\$0	\$0	(\$100)	-100.00%	
1-101-2-640-41400	EXPENSES, BOARD MEMBERS	\$3,100	\$3,100	\$2,150	\$3,100	\$3,100	\$2,775	\$3,100	\$3,100	\$3,100	\$0	0.00%	
640	Board of Assessment Review	\$4,296	\$4,296	\$2,522	\$4,298	\$4,298	\$2,987	\$3,398	\$3,219	\$3,219	(\$1,079)	-25.10%	

POLICE DEPARTMENT

Police Department Overview – Despite a year of negative national media attention toward law enforcement, we feel that we have made great strides this past year in connecting with our residents in Coventry. We pride ourselves in keeping our community safe and the Police Department has played a key role in some very high profile cases this year. Keeping our community a desirable place to live, work and visit is a high priority for the police department in support of our fellow departments and our town leadership. The department's mission is to protect the community, enhance public safety and reduce the incidents and fear of crime. Prevention of crime is our charge and it is an ever evolving effort to build on our successes and stay ahead of the trends. We constantly seek to improve our methods continually striving to develop ways to enhance our level of service. In line with the Town Manager's guidance, we want to provide support and security to events and projects in collaboration with other town departments help enhance a "sense of place" for the community. For our department, this could be events like "Coffee with a Cop" and collaborative events with other departments like Human Services, Library, Recreation and the School Department that will bring the community together. Our men and women are extremely proud of our Coventry Police Department's history of service to the town and we are committed to serving with honor and integrity. The members of the Coventry Police Department are charged with the protection and preservation of property of the 35,000 residents and patrolling 64.5 square miles in town. Our agency consists of 57 sworn officers who were responsible for 29180 calls for service, the arrest of 1380 individuals, response to 1,268 accidents, and the issuance of 6211 citations in calendar year 2016. Officers that work the road every day are the front line and are most visible to the public; however, there are 21 individuals behind the scenes that perform duties that are vital to the department as a whole. The civilian staff supports the department through the functional areas of Animal Control, finance, information technology, cyber security, dispatch communications, crossing guard, clerical, record keeping, maintenance duties and Coventry Emergency Management. All are critical to the success of the department.

COPS Grant Proposal to create two (2) more SRO positions – We carry over this request into this budget as we were unsuccessful in our attempts to get a federal grant last year. Currently, we deploy only one School Resource officer assigned to the Coventry High School who works with the faculty and students to mediate the various issues that present themselves in a school setting. As you all know this is a vital position in today's world and we have had 3 officers performing these vital community police functions in years past. We have had many conversations about how our previous SROs and Dare officer really had a tremendous impact on the youth of our town. As I mentioned last year, our former DARE Officer, Marcos Saenko was literally the most well-known and highly respected officer in town because of the years he spent with our

youth. Marcos was a great ambassador for our department and the positive influence he had on generations of school children cannot truly be measured. After the events of last year nationally, I believe that our department, the school department and our community continues to need to work on getting our officers back into to the schools and engaging the kids at a younger age. We missed out on many years that an officer could teach, mentor, coach and educate our children because we don't have officers interacting with students at the Elementary and Middle School levels. This is why I again ask you and the school department to support our pursuit of a federal grant to hire 2 more officers as a Community Police Officer and SRO trained School Resource Officer. We can accomplish this through the federal COPS grant which only requires the local community to pay for 25% of this officer's salary for 3 years. The town would then have to pay the full salary in the 4th and final year of the grant. Our desire continues to be to secure these two positions through grant funding and demonstrate to the community, town officials, parents and the schools that these two positions are vital to the safety of our schools and can make immeasurable impact in the lives of students. Bullying, Cyber bullying, sexting, internet safety, and drug abuse awareness would headline safety topics with our younger children. This is a relatively small investment in our most important asset. Beyond the mentorship and relationship building, the added security presence in our schools improves the overall safety of our children and teachers. Protecting our schools and places of public gatherings is now a stark reality. The presence of more officers in our school equals a safer learning environment and further hardens these targets for those who would seek to do harm on a mass scale. Our school superintendent, Mr. Craig Levis continues to be a staunch supporter of school safety and improving the relationship between the school department, the police department, parents, teachers and students.

New Police and Human Services Building – As you all know, we are very pleased that our 12 Million Dollar bond initiative passed the November 2016 vote. We are happy to be partnering with the Department of Human Services in upgrading the police facility and the human services/senior center further enhancing the services provided by both departments. Please see the below depiction of the current concept of a new Senior Center/Human Service building. Currently, we are working on the building committee formation (February), drawing the Bond (March) and developing the RFP for the project (April). We still expect the Ball Field will remain untouched and parking improved for this facility. Current plans would also leave the 22 acres of town owned land across the street largely untouched. We are all excited about the idea of the two buildings being connected by the existing community room which we believe could be utilized in so many ways to bring our officers closer to the public and our senior population.

Coventry Police and Human Service Complex

The new Police Headquarters will face Wood Street



Detective and Legal Divisions - The detective and legal division consist of 10 sworn officers and 1 civilian clerk who work to investigate and prosecute a wide variety of crimes including but not limited to, identity theft, credit card fraud, sexual assault, child molestation, child pornography, white collar crimes, human trafficking and narcotics. The members of the detective division are a well-trained team who have partnered with outside agencies such as the United States Marshal Service and the HSI Human Trafficking Task Force. You have seen our detective division team up this past year on some high profile cases in our town. Our detective division is extremely important in providing our citizens with a team that possesses enhanced investigative skills, equipment and technology.

K9 Team - The department's beloved K-9 Enzo passed away this last year and we were pleased on honoring him with our new statue. We have also concurrently been preparing his replacement K9, Ammo. I am pleased to report that we begin training our new K9 Team with MBTA police in April which will take approximately 4 months. This training is free, but will need budgetary support through overtime.

SWAT Team - The department possesses a joint SWAT team in collaboration with the West Warwick Police Department. The high profile incident which occurred on Raccoon Run this year is ample evidence of these teams' benefits to our department. Even with our team fully engaged on this event, we required substantial assistance from RISP SWAT and Warwick SWAT during the 36 hour standoff. I have reached out to both West Greenwich and Scituate to inquire about having these police departments provide two (2) officers each to our regional team. We believe this will truly regionalize our team and possibly give us the opportunity to apply for some federal funding. This group is committed to promoting a strong professional presence when its services are required and providing professional tactical support when called upon. It should be noted that

team members were primary contributors to the woodland search for the lost hiker this last year.

Animal Control Division - Presently, the Animal Control staff consists of 3 full time employees, one animal control supervisor and 2 assistant animal control officers. There are approximately 3,200 dogs licensed in our town. The ACO's responded to over 1,300 calls for service in 2016 with varying degrees of need and severity. Their kennel took in nearly 300 (stray, turn-in, safe keep) animals last year and handled day to day inquiries.

Part Time EMA Assistant - The Coventry Emergency Management Agency now has a part time staff member under the direction of the Chief of Police who serves at the Town's Emergency Management Director. Our part time assistant has already paid dividends in providing organization and effort toward many projects and federal requirements. Currently, one of his most important projects is working on several grant writing initiatives to try to seek federal assistance toward building an Emergency Operation Center inside the new Police / Human Services Complex. This grant will include funding to upgrade the community room facilities as a shelter. He is also exploring funding opportunities in communications toward the end state of a combined police fire communications center next to the EOC in the new building. I feel this position is vital to our town's Emergency Preparedness posture.

RI State Accreditation Process - This process has been adopted by nearly all RI law enforcement agencies as an initiative to standardize policies and procedures which will decrease liability and improve professionalism and efficiency. We have assigned Lieutenant Gary Miller to direct this program which should be completed in the next fiscal year.

Dispatch and Communication – Last year, we added to the budget a line item for an additional part time dispatcher. This position was added as a cost savings measure based upon the amount of dispatch overtime that we are currently experiencing. This increase in dispatch overtime is a direct result of one of the new changes to the IBPO 306 contract which took effect in November 2015 and basically mandated that all dispatch vacancies get filled at overtime by either a dispatcher or an officer. We are still attempting to get this Part Time Dispatcher hired and in place. This has been delayed by AFSME negotiation regarding the hourly work schedule changes and a full time dispatcher leaving employment with the town.

Crossing Guard – our staff consists of 4 part time employees who cover 15 posts daily.

The FY 2017 budget consists of approximately 5% that is allocated to provide services, material supplies and fixed charges to the department. Some line items are beyond the department's control, i.e. fuel prices, but of those which are, they are carefully and thoughtfully managed.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved	Notes
710	Police Department												
1-101-3-710-10100	REGULAR EMPLOYEES	\$4,576,178	\$4,937,680	\$4,933,697	\$4,900,950	\$4,900,950	\$3,478,465	\$4,838,465	\$5,180,992	\$5,169,285	\$268,335	5.48%	
1-101-3-710-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$121	\$0	\$0	(\$81)	(\$81)	\$0	\$0	\$0	#DIV/0!	
1-101-3-710-10300	OVERTIME	\$350,000	\$378,750	\$388,304	\$400,000	\$400,000	\$315,670	\$451,670	\$425,000	\$425,000	\$25,000	6.25%	
1-101-3-710-10400	VACATION	\$157,700	\$170,654	\$166,585	\$200,000	\$200,000	\$84,212	\$136,640	\$200,000	\$200,000	\$0	0.00%	
1-101-3-710-10600	PENSION	\$4,565,873	\$4,565,873	\$4,565,873	\$4,656,200	\$4,656,200	\$3,492,150	\$4,656,200	\$4,808,076	\$4,808,076	\$151,876	3.26%	
1-101-3-710-10601	SUPPLEMENTAL PENSION	\$53,573	\$53,573	\$53,573	\$59,328	\$59,328	\$44,496	\$59,328	\$0	\$0	(\$59,328)	-100.00%	
1-101-3-710-10700	MATCH FICA/MEDICARE	\$403,949	\$428,743	\$430,966	\$428,918	\$428,918	\$293,023	\$429,603	\$466,576	\$465,648	\$36,730	8.56%	
1-101-3-710-10800	LIFE INSURANCE	\$7,512	\$7,512	\$9,633	\$7,733	\$7,733	\$6,519	\$9,772	\$10,828	\$10,800	\$3,067	39.66%	
1-101-3-710-10900	GROUP INSURANCE	\$724,389	\$724,389	\$666,192	\$642,521	\$642,521	\$461,073	\$667,122	\$813,845	\$671,528	\$29,007	4.51%	
1-101-3-710-11000	EDUCATIONAL SERVICES	\$30,000	\$30,000	\$14,248	\$30,000	\$30,000	\$8,683	\$17,366	\$30,000	\$25,000	(\$5,000)	-16.67%	
1-101-3-710-11200	CLOTHING ALLOWANCE	\$98,600	\$98,600	\$92,135	\$95,626	\$95,626	\$90,051	\$90,051	\$97,326	\$95,000	(\$2,326)	-0.65%	
1-101-3-710-11300	DELTA DENTAL	\$53,579	\$53,579	\$48,535	\$46,598	\$46,598	\$30,870	\$30,870	\$40,980	\$46,353	\$4,473	10.67%	
1-101-3-710-11500	OUT OF RANK PAY	\$7,600	\$8,225	\$12,843	\$9,200	\$9,200	\$2,922	\$4,220	\$9,200	\$9,200	\$0	0.00%	
1-101-3-710-11600	RETIREMENT COVERAGE	\$200,000	\$200,000	\$309,551	\$134,245	\$134,245	\$94,755	\$94,755	\$186,514	\$186,514	\$52,269	38.94%	
1-101-3-710-11800	SAFETY INCENTIVE	\$950	\$950	\$850	\$1,000	\$1,000	\$1,050	\$1,050	\$0	\$0	(\$1,000)	-100.00%	
1-101-3-710-20400	LEGAL SERVICES	\$600	\$600	\$640	\$640	\$640	\$0	\$200	\$3,640	\$3,500	\$2,860	446.88%	
1-101-3-710-20500	MEDICAL & DENTAL SERVICES	\$4,000	\$4,000	\$4,321	\$4,350	\$4,350	\$2,476	\$3,302	\$4,350	\$4,350	\$0	0.00%	
1-101-3-710-20700	INSTRUCTIONAL SERVICES	\$35,000	\$35,000	\$27,448	\$35,000	\$35,000	\$19,321	\$28,982	\$42,846	\$40,000	\$5,000	14.29%	
1-101-3-710-21000	TESTING SERVICES	\$3,400	\$3,400	\$2,301	\$7,000	\$7,000	\$3,579	\$3,579	\$8,300	\$7,000	\$0	0.00%	
1-101-3-710-21600	PHOTOGRAPHIC MICRO.	\$500	\$500	\$15	\$500	\$500	\$124	\$248	\$500	\$500	\$0	0.00%	
1-101-3-710-21900	PROFESSIONAL SERVICES	\$8,000	\$8,000	\$1,982	\$5,000	\$5,000	\$693	\$1,386	\$2,000	\$2,000	(\$3,000)	-60.00%	
1-101-3-710-22400	TRAVEL EXPENSE	\$1,000	\$1,000	\$92	\$1,000	\$1,000	\$15	\$75	\$1,000	\$1,000	\$0	0.00%	
1-101-3-710-23100	ADVERTISING	\$350	\$350	\$199	\$350	\$350	\$199	\$350	\$350	\$350	\$0	0.00%	
1-101-3-710-23300	PRINTING	\$4,500	\$4,500	\$4,527	\$5,800	\$5,800	\$3,679	\$5,518	\$5,800	\$5,800	\$0	0.00%	
1-101-3-710-24300	REPAIR-FIXED PLANT EQUIPMENT	\$6,000	\$6,000	\$3,303	\$6,400	\$6,400	\$3,083	\$4,625	\$6,400	\$6,000	(\$400)	-6.25%	
1-101-3-710-24400	REPAIR-OPERATING EQUIPMENT	\$2,300	\$2,300	\$2,707	\$2,500	\$2,500	\$620	\$931	\$4,200	\$4,000	\$1,500	60.00%	
1-101-3-710-24500	MAINTENANCE-OFFICE EQUIPMENT	\$4,200	\$4,200	\$3,865	\$3,800	\$3,800	\$3,040	\$4,560	\$5,500	\$4,500	\$700	18.42%	
1-101-3-710-24600	MAINTENANCE-COMM EQUIPMENT	\$21,000	\$21,000	\$12,871	\$19,000	\$20,000	\$19,430	\$19,430	\$58,687	\$55,000	\$36,000	189.47%	
1-101-3-710-24700	CANINE UNIT	\$1,000	\$1,000	\$2,195	\$1,500	\$1,500	\$366	\$366	\$1,500	\$1,500	\$0	0.00%	
1-101-3-710-24800	PROPERTY MAINTENANCE	\$3,150	\$3,150	\$3,608	\$3,500	\$3,500	\$1,477	\$2,955	\$3,500	\$3,500	\$0	0.00%	
1-101-3-710-24900	MAINTENANCE OF COMP. EQUIP.	\$25,525	\$25,525	\$26,614	\$45,000	\$45,000	\$26,746	\$33,546	\$66,303	\$55,000	\$10,000	22.22%	
1-101-3-710-25500	EQUIPMENT RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-3-710-27400	VEHICULAR WASHES	\$2,000	\$2,000	\$1,480	\$2,000	\$2,000	\$519	\$1,037	\$2,000	\$2,000	\$0	0.00%	
1-101-3-710-27500	TOWING SERVICES	\$1,750	\$1,750	\$2,233	\$2,000	\$2,000	\$565	\$1,130	\$2,500	\$2,000	\$0	0.00%	
1-101-3-710-28300	LAUNDRY & SANITARY SERVICES	\$0	\$0	\$0	\$50	\$50	\$0	\$0	\$50	\$0	(\$50)	-100.00%	
1-101-3-710-30100	OFFICE SUPPLIES	\$4,000	\$4,000	\$1,592	\$4,000	\$4,000	\$3,706	\$4,000	\$4,300	\$4,000	\$0	0.00%	
1-101-3-710-30200	BOOKS & MAGAZINES	\$1,250	\$1,250	\$1,411	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00%	
1-101-3-710-32300	CHEMICALS	\$1,000	\$1,000	\$846	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00%	
1-101-3-710-32400	CLEANING & SANITARY SUPPLIES	\$4,000	\$4,000	\$7,411	\$5,000	\$5,000	\$4,257	\$5,000	\$5,000	\$5,000	\$0	0.00%	
1-101-3-710-32700	FUEL OIL	\$9,450	\$9,450	\$3,759	\$7,500	\$7,500	\$1,646	\$3,292	\$7,500	\$7,500	\$0	0.00%	
1-101-3-710-32800	LUMBER	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-3-710-33000	DRUGS AND MEDICINES	\$350	\$350	\$218	\$350	\$350	\$325	\$350	\$1,200	\$1,200	\$850	242.86%	
1-101-3-710-33100	TIRES & TUBES	\$8,500	\$8,500	\$5,943	\$8,100	\$8,100	\$7,315	\$8,331	\$9,000	\$8,500	\$400	4.94%	
1-101-3-710-33200	MINOR TOOLS & EQUIPMENT	\$3,500	\$3,500	\$4,759	\$3,466	\$3,466	\$2,001	\$3,002	\$3,500	\$3,500	\$34	0.98%	
1-101-3-710-33300	AUTO GAS, OIL & LUBE	\$145,000	\$122,507	\$87,400	\$122,500	\$121,500	\$48,039	\$81,203	\$122,500	\$10,000	(\$112,500)	-91.84%	Should be \$100K. Will be corrected.
1-101-3-710-33400	AUTO REPAIR PARTS	\$55,000	\$55,000	\$71,573	\$57,050	\$57,050	\$37,116	\$55,674	\$65,000	\$60,000	\$2,950	5.17%	
1-101-3-710-33500	PAINTS & SUPPLIES	\$500	\$500	\$140	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-3-710-33600	PLUMBING SUPPLIES	\$1,000	\$1,000	\$2,772	\$2,000	\$2,000	\$26	\$100	\$2,000	\$1,000	(\$1,000)	-50.00%	
1-101-3-710-33700	ELECTRICAL SUPPLIES	\$1,900	\$1,900	\$3,866	\$2,000	\$2,000	\$479	\$750	\$2,000	\$2,000	\$0	0.00%	
1-101-3-710-33900	WEARING APPAREL	\$8,305	\$8,305	\$19,579	\$12,520	\$12,520	\$10,060	\$10,060	\$12,800	\$12,500	(\$20)	-0.16%	
1-101-3-710-34200	AMMO, TEAR GAS & WEAPONS	\$20,000	\$20,000	\$16,428	\$22,000	\$22,000	\$18,743	\$18,743	\$24,000	\$22,000	\$0	0.00%	
1-101-3-710-34300	MEALS	\$2,750	\$2,750	\$3,328	\$2,750	\$2,750	\$2,252	\$3,003	\$3,250	\$3,000	\$250	9.09%	
1-101-3-710-34700	PHOTOGRAPHIC SUPPLIES	\$1,500	\$1,500	\$953	\$1,500	\$1,500	\$757	\$1,135	\$1,500	\$1,500	\$0	0.00%	
1-101-3-710-35000	SCIENTIFIC SUPPLIES	\$4,000	\$4,000	\$3,230	\$4,000	\$4,000	\$2,124	\$3,186	\$5,985	\$6,000	\$2,000	50.00%	
1-101-3-710-35500	INVESTIGATIVE FUNDS	\$2,000	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%	
1-101-3-710-40300	VEHICLE REGISTRATIONS	\$50	\$50	\$10	\$0	\$0	\$0	\$0	\$50	\$0	\$0	#DIV/0!	
1-101-3-710-42300	DUES & MEMBERSHIPS	\$3,500	\$3,500	\$3,865	\$4,000	\$4,000	\$3,796	\$1,796	\$4,000	\$4,000	\$0	0.00%	
1-101-3-710-44100	ELECTRIC LIGHT & POWER	\$12,542	\$12,542	\$27,202	\$25,000	\$10,721	\$10,343	\$11,000	\$0	\$0	(\$25,000)	-100.00%	
1-101-3-710-44400	WATER SERVICE	\$400	\$400	\$493	\$500	\$500	\$322	\$644	\$500	\$500	\$0	0.00%	
1-101-3-710-44500	SEWER SERVICE	\$333	\$333	\$216	\$333	\$333	\$0	\$252	\$800	\$800	\$467	140.24%	
1-101-3-710-44600	TELEPHONE SERVICE	\$23,760	\$23,760	\$23,916	\$23,780	\$23,780	\$16,516	\$22,021	\$22,812	\$22,500	(\$1,280)	-5.38%	
1-101-3-710-50200	BUILDINGS & FIXED EQUIPMENT	\$0	\$0	\$2,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-3-710-51200	CAPITAL OUTLAY PROTECTION EQUIP	\$2,800	\$2,800	\$6,964	\$6,360	\$6,360	\$4,552	\$5,522	\$16,340	\$16,500	\$10,140	159.43%	
1-101-3-710-52300	MOTOR VEHICLES	\$72,270	\$0	\$0	\$111,000	\$111,000	\$108,510	\$108,510	\$168,964	\$75,000	(\$36,000)	-32.43%	
1-101-3-710-52500	OFFICE EQUIPMENT	\$2,000	\$2,000	\$2,119	\$14,200	\$14,200	\$1,613	\$7,613	\$4,200	\$4,200	(\$1,200)	-71.83%	
1-101-3-710-XXXXX	COMMUNITY POLICE RELATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	\$4,000	\$4,000	#DIV/0!	New Citizens Police Academy
710	Police Department	\$11,745,938	\$12,079,800	\$12,095,860	\$12,201,618	\$12,187,339	\$8,776,290	\$11,968,548	\$12,988,337	\$12,587,863	\$386,245	3.17%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
720	Animal Control												
1-101-3-720-10100	REGULAR EMPLOYEES	\$139,285	\$139,285	\$140,447	\$139,672	\$139,672	\$97,847	\$141,522	\$150,061	\$150,061	\$10,389	7.44%	
1-101-3-720-10300	OVERTIME	\$5,500	\$5,500	\$8,997	\$6,000	\$6,000	\$6,801	\$10,201	\$11,000	\$11,000	\$5,000	83.33%	
1-101-3-720-10700	MATCH FICA/MEDICARE	\$11,283	\$11,283	\$11,118	\$11,335	\$11,335	\$7,819	\$11,735	\$12,524	\$12,524	\$1,189	10.49%	
1-101-3-720-10800	LIFE INSURANCE	\$333	\$333	\$418	\$336	\$336	\$279	\$405	\$405	\$405	\$69	20.54%	
1-101-3-720-10900	GROUP INSURANCE	\$28,852	\$28,852	\$28,855	\$28,191	\$28,191	\$21,147	\$28,196	\$50,283	\$29,604	\$1,413	5.01%	
1-101-3-720-11300	DELTA DENTAL	\$1,717	\$1,717	\$1,717	\$1,547	\$1,547	\$1,160	\$1,547	\$1,632	\$1,632	\$85	5.49%	
1-101-3-720-11500	OUT OF RANK	\$2,700	\$2,700	\$1,214	\$2,600	\$2,600	\$915	\$1,373	\$2,600	\$2,500	(\$100)	-3.85%	
1-101-3-720-11800	SAFETY INCENTIVE	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$0	\$0	(\$300)	-100.00%	
1-101-3-720-20500	MEDICAL & DENTAL	\$125	\$125	\$60	\$125	\$125	\$92	\$125	\$125	\$125	\$0	0.00%	
1-101-3-720-20700	INSTRUCTION SERVICES	\$750	\$750	\$525	\$750	\$750	\$57	\$525	\$150	\$150	(\$600)	-80.00%	
1-101-3-720-22400	TRAVEL EXPENSE	\$550	\$550	\$0	\$1,200	\$1,200	\$0	\$0	\$1,500	\$1,500	\$300	25.00%	
1-101-3-720-23300	PRINTING	\$200	\$200	\$240	\$200	\$200	\$173	\$200	\$200	\$200	\$0	0.00%	
1-101-3-720-24300	REPAIR-FIXED PLANT EQUIPMENT	\$1,200	\$1,200	\$275	\$1,000	\$1,000	\$871	\$871	\$1,000	\$1,000	\$0	0.00%	
1-101-3-720-24400	REPAIRS TO OPERATING EQUIP	\$100	\$100	\$0	\$100	\$100	\$0	\$0	\$100	\$100	\$0	0.00%	
1-101-3-720-24500	REPAIR-OFFICE EQUIPMENT	\$50	\$50	\$30	\$50	\$50	\$0	\$0	\$50	\$50	\$0	0.00%	
1-101-3-720-24800	PROPERTY MAINTENANCE	\$700	\$700	\$0	\$700	\$700	\$0	\$0	\$700	\$700	\$0	0.00%	
1-101-3-720-27400	VEHICULAR WASHES	\$60	\$60	\$7	\$60	\$60	\$8	\$25	\$60	\$60	\$0	0.00%	
1-101-3-720-27600	ANIMAL CARE SERVICES	\$2,200	\$2,200	\$2,452	\$2,200	\$2,200	\$2,341	\$2,700	\$3,200	\$3,200	\$1,000	45.45%	
1-101-3-720-30100	OFFICE SUPPLIES	\$150	\$150	\$136	\$150	\$150	\$0	\$100	\$150	\$150	\$0	0.00%	
1-101-3-720-32300	CHEMICALS	\$600	\$600	\$0	\$600	\$600	\$0	\$100	\$650	\$650	\$50	8.33%	
1-101-3-720-32400	CLEANING & SANITARY SUPPLIES	\$1,500	\$1,500	\$1,410	\$1,500	\$1,500	\$1,218	\$1,500	\$1,500	\$1,500	\$0	0.00%	
1-101-3-720-33100	TIRES & TUBES	\$400	\$400	\$349	\$300	\$300	\$221	\$300	\$500	\$500	\$200	66.67%	
1-101-3-720-33200	MINOR TOOLS & EQUIPMENT	\$500	\$500	\$360	\$500	\$500	\$150	\$200	\$500	\$400	(\$100)	-20.00%	
1-101-3-720-33300	AUTO GAS, OIL & LUBE	\$7,000	\$7,000	\$4,317	\$6,000	\$5,500	\$2,176	\$3,356	\$6,000	\$5,000	(\$1,000)	-16.67%	
1-101-3-720-33401	AUTO REPAIR PARTS	\$1,000	\$1,000	\$2,267	\$1,000	\$1,000	\$2,657	\$2,657	\$3,000	\$2,500	\$1,500	150.00%	
1-101-3-720-33900	WEARING APPAREL	\$1,000	\$1,000	\$382	\$1,000	\$1,000	\$888	\$888	\$1,500	\$1,000	\$0	0.00%	
1-101-3-720-34400	ANIMAL FOOD	\$100	\$100	\$28	\$150	\$150	\$0	\$30	\$150	\$150	\$0	0.00%	
1-101-3-720-44100	ELECTRIC LIGHT & POWER	\$1,270	\$1,270	\$1,582	\$1,816	\$1,162	\$1,128	\$1,162	\$1,816	\$0	(\$1,816)	-100.00%	
1-101-3-720-44300	GAS SERVICE	\$10,150	\$10,150	\$3,094	\$7,400	\$7,400	\$4,468	\$8,937	\$7,400	\$7,000	(\$400)	-5.41%	
1-101-3-720-44500	SEWER SERVICE	\$250	\$250	\$1,512	\$250	\$250	\$0	\$1,471	\$400	\$1,471	\$1,221	488.40%	
1-101-3-720-52500	OFFICE EQUIPMENT	\$200	\$200	\$121	\$200	\$200	\$0	\$0	\$200	\$200	\$0	0.00%	
720	Animal Control	\$220,025	\$220,025	\$212,213	\$217,232	\$216,578	\$152,750	\$220,424	\$259,406	\$235,382	\$18,150	8.36%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) Town Mgr vs. FY17 Approved Budget	Notes
750	Emergency Management												
1-101-3-750-10100	REGULAR EMPLOYEES	\$0	\$0	\$0	\$20,000	\$20,000	\$4,288	\$13,248	\$20,000	\$20,000	\$0	0.00%	
1-101-3-750-10700	MATCH FICA/MEDICARE	\$0	\$0	\$0	\$1,530	\$1,530	\$328	\$1,013	\$1,530	\$1,530	\$0	0.00%	
1-101-3-750-20700	INSTRUCTIONAL	\$700	\$700	\$47	\$700	\$700	\$65	\$200	\$1,500	\$700	\$0	0.00%	
1-101-3-750-21900	PROFESSIONAL SERVICES	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$0	\$200	\$1,400	\$1,000	\$0	0.00%	
1-101-3-750-22400	TRAVEL	\$475	\$475	\$0	\$500	\$500	\$0	\$0	\$1,000	\$500	\$0	0.00%	
1-101-3-750-24400	REPAIR EQUIPMENT	\$2,000	\$2,000	\$65	\$2,000	\$2,000	\$0	\$100	\$1,500	\$1,000	(\$1,000)	-50.00%	
1-101-3-750-24600	MAINTFNANCF COMMUNICATION EQUIPMENT	\$10,000	\$10,000	\$1,966	\$10,800	\$10,800	\$10,000	\$10,000	\$10,800	\$10,800	\$0	0.00%	
1-101-3-750-24900	EQUIPMENT	\$250	\$250	\$0	\$250	\$250	\$0	\$0	\$250	\$500	\$250	100.00%	
1-101-3-750-30100	OFFICE SUPPLIES	\$100	\$100	\$0	\$100	\$100	\$0	\$0	\$100	\$0	(\$100)	-100.00%	
1-101-3-750-30200	BOOKS & MAGAZINES	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-3-750-33200	MINOR TOOLS & EQUIPMENT	\$100	\$100	\$0	\$100	\$100	\$52	\$52	\$100	\$100	\$0	0.00%	
1-101-3-750-33900	WEARING APPAREL	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-3-750-42300	DUES AND MEMBERSHIPS	\$50	\$50	\$84	\$50	\$50	\$0	\$0	\$50	\$50	\$0	0.00%	
1-101-3-750-52500	OFFICE EQUIPMENT	\$300	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-3-750-52900	RADIO AND COMM EQUIPMENT	\$1,500	\$1,500	\$0	\$400	\$400	\$0	\$0	\$400	\$400	\$0	0.00%	
1-101-3-750-53100	COMPUTER EQUIPMENT	\$2,000	\$2,000	\$0	\$1,300	\$1,300	\$447	\$447	\$1,300	\$1,000	(\$300)	-23.08%	
750	Emergency Management	\$19,075	\$19,075	\$12,162	\$38,730	\$38,730	\$15,180	\$25,260	\$39,930	\$37,580	(\$1,150)	-2.97%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
760	Town Sergeant												
1-101-3-760-10100	REGULAR EMPLOYEES	\$2,169	\$2,169	\$2,147	\$2,169	\$2,169	\$1,569	\$2,169	\$1,584	\$2,191	\$22	1.00%	
1-101-3-760-10700	MATCH FICA/MEDICARE	\$166	\$166	\$164	\$166	\$166	\$120	\$166	\$121	\$168	\$2	0.96%	
760	Town Sergeant	\$2,335	\$2,335	\$2,311	\$2,335	\$2,335	\$1,689	\$2,335	\$1,706	\$2,358	\$23	1.00%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
790	School Crossing Guards												
1-101-3-790-10100	REGULAR EMPLOYEES	\$26,226	\$26,226	\$25,055	\$25,920	\$25,920	\$16,003	\$25,920	\$26,190	\$26,190	\$270	1.04%	
1-101-3-790-10700	MATCH FICA/MEDICARE	\$2,083	\$2,083	\$1,974	\$2,059	\$2,059	\$1,262	\$2,059	\$2,080	\$2,080	\$21	1.02%	
1-101-3-790-11200	CLOTHING ALLOWANCE	\$1,000	\$1,000	\$750	\$1,000	\$1,000	\$500	\$500	\$1,000	\$1,000	\$0	0.00%	
1-101-3-790-33200	MINOR TOOLS & EQUIPMENT	\$50	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-3-790-33900	WEARING APPAREL	\$500	\$500	\$0	\$400	\$400	\$340	\$340	\$400	\$400	\$0	0.00%	
790	School Crossing Guards	\$29,859	\$29,859	\$27,779	\$29,379	\$29,379	\$18,106	\$28,819	\$29,670	\$29,670	\$291	0.99%	

PUBLIC WORKS DEPARTMENT

The Department of Public Works has seen many changes and has grown into a very proud, diversified and talented organization. As the town grows through residential development, so have the miles of road to be swept, plowed, and maintained, nearly 440 lane miles. Coventry remains an attractive area for residential development and this causes additional challenges. As a new development is built, all of its amenities are added into our daily work load. This ultimately means that it takes longer to plow snow, sweep streets, perform roadside maintenance, install signs, perform asphalt repairs, pick-up trash/recycling, bulk items and still make time to do extended projects throughout the year.

Staffing levels have nearly remained the same over the past 35 years. Over the years jobs have changed to meet the maintenance demands as the town grew. In 1980 we had 14 plow routes; today we have 25. This means we draw from all divisions within the department to plow during a winter storm event. Another good example of our town's expansion is the 950 catch basins we maintained in 1984. They have quickly become the 2,475 we maintain today. Our linear feet of roadways have increased for a total of 220 miles of roadway.

Similar to the snow plow routes, when a new subdivision is built within the boundaries of a refuse route it becomes part of that weekly route, sometimes adding as many as 30 stops at a time, with most driver/collectors handling 600+ stops per day. The Sanitation Division has grown to 8 daily routes, daily bulk item pickup and hauling from the transfer station and Town facilities. We currently have 1 Working Foreman, and 10 Driver Collectors assigned to the division. In October of 2015, the town-wide automated trash/recycle collection program began with new trucks and containers. This program is already reducing our trash disposal costs and increasing our recycle disposal. As Rhode Island Resource Recovery has announced disposal costs increases in 2017, the Town is poised with this new automated program to reduce the impact of these disposal cost increases.

The Vehicle Maintenance Division is staffed with 1 working Foreman and 4 Mechanics to keep our aging fleet in operation. The Town Engineer and Building Official office includes 4 employees. Our Office Staff includes 2 Full time Clerks and 1 part time Recycling Coordinator to do the dispatching, payroll, attendance, billing, resident phone calls, complaints, educating the residents on recycling guidelines, fuel system and ordering supplies.

The Building and Facilities Maintenance Division is staffed 2 Town Wide Maintenance Workers and 2 Custodians. This division also includes a Working Foreman who is also the Town Safety Coordinator.

The Town approved the Infrastructure Bond for roads, bridges and road maintenance equipment in 2014. In 2015, the Town began asphalt pavement projects, Island Drive bridge replacement project and sidewalks on Reservoir Road along with several equipment upgrades. In 2017, additional asphalt pavement projects, Arnold Road Sewer Project and Arnold Road reconstruction and handicap accessible sidewalks will be completed.

In 2016, the Public Works Department completed additional asphalt paving projects, crack sealing, sidewalk repair, Hammet Road Culvert Project, building demolition and Prospect Street drainage restoration project. The daily tasks also include road grading, brush cutting, pothole repair, asphalt repairs, drainage swale cleaning and street sweeping. Each department within Town utilizes the Public Works employees for various tasks which need to be accomplished.

The employees of the Public Works Department continue to work through all adversities to provide quality services for the residents. The Coventry Department of Public Works will strive to provide Coventry residents the services they deserve with a professional and talented work force.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) Town Mgr vs. FY17 Approved Budget	Notes
810	Engineering												
1-101-4-810-10100	REGULAR EMPLOYEES	\$77,598	\$77,598	\$78,202	\$78,369	\$78,369	\$55,116	\$79,526	\$109,185	\$79,336	\$967	1.23%	
1-101-4-810-10200	TEMPORARY EMPLOYEES	\$6,500	\$6,500	\$1,068	\$29,000	\$23,800	\$135	\$135	\$0	\$0	(\$29,000)	-100.00%	
1-101-4-810-10700	MATCH FICA/MEDICARE	\$6,433	\$6,433	\$5,815	\$8,214	\$8,214	\$4,071	\$6,094	\$8,354	\$6,070	(\$2,144)	-26.10%	
1-101-4-810-10800	LIFE INSURANCE	\$111	\$111	\$139	\$112	\$112	\$93	\$135	\$203	\$135	\$23	20.54%	
1-101-4-810-10900	GROUP INSURANCE	\$16,029	\$16,029	\$16,030	\$15,662	\$15,662	\$11,748	\$15,662	\$25,141	\$16,448	\$786	5.02%	
1-101-4-810-11300	DELTA DENTAL	\$1,049	\$1,049	\$1,049	\$945	\$945	\$709	\$945	\$1,496	\$969	\$24	2.54%	
1-101-4-810-20200	ENGINEERING SERVICES	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$3,000	\$0	(\$3,000)	-100.00%	Storm Water Management Plan
1-101-4-810-21900	PROFESSIONAL SERVICES	\$0	\$0	\$1,072	\$0	\$0	\$0	\$0	\$49,100	\$49,100	\$49,100	#DIV/0!	Upper Dam Pond Study as per DEM
1-101-4-810-23100	ADVERTISING	\$0	\$0	\$552	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-4-810-24300	SEWER MAINTENANCE	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-4-810-30100	OFFICE SUPPLIES	\$200	\$200	\$0	\$100	\$100	\$17	\$25	\$100	\$100	\$0	0.00%	
1-101-4-810-33200	MINOR TOOLS & EQUIPMENT	\$500	\$500	\$65	\$500	\$500	\$85	\$85	\$500	\$500	\$0	0.00%	
1-101-4-810-33300	AUTO GAS, OIL & LUBE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350	\$350	\$350	#DIV/0!	
1-101-4-810-40200	LICENSES AND PERMITS	\$150	\$150	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500	#DIV/0!	
1-101-4-810-42300	DUES & MEMBERSHIPS	\$0	\$0	\$0	\$600	\$600	\$0	\$600	\$600	\$600	\$0	0.00%	
1-101-4-810-52500	OFFICE EQUIPMENT	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500	#DIV/0!	
810	Engineering	\$110,820	\$110,820	\$103,992	\$136,502	\$128,302	\$71,973	\$103,207	\$199,028	\$154,608	\$18,106	13.26%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
820	Inspection and Permits												
1-101-4-820-10100	REGULAR EMPLOYEES	\$151,348	\$151,348	\$152,605	\$181,910	\$181,910	\$108,891	\$156,350	\$159,545	\$159,545	(\$22,365)	-12.29%	
1-101-4-820-10700	MATCH FICA/MEDICARE	\$11,578	\$11,578	\$11,011	\$13,916	\$13,916	\$7,932	\$11,961	\$12,205	\$12,205	(\$1,711)	-12.29%	
1-101-4-820-10800	LIFE INSURANCE	\$333	\$333	\$279	\$336	\$336	\$186	\$405	\$405	\$405	\$69	20.54%	
1-101-4-820-10900	GROUP INSURANCE	\$48,088	\$48,088	\$32,061	\$46,985	\$46,985	\$30,546	\$39,944	\$50,283	\$49,343	\$2,358	5.02%	
1-101-4-820-11000	EDUCATIONAL SERVICES	\$500	\$500	\$0	\$500	\$500	\$100	\$100	\$500	\$500	\$0	0.00%	
1-101-4-820-11300	DELTA DENTAL	\$3,147	\$3,147	\$2,432	\$2,835	\$2,835	\$1,643	\$2,191	\$2,991	\$2,906	\$71	2.50%	
1-101-4-820-11800	SAFETY INCENTIVE	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	(\$100)	-100.00%	
1-101-4-820-21900	PROFESSIONAL SERVICES	\$0	\$0	\$160	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-4-820-22400	TRAVEL EXPENSE	\$0	\$0	\$1,155	\$3,600	\$3,600	\$2,378	\$3,053	\$2,500	\$3,300	(\$300)	-8.33%	
1-101-4-820-23300	PRINTING	\$1,250	\$1,250	\$515	\$2,500	\$500	\$216	\$400	\$500	\$500	(\$2,000)	-80.00%	
1-101-4-820-25500	EQUIPMENT RENTAL	\$0	\$0	\$0	\$300	\$300	\$0	\$0	\$0	\$0	(\$300)	-100.00%	
1-101-4-820-30100	OFFICE SUPPLIES	\$300	\$300	\$318	\$350	\$350	\$117	\$175	\$350	\$350	\$0	0.00%	
1-101-4-820-30200	BOOKS & MAGAZINES	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-4-820-33300	AUTO GAS, OIL & LUBE	\$3,000	\$3,000	\$1,201	\$3,000	\$2,250	\$757	\$1,307	\$1,500	\$1,500	(\$1,500)	-50.00%	
1-101-4-820-33900	WEARING APPAREL	\$0	\$0	\$0	\$0	\$750	\$694	\$694	\$1,135	\$1,000	\$1,000	#DIV/0!	
1-101-4-820-42300	DUES & MEMBERSHIPS	\$175	\$175	\$80	\$175	\$175	\$80	\$80	\$175	\$175	\$0	0.00%	
820	Inspection and Permits	\$219,919	\$219,919	\$201,917	\$256,507	\$254,507	\$153,640	\$216,760	\$232,089	\$231,729	(\$24,778)	-9.66%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
830 Roads and Bridges													
1-101-4-830-10100	REGULAR EMPLOYEES	\$1,236,866	\$1,201,158	\$1,169,188	\$1,241,318	\$1,241,318	\$792,808	\$1,147,152	\$1,309,925	\$1,309,925	\$68,607	5.53%	
1-101-4-830-10300	OVERTIME	\$25,000	\$25,000	\$20,771	\$25,000	\$25,000	\$9,660	\$20,000	\$25,000	\$25,000	\$0	0.00%	
1-101-4-830-10700	MATCH FICA/MEDICARE	\$96,533	\$93,230	\$90,481	\$96,873	\$96,873	\$58,673	\$89,287	\$102,122	\$102,122	\$5,249	5.42%	
1-101-4-830-10800	LIFE INSURANCE	\$2,775	\$2,775	\$3,021	\$2,800	\$2,800	\$1,999	\$3,199	\$3,375	\$3,375	\$575	20.54%	
1-101-4-830-10900	GROUP INSURANCE	\$355,850	\$355,850	\$337,705	\$347,688	\$347,688	\$231,312	\$308,850	\$392,205	\$355,266	\$7,578	2.18%	
1-101-4-830-11300	DELTA DENTAL	\$23,029	\$23,029	\$22,140	\$20,750	\$20,750	\$13,891	\$18,670	\$21,211	\$20,609	(\$141)	-0.68%	
1-101-4-830-11800	SAFETY INCENTIVE	\$2,300	\$2,300	\$2,300	\$2,300	\$2,300	\$2,400	\$2,400	\$0	\$0	(\$2,300)	-100.00%	
1-101-4-830-20100	TEMPORARY SERVICES	\$50,000	\$50,000	\$52,234	\$59,100	\$59,100	\$49,849	\$54,000	\$30,455	\$59,100	\$0	0.00%	
1-101-4-830-20700	INSTRUCTIONAL SERVICES	\$0	\$0	\$1,270	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500	#DIV/0!	
1-101-4-830-21900	PROFESSIONAL SERVICES	\$7,000	\$7,000	\$12,250	\$7,000	\$7,000	\$5,175	\$6,000	\$7,500	\$7,000	\$0	0.00%	
1-101-4-830-21903	CEMETERY CONTRACT LANDSCAPER	\$40,000	\$40,000	\$31,675	\$36,000	\$36,000	\$17,170	\$36,000	\$37,000	\$37,000	\$1,000	2.78%	
1-101-4-830-23100	ADVERTISING	\$225	\$225	\$0	\$225	\$225	\$225	\$225	\$350	\$350	\$125	55.56%	
1-101-4-830-24133	EROSION CONTROL	\$3,750	\$3,750	\$589	\$3,750	\$3,600	\$1,185	\$2,000	\$3,000	\$3,000	(\$750)	-20.00%	
1-101-4-830-24200	REPAIR-STREETS & SIDEWALKS	\$35,000	\$35,000	\$3,921	\$35,000	\$35,000	\$1,260	\$15,000	\$35,000	\$35,000	\$0	0.00%	
1-101-4-830-24400	REPAIR OPERATING EQUIPMENT	\$300	\$300	\$0	\$300	\$300	\$0	\$0	\$300	\$300	\$0	0.00%	
1-101-4-830-25400	MACHINERY RENTAL	\$2,500	\$2,500	\$742	\$2,500	\$2,500	\$1,032	\$1,032	\$4,000	\$3,000	\$500	20.00%	
1-101-4-830-30100	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$1,000	\$1,000	#DIV/0!	New
1-101-4-830-32100	AGRICULTURAL AND HORTICULTURAL	\$500	\$500	\$0	\$1,750	\$1,750	\$25	\$500	\$1,750	\$1,750	\$0	0.00%	
1-101-4-830-32200	ASPHALT PRODUCTS	\$45,000	\$45,000	\$22,195	\$45,000	\$45,000	\$41,339	\$45,000	\$45,000	\$45,000	\$0	0.00%	
1-101-4-830-32500	CONCRETE & MATERIALS	\$22,000	\$22,000	\$26,584	\$31,750	\$31,750	\$8,473	\$20,000	\$30,000	\$30,000	(\$1,750)	-5.51%	
1-101-4-830-32600	SAND, STONE & GRAVEL	\$20,000	\$20,000	\$24,910	\$38,325	\$38,325	\$31,358	\$36,000	\$40,000	\$40,000	\$1,675	4.37%	
1-101-4-830-32800	LUMBER & WOOD PRODUCTS	\$2,000	\$2,000	\$238	\$2,000	\$2,000	\$781	\$1,000	\$3,750	\$3,750	\$1,750	87.50%	
1-101-4-830-33000	MEDICINES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$250	\$250	#DIV/0!	New
1-101-4-830-33200	MINOR TOOLS & EQUIPMENT	\$3,500	\$3,500	\$4,068	\$3,500	\$3,750	\$3,536	\$3,536	\$4,300	\$4,000	\$500	14.29%	
1-101-4-830-33500	PAINTS & SUPPLIES	\$400	\$400	\$117	\$400	\$400	\$169	\$169	\$400	\$400	\$0	0.00%	
1-101-4-830-33800	MANHOLE FRAMES & COVERS	\$2,000	\$2,000	\$1,225	\$5,375	\$5,375	\$3,387	\$3,387	\$5,375	\$5,000	(\$375)	-6.98%	
1-101-4-830-33900	WEARING APPAREL	\$15,000	\$15,000	\$12,665	\$15,375	\$15,375	\$7,846	\$10,000	\$22,450	\$20,000	\$4,625	30.08%	
1-101-4-830-34000	STREET SIGN MATERIALS	\$4,500	\$4,500	\$6,388	\$5,000	\$5,000	\$3,333	\$3,333	\$7,700	\$7,500	\$2,500	50.00%	
1-101-4-830-XXXX	TRAFFIC IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000	\$9,000	\$9,000	#DIV/0!	New
1-101-4-830-34100	PIPE	\$15,000	\$15,000	\$10,629	\$24,985	\$24,985	\$13,747	\$19,000	\$15,000	\$15,000	(\$9,985)	-39.96%	
1-101-4-830-35801	PROPERTY DAMAGE	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-4-830-40200	LICENSES AND PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500	#DIV/0!	New
1-101-4-830-40603	LEASE/PURCHASE	\$40,761	\$40,761	\$41,855	\$81,995	\$81,995	\$81,995	\$81,995	\$125,000	\$41,855	(\$40,140)	-48.95%	
1-101-4-830-42300	DUES & MEMBERSHIPS	\$100	\$100	\$238	\$250	\$400	\$318	\$318	\$500	\$500	\$250	100.00%	
1-101-4-830-44601	GPS TRACKING SERVICES	\$0	\$0	\$0	\$0	\$7,500	\$4,241	\$8,453	\$13,200	\$13,200	\$13,200	#DIV/0!	
1-101-4-830-50500	TREES AND SHRUBS	\$500	\$500	\$0	\$500	\$500	\$0	\$0	\$500	\$500	\$0	0.00%	
1-101-4-830-XXXX	PROFESSIONAL DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0	#DIV/0!	
830 Roads and Bridges		\$2,052,389	\$2,013,378	\$1,949,299	\$2,136,809	\$2,144,559	\$1,387,334	\$1,936,505	\$2,300,318	\$2,201,752	\$64,943	3.04%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
840	Snow Removal												
1-101-4-840-10300	OVERTIME	\$75,000	\$75,000	\$66,795	\$75,000	\$75,000	\$66,942	\$81,942	\$75,000	\$75,000	\$0	0.00%	
1-101-4-840-10700	MATCH FICA/MEDICARE	\$5,738	\$5,738	\$4,927	\$5,738	\$5,738	\$4,958	\$6,269	\$5,738	\$5,738	(\$1)	-0.01%	
1-101-4-840-20100	TEMPORARY SERVICES	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-4-840-31900	SALT	\$120,000	\$120,000	\$149,750	\$120,000	\$138,000	\$118,638	\$138,000	\$140,000	\$140,000	\$20,000	16.67%	
1-101-4-840-32600	SAND, STONE & GRAVEL	\$40,000	\$40,000	\$33,100	\$40,000	\$40,000	\$30,191	\$40,000	\$40,000	\$40,000	\$0	0.00%	
1-101-4-840-33403	EQUIPMENT REPAIR PARTS	\$45,000	\$45,000	\$39,071	\$45,000	\$45,000	\$32,688	\$40,000	\$52,500	\$50,000	\$5,000	11.11%	
1-101-4-840-35800	SNOW PLOW DAMAGE	\$750	\$750	\$1,673	\$750	\$750	\$224	\$600	\$750	\$750	\$0	0.00%	
840	Snow Removal	\$286,988	\$286,988	\$295,316	\$286,488	\$304,488	\$253,640	\$306,811	\$313,988	\$311,488	\$25,000	8.73%	

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850	Building Maintenance												
1-101-4-850-10100	REGULAR EMPLOYEES	\$171,820	\$171,820	\$183,720	\$193,752	\$193,752	\$142,221	\$195,438	\$206,474	\$206,474	\$12,722	6.57%	
1-101-4-850-10300	OVERTIME	\$5,000	\$5,000	\$10,202	\$5,000	\$5,000	\$4,285	\$5,285	\$6,000	\$6,000	\$1,000	20.00%	
1-101-4-850-10700	MATCH FICA/MEDICARE	\$13,527	\$13,527	\$13,920	\$15,205	\$15,205	\$10,591	\$15,355	\$16,254	\$16,254	\$1,049	6.90%	
1-101-4-850-10800	LIFE INSURANCE	\$533	\$533	\$318	\$444	\$444	\$299	\$444	\$554	\$554	\$110	24.66%	
1-101-4-850-10900	GROUP INSURANCE	\$49,691	\$49,691	\$49,695	\$54,816	\$54,816	\$43,078	\$54,816	\$68,720	\$62,007	\$7,191	13.12%	
1-101-4-850-11300	DELTA DENTAL	\$3,252	\$3,252	\$3,252	\$3,231	\$3,231	\$2,486	\$3,231	\$3,714	\$3,609	\$378	11.70%	
1-101-4-850-11800	SAFETY INCENTIVE	\$450	\$450	\$450	\$500	\$500	\$500	\$500	\$0	\$0	(\$500)	-100.00%	
1-101-4-850-20100	TEMPORARY SERVICES	\$40,000	\$40,000	\$37,991	\$0	\$0	\$0	\$0	\$16,000	\$15,000	\$15,000	#DIV/0!	Demo Mill Worker s House
1-101-4-850-21000	TESTING SERVICES	\$5,000	\$5,000	\$3,768	\$5,000	\$5,000	\$2,839	\$5,000	\$5,640	\$5,640	\$640	12.80%	
1-101-4-850-21100	JANITORIAL SUPPLIES	\$350	\$350	\$947	\$600	\$600	\$375	\$375	\$750	\$600	\$0	0.00%	
1-101-4-850-22400	TRAVEL	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-4-850-22500	SECURITY MONITORING	\$6,000	\$6,000	\$5,903	\$7,200	\$7,200	\$4,160	\$6,960	\$7,875	\$7,500	\$300	4.17%	
1-101-4-850-24300	REPAIR-FIXED PLANT EQUIPMENT	\$25,000	\$25,000	\$7,764	\$16,250	\$12,500	\$7,113	\$8,000	\$16,800	\$15,000	(\$1,250)	-7.69%	
1-101-4-850-24400	REPAIR OPERATING EQUIPMENT	\$200	\$200	\$27	\$200	\$200	\$4	\$100	\$200	\$200	\$0	0.00%	
1-101-4-850-27600	EXTERMINATING SERVICES	\$2,500	\$2,500	\$1,860	\$2,500	\$2,500	\$773	\$1,850	\$2,750	\$2,750	\$250	10.00%	
1-101-4-850-27700	ELECTRICAL SERVICES	\$3,000	\$3,000	\$7,101	\$3,500	\$2,000	\$409	\$800	\$3,500	\$3,500	\$0	0.00%	
1-101-4-850-27800	PLUMBING SERVICES	\$2,000	\$2,000	\$3,780	\$2,000	\$2,000	\$275	\$500	\$2,000	\$2,000	\$0	0.00%	
1-101-4-850-30500	DECORATIONS-TOWN BUILDINGS	\$400	\$400	\$112	\$400	\$400	\$0	\$0	\$400	\$400	\$0	0.00%	
1-101-4-850-32100	AGRICULTURAL & HORT. SERVICES	\$1,000	\$1,000	\$286	\$1,000	\$1,000	\$0	\$200	\$1,750	\$1,750	\$750	75.00%	
1-101-4-850-32400	CLEANING & SANITARY SUPPLIES	\$2,750	\$2,750	\$896	\$1,513	\$1,513	\$997	\$1,000	\$2,550	\$2,000	\$487	32.19%	
1-101-4-850-32800	LUMBER AND WOOD PRODUCTS	\$150	\$150	\$84	\$150	\$150	\$0	\$0	\$150	\$150	\$0	0.00%	
1-101-4-850-33000	MEDICAL SUPPLIES	\$500	\$500	\$383	\$500	\$500	\$255	\$375	\$600	\$600	\$100	20.00%	
1-101-4-850-33200	MINOR TOOLS & EQUIPMENT	\$2,500	\$2,500	\$3,090	\$2,750	\$2,750	\$1,194	\$2,500	\$2,750	\$2,750	\$0	0.00%	
1-101-4-850-33300	AUTO GAS & LUBE	\$3,900	\$3,900	\$2,119	\$1,702	\$1,602	\$1,238	\$2,053	\$1,600	\$1,600	(\$102)	-5.99%	
1-101-4-850-33402	TRUCK REPAIR PARTS	\$250	\$250	\$0	\$250	\$250	\$0	\$200	\$0	\$0	(\$250)	-100.00%	
1-101-4-850-33403	EQUIPMENT REPAIR PARTS	\$250	\$250	\$680	\$500	\$500	\$43	\$300	\$500	\$500	\$0	0.00%	
1-101-4-850-33500	PAINTS & SUPPLIES	\$250	\$250	\$27	\$300	\$300	\$9	\$100	\$300	\$300	\$0	0.00%	
1-101-4-850-33600	PLUMBING SUPPLIES	\$400	\$400	\$394	\$400	\$400	\$208	\$300	\$400	\$400	\$0	0.00%	
1-101-4-850-33700	ELECTRICAL SUPPLIES	\$1,100	\$1,100	\$110	\$1,100	\$1,100	\$10	\$500	\$1,000	\$1,000	(\$100)	-9.09%	
1-101-4-850-33900	WEARING APPAREL	\$3,000	\$3,000	\$3,760	\$3,500	\$3,500	\$1,722	\$2,500	\$4,735	\$4,735	\$1,235	35.29%	
1-101-4-850-44100	ELECTRIC LIGHT & POWER	\$45,044	\$45,044	\$36,846	\$51,010	\$28,676	\$29,387	\$31,000	\$0	\$0	(\$51,010)	-100.00%	Budgeted in Dept 950 in FY18
1-101-4-850-44300	GAS SERVICE	\$35,440	\$35,440	\$21,805	\$28,000	\$28,000	\$30,803	\$35,000	\$33,000	\$30,000	\$2,000	7.14%	
1-101-4-850-44400	WATER SERVICE	\$9,500	\$9,500	\$6,798	\$11,000	\$11,000	\$6,484	\$8,000	\$31,000	\$31,000	\$20,000	181.82%	
1-101-4-850-44500	SEWER SERVICE	\$6,338	\$6,338	\$390	\$0	\$0	\$0	\$4,546	\$3,000	\$3,000	\$3,000	#DIV/0!	
1-101-4-850-50200	BUILDINGS & FIXED EQUIPMENT	\$200	\$200	\$0	\$200	\$200	\$0	\$0	\$250	\$200	\$0	0.00%	
1-101-4-850-53000	ANNEX REPAIR & MAINTENANCE	\$30,000	\$30,000	\$84,478	\$35,000	\$35,000	\$27,971	\$34,000	\$35,000	\$35,000	\$0	0.00%	
1-101-4-850-53001	OAK HAVEN BLDG.	\$0	\$0	\$24,965	\$7,275	\$7,275	\$5,035	\$7,275	\$0	\$7,500	\$225	3.09%	
1-101-4-850-XXXXX	SECURITY MEASURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,420	\$7,420	\$7,420	#DIV/0!	
1-101-4-850-XXXXX	HISTORIC BLDG. MAINT.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,202	\$15,202	\$15,202	#DIV/0!	New
1-101-4-850-XXXXX	SAFETY SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,255	\$5,000	\$5,000	#DIV/0!	New
1-101-4-850-XXXXX	TOWN HALL RELOCATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	#DIV/0!	New
850	Building Maintenance	\$471,395	\$471,395	\$519,921	\$456,748	\$429,064	\$324,763	\$428,503	\$504,093	\$547,595	\$90,847	19.89%	

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860	Refuse Collection												
1-101-4-860-10100	REGULAR EMPLOYEES	\$510,859	\$495,750	\$503,273	\$517,732	\$517,732	\$366,338	\$531,007	\$586,671	\$586,671	\$68,939	13.32%	Includes Part-Time Recycle Coordinator at \$25K. No Benefits.
1-101-4-860-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$0	\$0	\$5,200	\$0	\$5,200	\$0	\$0	\$0		#DIV/0!
1-101-4-860-10300	OVERTIME	\$44,026	\$44,026	\$33,117	\$40,000	\$40,000	\$29,112	\$34,000	\$40,000	\$40,000	\$0	0.00%	
1-101-4-860-10700	MATCH FICA/MEDICARE	\$42,449	\$38,452	\$39,085	\$42,751	\$42,751	\$28,728	\$43,621	\$47,940	\$47,940	\$5,189	12.14%	
1-101-4-860-10800	LIFE INSURANCE	\$1,221	\$1,221	\$1,697	\$1,221	\$1,221	\$1,208	\$1,812	\$1,485	\$1,485	\$264	21.62%	
1-101-4-860-10900	GROUP INSURANCE	\$166,705	\$166,705	\$141,067	\$162,881	\$162,881	\$120,877	\$161,805	\$184,370	\$180,924	\$18,043	11.08%	
1-101-4-860-11300	DELTA DENTAL	\$10,823	\$10,823	\$9,059	\$9,752	\$9,752	\$7,182	\$9,620	\$10,968	\$10,656	\$904	9.27%	
1-101-4-860-11800	SAFETY INCENTIVE	\$1,100	\$1,100	\$900	\$1,100	\$1,100	\$1,100	\$1,100	\$0	\$0	(\$1,100)	-100.00%	
1-101-4-860-23100	ADVERTISING	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$2,400	\$1,000	\$0	0.00%	
1-101-4-860-23300	PRINTING	\$500	\$500	\$122	\$750	\$750	\$245	\$400	\$1,000	\$750	\$0	0.00%	
1-101-4-860-25400	EQUIPMENT RENTAL	\$350	\$350	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$0		#DIV/0!
1-101-4-860-30100	OFFICE SUPPLIES	\$250	\$250	\$211	\$250	\$250	\$70	\$150	\$250	\$250	\$0	0.00%	
1-101-4-860-33200	MINOR TOOLS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150	\$0	\$0		#DIV/0!
1-101-4-860-33900	WEARING APPAREL	\$6,749	\$6,749	\$6,731	\$6,918	\$6,918	\$4,003	\$4,003	\$9,635	\$9,635	\$2,717	39.27%	
1-101-4-860-35700	RECYCLING BINS	\$500	\$500	\$621	\$0	\$0	\$0	\$0	\$0	\$0	\$0		#DIV/0!
1-101-4-860-42300	DUES AND MEMBERSHIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$250	\$250		#DIV/0!
1-101-4-860-XXXX	PROMOTIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500		#DIV/0!
860	Refuse Collection	\$786,532	\$767,426	\$735,883	\$784,355	\$789,555	\$559,863	\$793,518	\$887,119	\$881,061	\$96,706	12.33%	

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870	Refuse Disposal												
1-101-4-870-22300	REFUSE DISPOSAL SERVICES	\$492,560	\$492,560	\$450,668	\$492,560	\$477,060	\$178,579	\$342,579	\$518,467	\$518,467	\$25,907	5.26%	State Landfill Tipping Fees to Increase in FY18.
1-101-4-870-22301	WESTWOOD REIMB	\$7,500	\$7,500	\$0	\$7,500	\$7,500	\$0	\$0	\$7,500	\$0	(\$7,500)	-100.00%	
1-101-4-870-40200	LICENSES & PERMITS	\$0	\$0	\$0	\$3,000	\$3,000	\$0	\$3,000	\$0	\$0	(\$3,000)	-100.00%	
1-101-4-870-44100	ELECTRIC LIGHT & POWER	\$2,320	\$2,320	\$8,867	\$4,778	\$4,778	\$3,476	\$3,500	\$0	\$0	(\$4,778)	-100.00%	
870	Refuse Disposal	\$502,380	\$502,380	\$459,535	\$507,838	\$492,338	\$182,056	\$349,079	\$525,967	\$518,467	\$10,629	2.09%	

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880	Vehicular Maintenance												
1-101-4-880-10100	REGULAR EMPLOYEES	\$273,404	\$273,404	\$273,618	\$274,359	\$274,359	\$192,229	\$277,729	\$293,360	\$293,360	\$19,001	6.93%	
1-101-4-880-10300	OVERTIME	\$45,400	\$45,400	\$22,502	\$33,000	\$33,000	\$12,889	\$19,334	\$33,000	\$33,000	\$0	0.00%	
1-101-4-880-10700	MATCH FICA/MEDICARE	\$24,389	\$24,389	\$21,793	\$23,513	\$23,513	\$15,130	\$22,764	\$24,967	\$24,967	\$1,454	6.18%	
1-101-4-880-10800	LIFE INSURANCE	\$555	\$555	\$976	\$555	\$555	\$651	\$675	\$675	\$675	\$120	21.62%	
1-101-4-880-10900	GROUP INSURANCE	\$64,117	\$64,117	\$64,121	\$62,646	\$62,646	\$46,993	\$62,658	\$65,791	\$65,791	\$3,145	5.02%	
1-101-4-880-11300	DELTA DENTAL	\$5,245	\$5,245	\$4,196	\$4,726	\$4,726	\$2,835	\$4,726	\$4,844	\$4,986	\$260	5.50%	
1-101-4-880-11800	SAFETY INCENTIVE	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$0	\$0	(\$500)	-100.00%	
1-101-4-880-20700	INSTRUCTIONAL SERVICES	\$0	\$0	\$0	\$1,000	\$1,000	\$0	\$500	\$1,000	\$1,000	\$0	0.00%	
1-101-4-880-21000	TESTING SERVICE	\$1,750	\$1,750	\$5,815	\$3,200	\$3,200	\$2,195	\$2,195	\$3,500	\$3,200	\$0	0.00%	
1-101-4-880-22200	FREIGHT & DEMURRAGE	\$2,500	\$2,500	\$2,340	\$2,500	\$2,500	\$1,069	\$1,800	\$2,500	\$2,500	\$0	0.00%	
1-101-4-880-24300	REPAIR-FIXED PLANT EQUIPMENT	\$1,395	\$1,395	\$830	\$1,500	\$1,500	\$674	\$800	\$1,500	\$1,500	\$0	0.00%	
1-101-4-880-24400	REPAIR-OPERATING EQUIPMENT	\$1,500	\$1,500	\$1,248	\$1,500	\$1,500	\$0	\$500	\$1,500	\$1,500	\$0	0.00%	
1-101-4-880-24600	MAINT-COMMUNICATIONS EQUIPMENT	\$4,000	\$4,000	\$2,405	\$4,000	\$4,000	\$1,680	\$2,000	\$4,000	\$4,000	\$0	0.00%	
1-101-4-880-25400	EQUIPMENT RENTAL	\$1,250	\$1,250	\$144	\$1,250	\$250	\$0	\$200	\$1,000	\$1,000	(\$250)	-20.00%	
1-101-4-880-27400	VEHICULAR WASHES	\$150	\$150	\$10	\$150	\$150	\$0	\$0	\$150	\$150	\$0	0.00%	
1-101-4-880-27500	TOWING SERVICES	\$3,000	\$3,000	\$3,680	\$3,000	\$3,000	\$1,743	\$2,200	\$4,000	\$3,000	\$0	0.00%	
1-101-4-880-30100	OFFICE SUPPLIES	\$1,000	\$1,000	\$907	\$1,000	\$1,000	\$787	\$1,000	\$1,000	\$1,000	\$0	0.00%	
1-101-4-880-32300	CHEMICALS	\$4,000	\$4,000	\$2,166	\$4,000	\$4,000	\$3,502	\$3,800	\$5,500	\$5,000	\$1,000	25.00%	
1-101-4-880-32400	CLEANING & SANITARY SUPPLIES	\$1,000	\$1,000	\$1,214	\$1,200	\$1,200	\$254	\$500	\$1,200	\$1,200	\$0	0.00%	
1-101-4-880-33000	MEDICAL SUPPLIES	\$475	\$475	\$414	\$475	\$575	\$517	\$575	\$750	\$475	\$0	0.00%	
1-101-4-880-33100	TIRES & TUBES	\$30,000	\$30,000	\$27,503	\$30,000	\$46,000	\$44,496	\$46,000	\$50,000	\$45,000	\$15,000	50.00%	
1-101-4-880-33200	MINOR TOOLS & EQUIPMENT	\$6,000	\$6,000	\$6,474	\$6,000	\$6,000	\$1,529	\$3,000	\$6,000	\$6,000	\$0	0.00%	
1-101-4-880-33300	AUTO GAS, OIL & LUBE	\$275,000	\$275,000	\$183,180	\$220,000	\$210,000	\$145,664	\$218,496	\$225,000	\$220,000	\$0	0.00%	
1-101-4-880-33401	AUTO REPAIR PARTS	\$3,000	\$3,000	\$3,722	\$3,500	\$4,500	\$3,359	\$4,500	\$4,500	\$3,500	\$0	0.00%	
1-101-4-880-33402	TRUCK REPAIR PARTS	\$70,000	\$70,000	\$80,264	\$70,000	\$70,000	\$51,704	\$77,556	\$80,000	\$70,000	\$0	0.00%	
1-101-4-880-33403	EQUIPMENT REPAIR PARTS	\$30,000	\$30,000	\$41,896	\$40,000	\$36,500	\$21,165	\$31,748	\$40,000	\$40,000	\$0	0.00%	
1-101-4-880-33404	SANITATION REPAIR PARTS	\$38,000	\$38,000	\$36,978	\$33,000	\$36,500	\$32,394	\$48,590	\$40,000	\$33,000	\$0	0.00%	
1-101-4-880-33500	PAINTS & SUPPLIES	\$100	\$100	\$92	\$100	\$100	\$0	\$0	\$100	\$100	\$0	0.00%	
1-101-4-880-33700	ELECTRICAL SUPPLIES	\$0	\$0	(\$927)	\$1,250	\$250	\$0	\$0	\$1,000	\$1,000	(\$250)	-20.00%	
1-101-4-880-33900	WEARING APPAREL	\$3,500	\$3,500	\$3,584	\$3,590	\$3,590	\$1,776	\$2,000	\$4,825	\$4,825	\$1,235	34.40%	
1-101-4-880-35800	WELDING SUPPLIES	\$3,700	\$3,700	\$3,700	\$3,700	\$3,700	\$1,625	\$3,500	\$3,700	\$3,700	\$0	0.00%	
1-101-4-880-40300	INSPECTIONS & REGISTRATIONS	\$2,000	\$2,000	\$2,596	\$2,100	\$2,100	\$1,494	\$2,100	\$2,500	\$2,100	\$0	0.00%	
1-101-4-880-44100	ELECTRIC LIGHT & POWER	\$7,658	\$7,658	\$14,804	\$15,406	\$2,493	\$2,077	\$2,493	\$0	\$0	(\$15,406)	-100.00%	Will be budgeted in Dept 950 in FY18
1-101-4-880-44300	GAS SERVICE	\$5,006	\$5,006	\$6,856	\$4,800	\$4,800	\$3,617	\$5,425	\$5,800	\$4,800	\$0	0.00%	
1-101-4-880-44400	WATER SERVICE	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
880	Vehicular Maintenance	\$910,594	\$910,594	\$819,591	\$857,520	\$849,707	\$594,547	\$849,863	\$913,662	\$882,329	\$24,809	2.89%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
890	Sewer Department												
1-101-4-890-10100	REGULAR EMPLOYEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$72,849	\$0	\$0	#DIV/0!	.5 of 1.0FTE Asst Engineer and 1.0FTE Admin employee
1-101-4-890-10300	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	#DIV/0!	Is Admin employee Union or non-union?
1-101-4-890-10700	FICA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,726	\$0	\$0	#DIV/0!	
1-101-4-890-10800	LIFE INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$203	\$0	\$0	#DIV/0!	
1-101-4-890-10900	GROUP INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,141	\$0	\$0	#DIV/0!	
1-101-4-890-11300	DELTA DENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,496	\$0	\$0	#DIV/0!	
1-101-4-890-20700	INSTRUCTIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	#DIV/0!	
1-101-4-890-21000	TESTING SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0	#DIV/0!	
1-101-4-890-22400	TRAVEL EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0	#DIV/0!	
1-101-4-890-30100	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$0	\$0	#DIV/0!	
1-101-4-890-32200	ASPHALT PRODUCTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	#DIV/0!	
1-101-4-890-32400	CLEANING & SANITARY SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$0	\$0	#DIV/0!	
1-101-4-890-32500	CONCRETE MATERIALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	#DIV/0!	
1-101-4-890-33200	MINOR TOOLS & EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,500	\$0	\$0	#DIV/0!	
1-101-4-890-33500	PAINTS & SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$0	\$0	#DIV/0!	
1-101-4-890-33800	CASTINGS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,400	\$0	\$0	#DIV/0!	
1-101-4-890-33900	WEARING APPAREL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380	\$0	\$0	#DIV/0!	
1-101-4-890-34100	PIPE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$0	#DIV/0!	
1-101-4-890-35800	WELDING SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$0	#DIV/0!	
1-101-4-890-XXXXX	SAFETY SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0	#DIV/0!	
890	Sewer Department	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$134,644	\$0	\$0	#DIV/0!	

PARKS & RECREATION

The Coventry Parks and Recreation Department is charged with the development of a comprehensive program addressing the well-being and recreation needs of the community.

The Department offers the following core services:

- Park and facility maintenance and operations
- Recreation program opportunities and services
- Administration, marketing, contracts, and security
- Community services

All of these core services are delivered by approximately 11 full-time permanent staff and 50 part-time seasonal employees. The Department also supports programs in the summer to employ youth in trash and litter clean up throughout Town parks.

The Department maintains over 300 acres of park property which include 18 parks, 25 ballfields and 12 miles of Greenway path. The Department is also responsible for the maintenance and management of Briar Point Beach, Teen Center, play courts, gym, Foster Park pavilion, Skate Park, Rice Field, as well as a multitude of outbuildings located at various parks throughout Town. The Guy L. Lefebvre Community Center is the most widely used facility where numerous recreation programs are held and where organizations meet for social, civic and charitable functions. The Department also coordinates field use schedules of adult and youth athletic leagues and our own seasonal athletic offerings. In an effort to meet the constant demand for passive and active recreation needs, the Department continues to expand program offerings to the community.

To best serve everyone from preschoolers to elders, hundreds of activities are planned throughout FY 2017/2018. Such offerings include vacation camps, theater classes, low and high impact exercise classes, trips to Providence Performing Arts Center and Fenway Park, cooking classes, summer concerts, and so on. Several new programs have already been introduced such as a weight loss program and a Pilates-yoga hybrid.

It is anticipated that in excess of 4,000 citizens will take part in activities directly related to this Department. The highly successful summer program permits nearly 500 children with an experience that includes many trips and outdoor activities during a six week long period. The Department has also expanded the age of campers to include kindergartners to further service the community.

FY 2017/2018 Goals • Identify and operate facilities within the park system with the resources available. • Continue developing strategies to expand programs to create a positive sense-of-place. • Continue offering activities and developing programs at the Community Center, Town Gym and Teen Center. • Continue partnering with other Town departments to offer additional programs to our citizens. • Identify opportunities to expand resources for operations and programs. • Work on developing a dog park to safely exercise dogs off leash, including regulation signage and baggies for waste collection. • Resurface basketball and tennis courts • Update maintenance tools (lawn care and athletic field turf). • Fleet repair for aging vehicles. • Evaluate existing play equipment for on-going maintenance and replacement. • Perform safety inspections on parks and recreation facilities to identify potentially harmful or dangerous conditions and create an itemized list of necessary repairs and improvements. • Improve maintenance of playfield areas. • Community Center building improvements (ceiling tiles, flooring, and front porch).

Immediate Needs

Staff: (1) program assistant and (1) maintenance worker.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
910 Recreation Department													
1-101-5-910-10100	REGULAR EMPLOYEES	\$539,488	\$526,702	\$526,846	\$546,651	\$546,651	\$336,522	\$507,025	\$661,314	\$582,983	\$36,332	6.65%	
1-101-5-910-10200	TEMPORARY EMPLOYEES	\$183,458	\$193,458	\$170,897	\$195,076	\$195,076	\$151,933	\$186,933	\$195,331	\$195,331	\$255	0.13%	
1-101-5-910-10300	OVERTIME	\$1,881	\$1,881	\$1,905	\$1,881	\$1,881	\$1,287	\$1,500	\$1,881	\$1,881	\$0	0.00%	
1-101-5-910-10700	MATCH FICA/MEDICARE	\$56,340	\$56,340	\$51,618	\$56,886	\$56,886	\$35,567	\$53,298	\$65,677	\$59,685	\$2,799	4.92%	
1-101-5-910-10800	LIFE INSURANCE	\$1,221	\$1,221	\$1,755	\$1,221	\$1,221	\$1,092	\$1,650	\$1,755	\$1,485	\$264	21.62%	
1-101-5-910-10900	GROUP INSURANCE	\$121,822	\$105,793	\$93,777	\$103,367	\$103,367	\$83,283	\$113,043	\$217,892	\$151,316	\$47,949	46.39%	
1-101-5-910-10110	EDUCATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$355	\$355	\$355	#DIV/0!	New: For CORC Certification
1-101-5-910-11300	DELTA DENTAL	\$7,630	\$7,630	\$7,613	\$7,819	\$7,819	\$4,980	\$6,640	\$10,922	\$8,675	\$856	10.95%	
1-101-5-910-11500	SHIFT DIFFERENTIAL	\$1,644	\$1,644	\$917	\$1,644	\$1,644	\$299	\$550	\$1,951	\$1,951	\$307	18.67%	
1-101-5-910-11800	SAFETY INCENTIVE	\$800	\$800	\$800	\$800	\$800	\$700	\$700	\$0	\$0	(\$800)	-100.00%	Rollled into salary per new AFSCME contract
1-101-5-910-20700	INSTRUCTOR SERVICES	\$250	\$250	\$498	\$250	\$250	\$0	\$100	\$300	\$300	\$50	20.00%	
1-101-5-910-21000	TESTING SERVICES	\$5,160	\$5,160	\$2,754	\$4,000	\$4,000	\$2,590	\$3,850	\$6,888	\$6,500	\$2,500	62.50%	Inc for CPR & AED training and well water testing.
1-101-5-910-21700	ENTERTAINMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-5-910-21900	PROFESSIONAL SERVICES	\$0	\$0	\$790	\$0	\$125	\$125	\$125	\$1,000	\$1,000	\$1,000	#DIV/0!	Inc for SARA site compliance testing.
1-101-5-910-22200	FREIGHT AND DEMURRAGE	\$425	\$425	\$516	\$425	\$425	\$216	\$300	\$520	\$500	\$75	17.65%	
1-101-5-910-22400	TRAVEL EXPENSE	\$197	\$197	\$107	\$110	\$110	\$64	\$110	\$1,210	\$1,200	\$1,090	990.91%	Inc for NE Park Assoc conference for Director
1-101-5-910-22500	SECURITY MONITORING	\$876	\$876	\$869	\$1,057	\$1,057	\$652	\$869	\$876	\$876	(\$181)	-17.12%	
1-101-5-910-23100	ADVERTISING	\$6,500	\$6,500	\$6,710	\$6,500	\$6,500	\$2,503	\$6,000	\$7,274	\$6,800	\$300	4.62%	
1-101-5-910-23300	PRINTING	\$860	\$860	\$892	\$1,000	\$1,000	\$753	\$1,000	\$915	\$915	(\$85)	-8.50%	
1-101-5-910-24300	REPAIR-FIXED PLANT EQUIPMENT	\$2,500	\$2,500	\$2,714	\$2,500	\$2,500	\$2,448	\$3,671	\$7,700	\$7,500	\$5,000	200.00%	Inc for KCWA ordered back flow valves installation
1-101-5-910-24400	REPAIR-OPERATING EQUIPMENT	\$1,500	\$1,500	\$588	\$1,850	\$1,850	\$252	\$379	\$2,440	\$2,000	\$150	8.11%	
1-101-5-910-24800	PROPERTY MAINTENANCE	\$5,188	\$5,188	\$3,676	\$5,000	\$5,000	\$3,841	\$5,762	\$11,338	\$11,000	\$6,000	120.00%	Inc for septic pump emptying for all rec field restrooms. Also Ext Srvc and Elec Srvc
1-101-5-910-25200	GYMNASIUM RENTAL	\$900	\$900	\$0	\$500	\$500	\$0	\$0	\$0	\$0	(\$500)	-100.00%	
1-101-5-910-25300	BUS RENTAL	\$10,000	\$10,000	\$0	\$10,000	\$10,000	\$8,088	\$10,000	\$11,775	\$11,000	\$1,000	10.00%	
1-101-5-910-25500	EQUIPMENT RENTAL	\$250	\$250	\$382	\$225	\$225	\$0	\$125	\$400	\$400	\$175	77.78%	
1-101-5-910-25900	SANITARY FACILITIES RENTAL	\$3,708	\$3,708	\$2,845	\$3,708	\$3,708	\$2,038	\$3,057	\$3,654	\$3,500	(\$208)	-5.61%	
1-101-5-910-27600	EXTERMINATING SERVICES	\$35	\$35	\$0	\$35	\$35	\$0	\$35	\$100	\$0	(\$35)	-100.00%	Now budgeted in 24800 (Property Maint.)
1-101-5-910-27700	ELECTRICAL SERVICES	\$4,500	\$4,500	\$1,412	\$4,500	\$4,500	\$2,339	\$3,508	\$4,500	\$0	(\$4,500)	-100.00%	Now budgeted in 24800 (Property Maint.)
1-101-5-910-30100	OFFICE SUPPLIES	\$1,897	\$1,897	\$1,862	\$1,897	\$1,897	\$1,721	\$1,850	\$2,100	\$2,000	\$103	5.43%	
1-101-5-910-30500	DECORATIONS/TOWN BUILDINGS	\$400	\$400	\$0	\$128	\$128	\$127	\$127	\$1,600	\$1,600	\$1,200	300.00%	Create large holiday display for community
1-101-5-910-32100	AGRICULTURE & HORT. SUPPLIES	\$5,500	\$5,500	\$5,976	\$6,230	\$6,230	\$2,831	\$4,246	\$6,227	\$6,000	(\$230)	-3.69%	
1-101-5-910-32400	CLEANING & SANITARY SUPPLIES	\$5,000	\$5,000	\$2,928	\$5,000	\$5,000	\$964	\$1,446	\$3,500	\$3,500	(\$1,500)	-30.00%	
1-101-5-910-32500	CONCRETE & MATERIALS	\$500	\$500	\$120	\$700	\$700	\$61	\$125	\$700	\$700	\$0	0.00%	
1-101-5-910-32600	SAND, STONE & GRAVEL	\$7,654	\$7,654	\$4,893	\$7,500	\$7,500	\$1,835	\$2,753	\$8,910	\$8,500	\$1,000	13.33%	Inc to bring existing playgrounds up to state code
1-101-5-910-32800	WOOD PRODUCTS	\$2,000	\$2,000	\$1,977	\$2,300	\$2,300	\$111	\$1,200	\$2,000	\$2,000	(\$300)	-13.04%	
1-101-5-910-33000	MEDICAL SUPPLIES	\$550	\$550	\$502	\$500	\$500	\$802	\$777	\$1,165	\$3,598	\$3,500	600.00%	Existing first aid stations have outdated supplies
1-101-5-910-33100	TIRES & TUBES	\$1,500	\$1,500	\$1,783	\$2,700	\$2,700	\$1,963	\$2,500	\$1,800	\$1,800	(\$900)	-33.33%	
1-101-5-910-33200	MINOR TOOLS & EQUIPMENT	\$5,500	\$5,500	\$5,296	\$5,500	\$5,500	\$2,041	\$3,062	\$5,500	\$5,500	\$0	0.00%	
1-101-5-910-33300	AUTO GAS, OIL & LUBE	\$20,000	\$20,000	\$11,772	\$20,000	\$20,000	\$6,553	\$10,153	\$12,000	\$12,000	(\$8,000)	-40.00%	
1-101-5-910-33401	AUTO REPAIR PARTS	\$1,000	\$1,000	\$4,594	\$2,500	\$2,375	\$472	\$708	\$7,000	\$7,000	\$4,500	180.00%	Fleet needs repairs to pass state inspections
1-101-5-910-33402	TRUCK REPAIR PARTS	\$8,600	\$8,600	\$11,165	\$10,000	\$10,000	\$2,124	\$3,186	\$11,500	\$11,500	\$1,500	15.00%	
1-101-5-910-33403	EQUIPMENT REPAIR PARTS	\$6,000	\$6,000	\$4,295	\$7,000	\$7,000	\$4,258	\$6,387	\$5,000	\$5,000	(\$2,000)	-28.57%	
1-101-5-910-33500	PAINT & SUPPLIES	\$500	\$500	\$1,157	\$760	\$760	\$706	\$1,059	\$1,000	\$1,000	\$240	31.58%	
1-101-5-910-33700	ELECTRICAL SUPPLIES	\$1,000	\$1,000	\$166	\$650	\$650	\$158	\$237	\$1,022	\$1,000	\$350	53.85%	Upgrades needed at Paine Field
1-101-5-910-33800	SEWER GRATES, MANHOLD FRAME	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-5-910-33900	WEARING APPAREL	\$4,781	\$4,781	\$4,203	\$4,781	\$4,781	\$3,563	\$4,500	\$6,326	\$5,500	\$719	15.04%	Replacement of employee gear
1-101-5-910-34000	TRAFFIC & STREET SIGNS	\$800	\$800	\$578	\$700	\$700	\$375	\$563	\$800	\$800	\$100	14.29%	
1-101-5-910-34100	PIPE	\$500	\$500	\$380	\$500	\$500	\$257	\$385	\$500	\$500	\$0	0.00%	
1-101-5-910-34800	RECREATION SUPPLIES	\$6,500	\$6,500	\$6,142	\$6,500	\$6,500	\$1,927	\$5,700	\$6,500	\$6,500	\$0	0.00%	
1-101-5-910-40200	LICENSES AND PERMITS	\$480	\$480	\$332	\$2,809	\$2,809	\$2,809	\$886	\$5,680	\$3,000	\$191	6.80%	
1-101-5-910-40300	AUTO INSPECTIONS	\$300	\$300	\$201	\$300	\$300	\$230	\$346	\$300	\$300	\$0	0.00%	
1-101-5-910-42300	DUES & MEMBERSHIPS	\$390	\$390	\$180	\$520	\$490	\$265	\$265	\$525	\$525	\$5	0.96%	
1-101-5-910-43200	DRUG TESTING	\$80	\$80	\$0	\$240	\$240	\$0	\$0	\$0	\$0	(\$240)	-100.00%	
1-101-5-910-44100	ELECTRIC LIGHT & POWER	\$22,006	\$22,006	\$45,796	\$50,828	\$23,268	\$23,115	\$24,000	\$0	\$0	(\$50,828)	-100.00%	
1-101-5-910-44300	GAS SERVICE	\$4,542	\$4,542	\$5,197	\$7,000	\$7,000	\$3,401	\$5,101	\$6,000	\$6,000	(\$1,000)	-14.29%	
1-101-5-910-44400	WATER SERVICE	\$3,500	\$3,500	\$4,221	\$5,000	\$5,000	\$1,517	\$3,033	\$5,000	\$5,000	\$0	0.00%	
1-101-5-910-50500	TREES & SHRUBS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100	\$100	#DIV/0!	
1-101-5-910-51300	HOUSEHOLD EQUIPMENT	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-5-910-52500	OFFICE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,295	\$0	\$0	#DIV/0!	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
1-101-5-910-52600	RECREATION EQUIPMENT	\$600	\$600	\$0	\$600	\$600	\$0	\$600	\$450	\$450	(\$150)	-25.00%	
1-101-5-910-52700	PRODUCTION & CONSTR EQUIPMENT	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500	#DIV/0!	
910	Recreation Department	\$1,087,213	\$1,058,398	\$1,007,597	\$1,110,420	\$1,082,860	\$703,534	\$995,813	\$1,326,401	\$1,159,928	\$49,508	4.46%	

HUMAN SERVICES

One of the main goals this year will be the construction of a new facility for this Department. This will be accomplished with funds that were voted on in the 2016 election. The bond reportedly will be sold in early spring. My expectation is that construction will not begin until the end of the school year to afford that Department to relocate the Physical Plant and Bus Company. The building committee has been formed and will be meeting. It is our hope that the building will be erected by late fall so as to allow inside work to be done during the winter months. This is a very exciting time for us as a long time effort is coming to fruition. We are currently expanding our marketing strategies to include social media, naming our portion of the building the Coventry Community resource Center to remove some of the stereotypic stigma of Department of Human Services being reflective of low socio economic status and Senior Center of old inactive individuals and not a draw for the baby boomers. We will continue to provide a holistic approach to our services and resources that will serve a larger part of the community. The removal of the word "senior center" was recommended by the advisory board members after listening to their peers. With the additional space we expect to provide more in the way of Wellness services and programs, offer small meeting space to representatives of organization such as Veterans Services, Mental Health Professionals, and Financial Assistance Programs etc. We are exploring activities that will peak the interest of the "Baby Boomers", families and in collaboration with Department of Parks and recreation programs for adolescent. We have recently become involved with a Leadership RI group who are partnering with us to increase wellness activities in this community geared to 50 plus and adolescents. After attending training entitled Healthy Aging in RI a number of concerns were raised with assorted resolution to the concern. This has sparked a new energy to staff to refine or develop new strategies in all areas that will reduce the reluctance of residents to access services and or programs. Collaboration with the Police Department will be a welcome neighbor to us.

Another goal of the department is to enhance services to persons with Mental Health issues. Often times person with serious mental health issues are able to function quite independently with their challenges including being successfully employed, maintaining a home and parenting. However when their illness causes heir decompensation it can be a very difficult time for the support system. The Department has been able to offer support to the individual and their support network as they struggle through their crisis. If we are successful in securing funding thru a grant we would establish "Project Community" which would allow us to secure services of a psychiatric nurse professional who would assist in navigating the resources for the individual with their psychiatric professional to restore balance to their functioning. This program would not only support the person with the illness but their immediate support network. Often times when people know they have a backup resource in place their level of anxiety declines and their support level is enhanced.

A third goal is to increase the hours of our Program Assistant/Volunteer Coordinator. Currently this position is supported partially by our operating budget and funds from the legislative grant. The primary task assigned is to recruit, assign, maintain volunteers for various DHS opportunities including Meals on Wheels delivery, Coventry Food bank and community garden, Congregate meal site, special projects such as Tis the Season. We

want to expand volunteer opportunities to include other sites within the Town. Some of the “baby Boomers” present with other talents that would be helpful in working with Children, Persons with Disabilities etc. In addition we hope to form a Consultant Bank which would allow opportunities for free or low cost assistance to residents in a variety of areas. The effort would allow us to provide residents with a list of individuals who possess skills such as Home Health Aide, Carpentry, Automotive and mentoring. The resident would be responsible to select from the list, contact person of interest and make arrangements. The consultant would be required to complete a BCI check and if a license is required it would also be presented as part of the volunteer application package. The program would be named the Coventry Consultant Bank. Currently this position not only manages the volunteer program [Coventry CARES Program] but co manages the Meals on Wheels program and congregate meal site one day weekly in the absence of the Social Work Assistant who is at the Coventry Food bank. The position will also require co-managing the Social Media portion of the Department to include daily updates on our newly formed Facebook Page.

The Department is fortunate to have a very committed staff that is willing to meet that challenge. We are cognizant of funding needs and sustainability after funding sources are no longer available. Developing partnerships with other agencies and facilities will continue to be necessary for the success of our ventures in the future.

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925	Human Services								\$589,921	\$555,110			
1-101-6-925-10100	REGULAR EMPLOYEES	\$538,375	\$526,302	\$535,756	\$546,403	\$546,403	\$379,868	\$551,452			\$8,707	1.59%	
1-101-6-925-10300	OVERTIME	\$0	\$0	\$0	\$0	\$1,000	\$0	\$200	\$1,000	\$1,000	\$1,000	#DIV/0!	
1-101-6-925-10700	MATCH FICA/MEDICARE	\$41,186	\$39,529	\$39,289	\$41,800	\$41,800	\$27,858	\$42,201	\$45,205	\$42,542	\$742	1.78%	
1-101-6-925-10800	LIFE INSURANCE	\$1,110	\$1,110	\$1,255	\$1,120	\$1,120	\$837	\$1,255	\$1,485	\$1,350	\$230	20.54%	
1-101-6-925-10900	GROUP INSURANCE	\$118,617	\$118,617	\$127,975	\$115,896	\$115,896	\$110,434	\$149,598	\$134,088	\$131,581	\$15,685	13.53%	
1-101-6-925-11300	DELTA DENTAL	\$8,725	\$8,725	\$9,337	\$7,862	\$7,862	\$6,820	\$9,972	\$8,973	\$8,719	\$857	10.90%	
1-101-6-925-20700	INSTRUCTIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$818	\$818	\$0	\$0	\$0	#DIV/0!	
1-101-6-925-21100	JANITORIAL SERVICES	\$6,000	\$6,000	\$6,009	\$6,000	\$6,000	\$3,955	\$5,932	\$6,000	\$6,000	\$0	0.00%	
1-101-6-925-21900	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-6-925-22400	TRAVEL EXPENSE	\$6,000	\$6,000	\$3,485	\$6,000	\$5,000	\$1,829	\$2,743	\$6,000	\$5,000	(\$1,000)	-16.67%	
1-101-6-925-23300	PRINTING	\$500	\$500	\$37	\$500	\$500	\$295	\$443	\$500	\$500	\$0	0.00%	
1-101-6-925-24300	REPAIR FIXED EQUIPMENT	\$18,000	\$18,000	\$15,957	\$20,000	\$20,000	\$15,194	\$22,791	\$20,000	\$20,000	\$0	0.00%	
1-101-6-925-24500	MAINTENANCE-OFFICE EQUIPMENT	\$3,200	\$3,200	\$2,927	\$3,200	\$3,200	\$2,678	\$4,017	\$4,200	\$4,000	\$800	25.00%	
1-101-6-925-30100	OFFICE SUPPLIES	\$1,000	\$1,000	\$943	\$1,200	\$1,200	\$861	\$1,292	\$1,200	\$1,200	\$0	0.00%	
1-101-6-925-32400	CLEANING AND SANITARY SUPPLIES	\$4,800	\$4,800	\$3,005	\$4,800	\$4,800	\$2,903	\$4,355	\$4,800	\$4,500	(\$300)	-6.25%	
1-101-6-925-33000	MEDICAL SUPPLIES	\$900	\$900	\$685	\$900	\$900	\$763	\$1,144	\$900	\$900	\$0	0.00%	
1-101-6-925-33200	MINOR TOOLS AND EQUIPMENT	\$1,000	\$1,000	\$499	\$1,000	\$1,000	\$671	\$1,007	\$1,000	\$1,000	\$0	0.00%	
1-101-6-925-33300	AUTO GAS FUEL OIL	\$0	\$0	\$0	\$0	\$0	\$1,248	\$1,872	\$1,500	\$1,500	\$1,500	#DIV/0!	
1-101-6-925-33700	ELECTRICAL SUPPLIES	\$400	\$400	\$0	\$400	\$400	\$0	\$0	\$400	\$400	\$0	0.00%	
1-101-6-925-34300	MEALS	\$750	\$750	\$151	\$750	\$750	\$0	\$0	\$750	\$500	(\$250)	-33.33%	
1-101-6-925-34800	RECREATIONAL SUPPLIES	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$187	\$281	\$1,000	\$1,000	\$0	0.00%	
1-101-6-925-42300	DUES AND MEMBERSHIP	\$0	\$0	\$30	\$315	\$315	\$225	\$225	\$315	\$315	\$0	0.00%	
1-101-6-925-44100	ELECTRIC SERVICE	\$10,558	\$10,558	\$16,114	\$16,000	\$7,455	\$7,198	\$7,198	\$0	\$0	(\$16,000)	-100.00%	
1-101-6-925-44200	SEWER FEES	\$4,050	\$4,050	\$3,852	\$4,050	\$4,050	\$0	\$4,716	\$4,050	\$4,050	\$0	0.00%	
1-101-6-925-44300	GAS SERVICE	\$13,914	\$13,914	\$20,193	\$13,000	\$13,000	\$11,583	\$17,375	\$15,000	\$13,000	\$0	0.00%	
1-101-6-925-44400	WATER SERVICE	\$7,500	\$7,500	\$8,037	\$6,800	\$6,800	\$4,111	\$5,481	\$6,000	\$6,000	(\$800)	-11.76%	
925	Human Services	\$787,585	\$773,855	\$795,537	\$798,996	\$790,451	\$580,336	\$836,365	\$855,287	\$811,167	\$12,171	1.52%	

COVENTRY PUBLIC LIBRARY

The Coventry Public Library serves the local community and beyond with materials and services that appeal to all ages and interest. The library is open 7 days a week, offering 64 hours of public service. As a member of Ocean State Libraries, Coventry Library lends and receives material through the state inter-library loan delivery service. Last year alone, Coventry patrons requested over 24,000 items from our partner libraries. Additionally, all are welcomed to use the library's reference services, computers, and programming.

Furthermore, the library provides essential services out in the Coventry community. Our Homebound Program brings library materials to Coventry residents unable to leave their homes and to those who live in Coventry's nursing facilities. Last year, over 900 visits were made. We have also extended our services with programs at the Coventry Housing Authority sites. Our Youth Services librarians provide outreach to our Head Start population and to 8 area preschools. Our nationally accredited adult literacy program, Literacy Volunteers of Kent County, offers one-on-one ELL (English Language Learners) and BL (Basic Literacy) instruction to adults 16 and older who are not enrolled in a traditional school setting.

Despite the constraints of not having a program room, over 15,000 patrons took part in library programs last year. Popular online resources include Ancestry.com, NewsBank, and Consumer Reports Online. And Freegal and Hoopla allow patrons to download free movies, music and more. The eZone, which enables patrons to download e-books and audio books free of charge, experienced another healthy increase last year with over 21,000 e-books being borrowed. And our new Express Collection allows patrons access to the most popular books and DVDs on a first-come, first-serve basis.

Service at the Greene Public Library continues to grow in terms of programming with offerings such as timely speakers, book discussion groups, a knitting group, and crafts. It has become a community center as well as a fully functioning library branch.

The Coventry Public Library's 2017/18 operating budget request is for a modest increase which includes longevity increases for eligible staff members and increases in medical and dental line items. At the state's request the membership fee to Ocean State Libraries is being paid from the library's state grant-in-aid instead of our town budget.

Library fines/fees, which go directly to the town, were over \$22,000 for last fiscal year.

Coventry Public Library remains grateful to state grant-in-aid for its operational support and to the Anthony Lyceum and the Coventry Public Library Foundation for their fundraising efforts aimed at a future expansion of the library. However, it is the

continued and essential support of the Town of Coventry that truly allows the library to continue to improve the quality of life for our community.

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930	Library												
1-101-8-930-10100	REGULAR EMPLOYEES	\$643,590	\$643,590	\$638,538	\$644,240	\$644,240	\$438,227	\$643,127	\$640,427	\$640,427	(\$3,813)	-0.59%	
1-101-8-930-10300	OVERTIME	\$0	\$0	\$13,805	\$0	\$0	\$9,098	\$15,000	\$0	\$0	\$0	#DIV/0!	
1-101-8-930-10700	MATCH FICA/MEDICARE	\$49,235	\$49,235	\$48,584	\$49,284	\$49,284	\$33,296	\$50,347	\$48,993	\$48,993	(\$291)	-0.59%	
1-101-8-930-10800	LIFE INSURANCE	\$735	\$735	\$992	\$773	\$773	\$608	\$992	\$932	\$932	\$159	20.57%	
1-101-8-930-10900	GROUP INSURANCE	\$110,602	\$110,602	\$102,593	\$92,687	\$92,687	\$65,790	\$92,418	\$111,124	\$109,048	\$16,361	17.65%	
1-101-8-930-11300	DELTA DENTAL	\$7,237	\$7,237	\$6,864	\$5,601	\$5,601	\$4,342	\$6,099	\$6,580	\$6,387	\$786	14.03%	
1-101-8-930-21500	DATA PROCESSING SERVICES	\$50,423	\$50,423	\$51,070	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-8-930-21700	CHILDRENS PROGRAM	\$1,600	\$1,600	\$1,535	\$5,000	\$5,000	\$2,093	\$3,140	\$5,000	\$5,000	\$0	0.00%	
1-101-8-930-22400	TRAVEL EXPENSE	\$2,100	\$2,100	\$2,099	\$2,500	\$2,500	\$1,020	\$1,531	\$2,500	\$2,500	\$0	0.00%	
1-101-8-930-22500	SECURITY MONITORING	\$1,184	\$1,184	\$1,185	\$1,184	\$1,184	\$888	\$1,184	\$1,185	\$1,185	\$1	0.08%	
1-101-8-930-23300	PRINTING	\$400	\$400	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-8-930-24300	REPAIR-FIXED PLANT EQUIPMENT	\$9,900	\$9,900	\$3,328	\$9,900	\$9,900	\$5,826	\$11,652	\$9,900	\$9,900	\$0	0.00%	
1-101-8-930-27700	ELECTRICAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-8-930-30200	BOOKS & MAGAZINES	\$70,000	\$70,000	\$64,699	\$86,000	\$86,000	\$41,248	\$90,871	\$86,000	\$86,000	\$0	0.00%	
1-101-8-930-30300	LIBRARY SUPPLIES	\$10,000	\$10,000	\$10,086	\$32,093	\$32,093	\$10,296	\$32,093	\$21,167	\$23,436	(\$8,657)	-26.97%	
1-101-8-930-30400	NON-BOOK MATERIALS	\$13,500	\$13,500	\$13,510	\$29,000	\$29,000	\$19,380	\$29,071	\$29,000	\$29,000	\$0	0.00%	
1-101-8-930-32400	CLEANING & SANITARY SUPPLIES	\$2,250	\$2,250	\$1,282	\$2,250	\$2,250	\$392	\$1,176	\$2,250	\$2,250	\$0	0.00%	
1-101-8-930-42300	DUES & MEMBERSHIPS	\$300	\$300	\$299	\$300	\$300	\$40	\$300	\$325	\$325	\$25	8.33%	
1-101-8-930-44100	ELECTRIC LIGHT & POWER	\$10,546	\$10,546	\$23,833	\$23,356	\$23,356	\$8,341	\$16,683	\$23,356	\$23,356	\$0	0.00%	
1-101-8-930-44300	GAS SERVICE	\$2,126	\$2,126	\$2,736	\$2,126	\$2,126	\$659	\$1,318	\$2,474	\$2,474	\$348	16.37%	
1-101-8-930-44400	WATER SERVICE	\$550	\$550	\$568	\$550	\$550	\$303	\$606	\$1,052	\$1,052	\$502	91.27%	
1-101-8-930-44500	SEWER SERVICE	\$1,677	\$1,677	\$319	\$1,111	\$1,111	\$0	\$350	\$1,225	\$1,225	\$114	10.26%	
930	Library	\$987,955	\$987,955	\$987,955	\$987,955	\$987,955	\$641,848	\$987,955	\$993,490	\$993,490	\$5,535	0.56%	

PLANNING & DEVELOPMENT

The mission of the Department of Planning & Development is to provide Coventry residents, current and future developers and Town departments and agencies with professional guidance and services relating to land use and economic development in the community.

The Planning Department provides action and input to meet the short term and long term goals of the community. These activities include administering state and local laws relating to land use and planning for the Town of Coventry; staff assistance and formulation of recommendations to the Town Manager, Town Council, Planning Commission, Zoning Board of Review, Conservation Commission, Historic District Commission, Economic Development Commission, and Land Trust. Additionally, the Planning Department conducts research related to proposed zoning ordinance amendments. The Department also is charged with updating the Coventry Comprehensive Plan, which was last updated and adopted in 2000.

This assistance further includes land use regulatory review; development and enforcement of Resolutions and Ordinances affecting land use and economic development such as the 'Impact Fee Ordinance'; the Floodplain Management Program Ordinance; Hazard Mitigation Plan Update (approved by FEMA); enforcement of zoning ordinances and land use regulations; review and modification of major & minor residential subdivision developments, commercial land development projects and low & moderate income housing projects; coordination with developers and State & federal agencies respecting site layout, wetlands verifications and approvals, storm water management control measures, drainage calculations, traffic safety, preservation of wildlife, sewer installation measures, septic disposal systems and environmental matters affecting particular developments and the community as a whole; and the administration of the Community Development Block Grant Program (CDBG) for low and moderate income families.

The Department has also been involved with applying for and administration of numerous grants for the Town in the past. Such grants have included Disaster Mitigation Grant applications to FEMA for flood damage remediation and mitigation efforts; Hazard Mitigation Grant applications; USDA-Natural Resources Conservation Service grants and administration for erosion control, restoration and remediation measures associated with the Pawtuxet River; U.S. Department of Commerce, Economic Development Administration grant and administration for sewer extension along Route 117 to Industrial Drive and extension of public sewers to the Town Hall, DPW and the Town Hall Annex buildings; R.I. Department of Environmental Management Open Space Grant Program;

and Rhode Island Historical Preservation and Heritage Commission grant to renovate the exterior of the Read School House.

Further work is done by the Department regarding acquisition of open space & conservation areas for passive recreation of residents; administration of low interest loan program for residents to connect to the public sewer system; development of proposed ordinances and regulations addressing aesthetic improvements for properties and streets in the community; and assistance to the public in matters relating to flood hazard areas to include interpretation of newly adopted flood zones designated by FEMA.

The Planning Commission, with the guidance of the Planning Department, reviews, conducts public hearings and, if appropriate, approves all subdivisions of land, comprehensive permits for low & moderate income housing projects, makes recommendations to the Zoning Board respecting requested variances and provides recommendations to the Town Council for proposed zoning amendments and for proposed street abandonments.

The Zoning Board of Review reviews and conducts public hearings on permits for dimensional variances, special use permits and use variances. The Planning Department reviews applications to the Zoning Board of Review and provides background materials and supplemental information to assist the Board's decision making process.

The Land Trust is charged with the acquisition and preservation of open space and conservation areas for the public use of the Town's citizenry. The Land Trust conducts site inspections, reviews and makes recommendations to the Town Council concerning outright acquisition/ purchase of development rights of lands for open space and conservation purposes. The Planning Department works with the Trust on these items along with other issues that arise, including required land management techniques for certain conservation areas.

The Conservation Commission acts in an advisory capacity to the Planning Commission and Town in matters relating to preservation of natural resources to include review of subdivision & land development projects, protection of watershed areas and aesthetic resources of the community.

The Historic District Commission is currently conducting an inventory of and making site visits to various historical places in Coventry. In the past, the Commission has researched the creation of a historic district

The department receives revenues for Planning Application fees, Zoning Application fees, Zoning Certificates and reimbursement for stenographer fees, legal advertisements and other matters.

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940	Planning Department												
1-101-8-940-10100	REGULAR EMPLOYEES	\$232,965	\$232,965	\$226,906	\$275,509	\$275,509	\$192,224	\$255,207	\$352,876	\$272,438	(\$3,071)	-1.11%	New Full-Time Econ. Dev Coordinator @ \$60,824
1-101-8-940-10700	MATCH FICA/MEDICARE	\$17,822	\$17,822	\$16,966	\$21,076	\$21,076	\$14,486	\$19,531	\$26,995	\$20,842	(\$234)	-1.11%	
1-101-8-940-10800	LIFE INSURANCE	\$445	\$445	\$500	\$560	\$560	\$383	\$616	\$810	\$675	\$115	20.54%	
1-101-8-940-10900	GROUP INSURANCE	\$32,059	\$32,059	\$26,717	\$46,985	\$46,985	\$16,448	\$23,758	\$67,044	\$39,473	(\$7,512)	-15.99%	
1-101-8-940-11300	DELTA DENTAL	\$3,147	\$3,147	\$2,797	\$3,780	\$3,780	\$1,618	\$2,166	\$4,306	\$3,215	(\$565)	-14.95%	
1-101-8-940-11800	SAFETY INCENTIVE	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	(\$100)	-100.00%	
1-101-8-940-21900	PROFESSIONAL SERVICES	\$2,500	\$2,500	\$1,147	\$30,000	\$30,000	\$20	\$20,000	\$30,000	\$30,000	\$0	0.00%	
1-101-8-940-22400	TRAVEL EXPENSE	\$250	\$250	\$25	\$500	\$500	\$0	\$25	\$1,000	\$1,000	\$500	100.00%	
1-101-8-940-23300	PRINTING	\$1,850	\$1,850	\$1,208	\$1,800	\$1,800	\$162	\$300	\$1,000	\$1,000	(\$800)	-44.44%	
1-101-8-940-30100	OFFICE SUPPLIES	\$2,000	\$2,000	\$272	\$1,000	\$1,000	\$1,135	\$1,135	\$2,000	\$2,000	\$1,000	100.00%	
1-101-8-940-30200	BOOKS & MAGAZINES	\$600	\$600	\$148	\$600	\$600	\$187	\$200	\$600	\$500	(\$100)	-16.67%	
1-101-8-940-34700	PHOTOGRAPHIC SUPPLIES	\$400	\$400	\$0	\$200	\$200	\$0	\$0	\$200	\$500	\$300	150.00%	
1-101-8-940-42300	DUES & MEMBERSHIPS	\$500	\$500	\$285	\$500	\$500	\$80	\$80	\$540	\$540	\$40	8.00%	
1-101-8-940-52500	OFFICE EQUIPMENT	\$200	\$200	\$0	\$1,000	\$1,000	\$0	\$0	\$1,000	\$1,000	\$0	0.00%	
940	Planning Department	\$294,838	\$294,838	\$277,051	\$383,610	\$383,610	\$226,844	\$323,117	\$488,371	\$373,183	(\$10,427)	-2.72%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
941	Planning Commission												
1-101-8-941-10100	REGULAR EMPLOYEES	\$1,500	\$1,500	\$1,173	\$800	\$800	\$1,139	\$1,709	\$1,500	\$1,500	\$700	87.50%	
1-101-8-941-10700	MATCH FICA/MEDICARE	\$711	\$711	\$687	\$658	\$658	\$320	\$727	\$1,186	\$880	\$222	33.70%	
1-101-8-941-21900	PROFESSIONAL SERVICES	\$5,000	\$5,000	\$4,333	\$5,000	\$5,000	\$3,939	\$4,300	\$5,000	\$5,000	\$0	0.00%	
1-101-8-941-30200	BOOKS AND MAGAZINES	\$180	\$180	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-8-941-41400	EXPENSES, COMMISSION MEMBERS	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800	\$3,690	\$7,800	\$14,000	\$10,000	\$2,200	28.21%	Requested Increase in Commission salaries
941	Planning Commission	\$15,191	\$15,191	\$13,993	\$14,258	\$14,258	\$9,088	\$14,536	\$21,686	\$17,380	\$3,122	21.89%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
942	Zoning Board of Review												
1-101-8-942-10100	REGULAR EMPLOYEES	\$1,500	\$1,500	\$0	\$800	\$800	\$0	\$0		\$0	(\$800)	-100.00%	
1-101-8-942-10300	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500	#DIV/0!	New
1-101-8-942-10700	MATCH FICA/MEDICARE	\$523	\$523	\$433	\$470	\$470	\$211	\$409	\$115	\$523	\$53	11.33%	
1-101-8-942-20800	SECRETARIAL SERVICES	\$0	\$0	\$774	\$0	\$0	\$306	\$306	\$0	\$0	\$0	#DIV/0!	
1-101-8-942-23100	ADVERTISING	\$3,000	\$3,000	\$1,988	\$3,000	\$3,000	\$1,092	\$1,637	\$3,000	\$3,000	\$0	0.00%	
1-101-8-942-30100	OFFICE SUPPLIES	\$0	\$0	\$1,723	\$0	\$0	\$71	\$71	\$0	\$0	\$0	#DIV/0!	
1-101-8-942-41400	EXPENSES-BOARD MEMBERS	\$5,340	\$5,340	\$5,354	\$5,340	\$5,340	\$2,670	\$5,340	\$5,340	\$5,340	\$0	0.00%	
942	Zoning Board of Review	\$10,363	\$10,363	\$10,272	\$9,610	\$9,610	\$4,360	\$7,763	\$9,955	\$10,363	\$753	7.84%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
943	Conservation Commission												
1-101-8-943-21900	PROFESSIONAL SERVICES	\$1,500	\$1,500	\$650	\$1,000	\$1,000	\$650	\$975	\$1,800	\$1,800	\$800	80.00%	
1-101-8-943-23100	ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$540	\$540	\$540	#DIV/0!	New
1-101-8-943-30400	NON-BOOK MATERIALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120	\$120	\$120	#DIV/0!	
1-101-8-943-42300	DUES & MEMBERSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$300	\$300	#DIV/0!	
943	Conservation Commission	\$1,500	\$1,500	\$650	\$1,000	\$1,000	\$650	\$975	\$2,760	\$2,760	\$1,760	176.00%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
944	Land Trust Commission												
1-101-8-944-10100	REGULAR EMPLOYEES	\$1,500	\$1,500	\$1,012	\$800	\$800	\$808	\$1,211	\$0	\$0	(\$800)	-100.00%	
1-101-8-944-10300	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500	#DIV/0!	New
1-101-8-944-10700	MATCH FICA/MEDICARE	\$0	\$0	\$73	\$61	\$61	\$62	\$93	\$115	\$115	\$54	88.52%	
1-101-8-944-21900	PROFESSIONAL SERVICES	\$115	\$115	\$0	\$500	\$500	\$100	\$100	\$1,600	\$1,500	\$1,000	200.00%	
1-101-8-944-23100	ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800	\$500	\$500	#DIV/0!	New
1-101-8-944-23300	PRINTING & DUPLICATING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$154	\$150	\$150	#DIV/0!	
1-101-8-944-30400	NON-BOOK MATERIALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000	\$3,500	\$3,500	#DIV/0!	
1-101-8-944-42300	DUES AND MEMBERSHIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$100	\$100	#DIV/0!	
944	Land Trust Commission	\$1,615	\$1,615	\$1,085	\$1,361	\$1,361	\$969	\$1,404	\$12,269	\$7,365	\$6,004	441.15%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Incl(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Incl(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
945	Economic Development												
1-101-8-945-10100	REGULAR EMPLOYEES	\$1,000	\$1,000	\$0	\$500	\$500	\$174	\$261	\$500	\$0	(\$500)	-100.00%	
1-101-8-945-10700	MATCH FICA/MEDICARE	\$77	\$77	\$0	\$38	\$38	\$13	\$20	\$38	\$0	(\$38)	-100.00%	
1-101-8-945-21900	PROFESSIONAL SERVICES	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-8-945-30200	BOOKS & MAGAZINES	\$200	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
945	Economic Development	\$1,777	\$1,777	\$0	\$538	\$538	\$187	\$281	\$538	\$0	(\$538)	-100.00%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
946	Historical Preservation Commission												
1-101-8-946-10100	REGULAR EMPLOYEES	\$1,500	\$1,500	\$1,063	\$1,500	\$1,500	\$0	\$0	\$0	\$0	(\$1,500)	-100.00%	
1-101-8-946-10300	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500	#DIV/0!	New
1-101-8-946-10700	MATCH FICA/MEDICARE	\$115	\$115	\$77	\$115	\$115	\$0	\$0	\$115	\$115	\$0	0.00%	
1-101-8-946-21900	PROFESSIONAL SERVICES	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	\$7,500	\$6,000	\$5,000	500.00%	
1-101-8-946-23300	PRINTING & DUPLICATING	\$200	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-8-946-34700	PHOTOGRAPHIC SUPPLIES	\$200	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-8-946-42300	DUES & MEMBERSHIPS	\$200	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
946	Historical Preservation Commission	\$3,215	\$3,215	\$1,140	\$2,615	\$2,615	\$0	\$0	\$9,115	\$7,615	\$5,000	191.20%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
950	Town General												
1-101-8-950-20300	AUDITING SERVICES	\$51,000	\$51,000	\$51,000	\$52,000	\$52,000	\$52,000	\$52,000	\$55,000	\$65,000	\$13,000	25.00%	CAFR Audit
1-101-8-950-21000	TESTING SERVICES	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,494	\$1,494	\$1,000	\$1,000	\$0	0.00%	
1-101-8-950-21900	PROFESSIONAL SERVICES	\$486,818	\$445,418	\$504,315	\$505,000	\$505,000	\$340,125	\$513,092	\$541,200	\$541,200	\$36,200	7.17%	Fire Alarm Dispatch+\$19K, Bi-annual OPEB Report \$15K
1-101-8-950-21902	REVALUATION	\$255,900	\$225,900	\$225,473	\$250,527	\$250,527	\$182,633	\$250,527	\$0	\$0	(\$250,527)	-100.00%	
1-101-8-950-22100	POSTAGE	\$46,000	\$46,000	\$41,909	\$46,000	\$46,000	\$35,271	\$48,702	\$46,000	\$46,000	\$0	0.00%	
1-101-8-950-23300	PRINTING	\$5,000	\$5,000	\$1,863	\$4,000	\$4,000	\$1,724	\$3,449	\$4,000	\$4,000	\$0	0.00%	
1-101-8-950-25500	EQUIPMENT RENTAL	\$10,000	\$10,000	\$7,147	\$9,000	\$9,000	\$2,834	\$5,667	\$9,000	\$9,000	\$0	0.00%	
1-101-8-950-26700	PAWTUXET RIVER AUTHORITY	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%	
1-101-8-950-27450	COVENTRY 275th ANNIVERSARY	\$4,000	\$4,000	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-8-950-28500	TRANSFER LAND TRUST	\$120,000	\$120,000	\$194,444	\$120,000	\$120,000	\$0	\$175,000	\$150,000	\$150,000	\$30,000	25.00%	Increase to match recent actuals
1-101-8-950-30100	OFFICE SUPPLIES	\$4,200	\$4,200	\$4,349	\$5,000	\$5,000	\$4,191	\$5,000	\$5,000	\$5,000	\$0	0.00%	
1-101-8-950-33300	AUTO GAS, OIL & LUBE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500	#DIV/0!	New: Gas for Town Hall Vehicle
1-101-8-950-33401	AUTO REPAIR PARTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000	#DIV/0!	New: Maintenance of Town Hall Vehicle
1-101-8-950-40200	LICENSES AND PERMITS	\$1,000	\$1,000	\$0	\$0	\$0	\$677	\$677	\$0	\$0	\$0	#DIV/0!	
1-101-8-950-42100	TUITION REIMBURSEMENT	\$0	\$0	\$0	\$1,086	\$1,086	\$3,842	\$3,842	\$5,000	\$5,000	\$3,914	360.41%	
1-101-8-950-42200	EMPLOYEE ASSISTANCE PROGRAM	\$6,000	\$6,000	\$6,000	\$6,600	\$6,600	\$6,000	\$6,000	\$6,000	\$6,000	(\$600)	-9.09%	
1-101-8-950-42300	DUES & MEMBERSHIPS	\$13,500	\$13,500	\$13,403	\$13,500	\$13,500	\$13,513	\$13,513	\$13,550	\$13,550	\$50	0.37%	
1-101-8-950-43200	TOWN INSURANCE	\$989,688	\$989,688	\$1,032,957	\$976,085	\$976,085	\$974,370	\$1,032,000	\$1,009,244	\$1,000,352	\$24,267	2.49%	
1-101-8-950-43201	INSURANCE PURCHASES & REPAIRS	\$0	\$0	\$52,075	\$0	\$0	\$7,391	\$7,391	\$0	\$0	\$0	#DIV/0!	
1-101-8-950-43600	UNEMPLOYMENT COMPENSATION	\$30,000	\$20,000	\$9,283	\$18,000	\$18,000	\$13,208	\$19,812	\$18,000	\$18,000	\$0	0.00%	
1-101-8-950-44100	ELECTRIC LIGHT & POWER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	#DIV/0!	Ngrid elec billing to be centralized in FY18
1-101-8-950-44101	ELECTRICAL SERVICE	\$0	\$0	\$0	\$0	\$81,285	\$54,873	\$108,414	\$210,000	\$210,000	\$210,000	#DIV/0!	WED Billing for all prod & delivery of meters on Net Metering Agreement
1-101-8-950-44501	SEWER ASSESSMENTS	\$0	\$0	\$37,374	\$0	\$0	\$0	\$37,374	\$37,374	\$37,374	\$37,374	#DIV/0!	
1-101-8-950-44600	TELEPHONE SERVICE	\$78,000	\$78,000	\$90,465	\$83,500	\$83,500	\$60,990	\$86,537	\$90,000	\$90,000	\$6,500	7.78%	
1-101-8-950-45400	PENSION (MUNICIPAL DEFINED)	\$852,707	\$852,707	\$853,294	\$821,825	\$821,825	\$616,369	\$821,825	\$845,691	\$845,691	\$23,866	2.90%	
1-101-8-950-45401	SUPPLEMENTAL PENSION CONTRIBUTION	\$12,567	\$12,567	\$12,567	\$13,916	\$13,916	\$10,437	\$13,916	\$0	\$0	(\$13,916)	-100.00%	
1-101-8-950-45402	PENSION MUNICIPAL DEFINED CONTRIBUTION	\$38,090	\$38,090	\$49,088	\$65,602	\$65,602	\$40,205	\$57,806	\$93,147	\$93,147	\$27,545	41.99%	More post 7/1/13 employees hired
1-101-8-950-45403	PENSION: SCHOOL SRP	\$425,000	\$425,000	\$400,101	\$412,000	\$412,000	\$309,000	\$412,000	\$412,000	\$412,000	\$0	0.00%	May Change pending actuarial valuation.
1-101-8-950-49900	CONTINGENCY FUND	\$200,000	\$50,000	\$45,117	\$150,165	\$150,165	\$6,564	\$15,000	\$150,000	\$90,000	(\$60,165)	-40.07%	
1-101-8-950-50200	BUILDINGS AND FIXED EQUIPMENT ALLOWANCE FOR DOUBTFUL ACCOUNTS	\$0	\$2,400	\$1,430	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	New: Write off older Special Revenue Fund deficits
1-101-8-950-XXXXX	RETIREMENT COVERAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$25,000	\$25,000	#DIV/0!	New: Budget for Retiree Vacation & Sick Leave payouts
950	Town General	\$3,635,470	\$3,406,470	\$3,642,454	\$3,559,806	\$3,641,091	\$2,742,709	\$3,696,037	\$3,832,706	\$3,698,814	\$139,008	3.90%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
965	Coventry Housing Authority												
1-101-8-965-10700	MATCH FICA/MEDICARE	\$289	\$289	\$264	\$289	\$289	\$122	\$264	\$289	\$289	\$0	0.00%	
1-101-8-965-41400	EXPENSES, COMMISSIONERS	\$3,780	\$3,780	\$3,455	\$3,780	\$3,780	\$1,590	\$3,455	\$3,780	\$3,780	\$0	0.00%	
965	Coventry Housing Authority	\$4,069	\$4,069	\$3,719	\$4,069	\$4,069	\$1,712	\$3,719	\$4,069	\$4,069	\$0	0.00%	

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
970	Debt Service												
1-101-9-970-40600	T A NOTE INTEREST	\$15,480	\$15,480	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	
1-101-9-970-40602	PRINCIPAL	\$877,000	\$877,000	\$878,000	\$979,000	\$979,000	\$89,000	\$979,000	\$1,480,000	\$1,480,000	\$501,000	51.17%	Inc for 2016 Bond and new 2017 Bond
1-101-9-970-40700	INTEREST	\$621,495	\$621,495	\$616,808	\$776,468	\$776,468	\$386,386	\$776,468	\$919,305	\$919,305	\$142,837	18.40%	
1-101-9-970-40900	EXPENSES OBLIGATION BONDS	\$0	\$0	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$0	0.00%	
970	Debt Service	\$1,513,975	\$1,513,975	\$1,495,358	\$1,756,218	\$1,756,218	\$476,136	\$1,756,218	\$2,400,055	\$2,400,055	\$643,837	36.66%	

**Town of Coventry
Requested CIP Summary
FY18-FY22**

	Fiscal Year				
	2018	2019	2020	2021	2022
Public Works					
Engineering	\$ 20,000	\$ 411,000	\$ 148,500	\$ -	\$ -
Building Official	40,000	-	-	-	-
Roads & Bridges	259,900	1,447,000	1,572,500	1,631,000	1,300,000
Snow Removal	182,000	8,500	23,500	8,500	23,500
Building Maintenance	140,000	21,875	-	-	12,000
Vehicle Maintenance	30,000	65,840	32,000	-	-
Total Public Works	\$ 671,900	\$ 1,954,215	\$ 1,776,500	\$ 1,639,500	\$ 1,335,500
Police	\$ 85,000	\$ 105,000	\$ 35,000	\$ 35,000	\$ 35,000
Animal Control	25,000	-	-	-	-
Total Police	\$ 110,000	\$ 105,000	\$ 35,000	\$ 35,000	\$ 35,000
Information Technology	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -
Parks & Recreation	196,500	116,000	207,000	125,000	-
Town General	175,000	-	-	-	-
Total Town CIP	\$ 1,253,400	\$ 2,275,215	\$ 2,118,500	\$ 1,799,500	\$ 1,370,500
Total School Department CIP	\$ 821,078	\$ 690,600	\$ 819,400	\$ 794,000	\$ 763,000
Total Town & School Department CIP	\$ 2,074,478	\$ 2,965,815	\$ 2,937,900	\$ 2,593,500	\$ 2,133,500

TOWN OF COVENTRY
REQUESTED CAPITAL BUDGET
FOR FY18

<u>PUBLIC WORKS</u>		
ENGINEERING	Support Vehicle	\$20,000
BUILDING OFFICIAL	Support Vehicle	\$40,000
ROADS & BRIDGES	550 Series Dump Truck	\$100,000
	6-Wheel Dump Truck	\$142,000
	Solar Powered Portable Message Board	\$17,900
SNOW REMOVAL	9' Snow Plows	\$6,000
	11' Snow Plows	\$12,000
	2.5 cy. Poly Sander	\$5,500
	5 cy Stainless Steel Sander	\$8,500
	Brine Maker, Storage Tanks, Brine Maker, Storage Tanks	\$150,000
BUILDING MAINTENANCE	Town Hall/Library Emergency Generator	\$140,000
VEHICLE MAINTENANCE	30,000 Pound Capacity Vehicle Lift	\$30,000
TOTAL PUBLIC WORKS		\$ 671,900
<u>POLICE</u>		
POLICE DEPARTMENT	GATOR Off-Road 4 Wheel Vehicle	\$20,000
	Boat	\$40,000
	BCI SUV	\$25,000
ANIMAL CONTROL	ACO SUV	\$25,000
TOTAL POLICE		\$ 110,000

PARKS & RECREATION

Community Center Improvements	\$20,000
Basketball Courts Surface Repair	\$20,000
Tennis Courts Surface Repair	\$17,000
Foster Park Roof	\$9,000
Equipment Replacement - Mower	\$45,000
Dog Park Development	\$36,500
Park Development-Flat River Annex	\$10,000
Grounds Equipment	\$7,000
Fleet Maintenance/Replacement	\$22,000
Lacrosse Field	\$10,000

TOTAL PARKS & RECREATION **\$ 196,500**

TOWN GENERAL

Paving Project at Annex or Other Town Site	\$150,000
Fencing Project at Annex or Other Town Site	\$25,000

TOTAL TOWN GENERAL **\$ 175,000**

INFORMATION TECHNOLOGY

Digitization of Land Evidence Documents	\$100,000
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TOTAL INFORMATION TECHNOLOGY **\$ 100,000**

SCHOOL DEPARTMENT

Floor Tile replacement (HHand CHS)	\$210,000
Generator Replacement (CHS)	\$122,758
Electrical upgrades (HH and WC)	\$40,000
Fire Alarm Upgrades	\$28,000
Ceiling tile replacement (district)	\$82,000
Retaining Wall (FMS)	\$33,320
School Equipment (Classroom furniture)	\$100,000
Cafeteria Tables	\$30,000
Paving at Annex or Other Town Site	\$150,000
Fencing at Annex or Other Town Site	\$25,000

TOTAL SCHOOL DEPARTMENT **\$ 821,078**

TOTAL CAPITAL REQUESTS 2017/2018 **\$ 2,074,478**

Matthew Sarcione, Interim Planning Director
Brian Wagner, Associate Planner
Gail Hardink, Planning Assistant
Kerrie Karwoski, Zoning Clerk
Robert A. Joyal, P.E., Town Engineer



**Planning Director's Report
1675 Flat River Road
Coventry, RI 02816**

March 15, 2017

Recommendation to Town Council

FY 2017-2018 Capital Improvement Budget

This matter comes before the Planning Commission for a recommendation to the Town Council respecting the 2017-2018 Capital Improvement Budget.

Article VIII §8.11 of the Coventry Home Rule Charter provides that

The director of planning and development shall review all capital project requests of the departments or agencies submitted by them.

Article XIII Section 13.13 provides that the Planning Commission shall be responsible for insuring "consistency of the annual Capital Improvement Program with the town's Comprehensive Community Plan."

The following factors, among others, will be taken into consideration:

1. Relative need for each program.
2. Relation of the program or project for plans for development of the town.
3. Relationship to other programs or projects.

The Planning Commission's recommendation is then forwarded to the Town Manager.

The Town Manager will thereafter submit the CIP and Operating Budget to the Town Council.

To date, CIPs that have been submitted are from the Department of Public Works, Police Department, Department of Parks & Recreation, Department of Information Technology, and the School Department. A "Town General" submission has also been received.

The highest priority of the department is designated "Urgent"; the next highest priority is designated "Necessary;" the least priority of the department is designated "Desirable."

“C” represents ‘consistent with the Comprehensive Community Plan; “I” represents “inconsistent with the Town’s Comprehensive Community Plan”.

The *Department of Public Works (DPW)* Capital Improvement Program is comprised of seven (7) sections: (1) Engineering; (2) Building Official; (3) Roads & Bridges; (4) Snow Removal; (5) Building Maintenance; (6) Sanitation; and (7) Vehicle Maintenance.

With respect to **Engineering**, DPW was identified the following:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C. Rating: C or I
Purchase of Support Vehicle	\$20,000					urgent	C
Woodland Sewer Pump Station		\$202,000	\$148,500			necessary	C
Tiogue Lake Gatehouse Improvements		\$110,000				urgent	C
Flat River Reservoir Stormwater Quality Improvements		\$99,000				necessary	C

With respect to **Building Official**, DPW requests the following:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C. Rating: C or I
Purchase of support vehicles	\$40,000					urgent	C

With respect to **Roads & Bridges** DPW has requested the following:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C. Rating: C or I
550 series dump truck	\$100,000		\$50,000		\$50,000	urgent	C
6 wheel dump truck	\$142,000	\$142,000		\$142,000		urgent	C
Self-			\$232,500			urgent	C

contained wash rack							
Brush chipper			\$40,000			necessary	C
Wheeled Excavator				\$239,000		necessary	C
Material Screener		\$55,000				necessary	C
Town-wide resurfacing		\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	necessary	C
Solar Powered Portable Message Board	\$17,900					necessary	C

With respect to **Snow Removal**, DPW has identified the following:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C.: Rating: C or I
9' snow plows	\$6000		\$6000		\$6000	urgent	C
11' snow plows	\$12,000		\$12,000		\$12,000	urgent	C
2.5 cy poly sander	\$5,500		\$5,500		\$5,500	urgent	C
5 cy sander	\$8500	\$8500		\$8500		urgent	C
Brine anti-icing system	\$150,000					urgent	C

With respect to **Building Maintenance** DPW has requested the following:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	PC. Rating: C or I
Town Hall/Library Emergency Generator	\$140,000					urgent	C
LED Municipal Message		\$21,875				necessary	C

Board							
72" cut mower					\$12,000	necessary	C

With respect to **Vehicle Maintenance** DPW requests the following:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	PC Rating: C or I
Vehicle tire maintenance			\$32,000			necessary	C
30,000 lb. Vehicle Lift System	\$30,000					urgent	C
Digital Radio System		\$65,840				necessary	C

The Department of Public Works CIP is consistent with the *Circulation Implementation Guidelines* and *Community Services & Facilities Implementation Action Program* of the Town's Comprehensive Community Plan. The *Circulation Plan Element of the Comprehensive Community Plan* provides that the Town should evaluate all roadways for drainage and improvements for inclusion in the Town CIP. ¹ The *Community Services & Facilities Implementation Action Program* provides that the Public Works Department should continue to implement the pavement management system through the CIP, evaluate town hall & other services and plan future facilities and infrastructure consistent with future community growth. ²

The **Police Department** has submitted the following Capital Improvement Program:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C. Rating: C or I
ACO Vehicle	\$25,000	\$25,000				necessary	C
BCI Vehicle	\$25,000					desirable	C
Gator off-road vehicle	\$20,000					desirable	C
Boat	\$40,000					desirable	C
Detective & Admin. vehicles		\$35,000	\$35,000	\$35,000	\$35,000	necessary	C

Police vehicles, unlike typical POVs, are operated 24/7. Accordingly, they need to be replaced on a regular basis. The ACO division is in need of newer vehicles as the 3 currently owned vehicles have high mileage, resulting in increased costs of repairs. The purchase of an upgraded

¹ Comprehensive Community Plan, D.2-24

² Id, D.2-25; E.1-17

vehicle for the BCI division would have the capability to hold all of the Department's crime scene tools.

Purchase of a Gator Off Road Vehicle and a Boat will allow law enforcement to better serve all of Coventry's diverse landscapes, including Johnson's Pond and wooded areas.

The Town's Comprehensive Plan states that the town must commit to levels of staffing, facilities, and resources for the Police Department to adequately support Coventry's population.³ Therefore, the proposed CIP for the Police Department is consistent with parts of the Town's Comprehensive Community Plan.

The *Department of Parks & Recreation* has submitted the following Capital Improvement Program:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C. Rating C or I
Community Center Improvements	\$20,000					urgent	C
Basketball Courts Surface Repair	\$20,000	\$16,000				urgent	C
Tennis Courts Surface Repairs	\$17,000					urgent	C
Roof Replacement at Foster Park	\$9,000					urgent	C
Equipment Replacement – Mower	\$45,000					necessary	C
Development of Dog Park	\$36,500					necessary	C
Park Development at Flat River Annex	\$10,000	\$50,000				desirable	C
Auxiliary Grounds Equipment	\$7,000	\$12,000	\$11,000	\$18,000		necessary	C
Fleet Maintenance/ Replacement	\$22,000	\$25,000				necessary	C
Lacrosse Field	\$10,000	\$25,000	\$15,000	\$35,000		necessary	C

³ Comprehensive Community Plan, B.8-9

Foster Park Playground			\$32,000			desirable	C
Splash Park			\$175,000	\$125,000		desirable	C

The Town’s Comprehensive Community Plan recommends identification of recreational needs of children and enhancing existing park facilities maintain recreation opportunities for projected populations and provide aquatic opportunities for town residents.⁴

The Parks & Recreation Department requests funding in FY 2017-2022 to improve the front porch community center; repair or resurface basketball and tennis courts at various sites around town; repair an aged roof at Foster Park; replace mowing and grounds equipment that is used to take care of hundreds of acres of property, including playfields; development of a centralized dog park, complete with fencing and waste/water stations; hire a landscape architect to create a Coventry Art Park at the Town Annex property which will include a pavilion, park benches, fencing & paving for concerts and community events; purchase a bucket truck and a pick-up truck; repair the lacrosse field and create a playground at Foster Park; and to create a “water park” with accompanying changing rooms and facilities.

The proposed CIP for Parks & Recreation is consistent in parts with the Town’s Comprehensive Community Plan.

The *Department of Information Technology* has submitted the following C.I.P.:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C. Rating: C or I
Digitizing Land Evidence Records	\$100,000	\$100,000	\$100,000			urgent	C

The proposed CIP for the Information Technology Department is consistent with parts of the Town’s Comprehensive Plan. The Comprehensive Community Plan encourages a computerized inventory of information related to properties in Town, especially for commercial and industrial purposes.⁵ Additionally, the Comprehensive Community Plan also encourages evaluating current Town Hall facilities and related services in order to effectively and cost efficiently carry out Town administration.⁶ Completing the conversion from paper to electronic format will allow the Town Clerks office to secure the paper documents and eliminate the need for public access. This

⁴ Comprehensive Community Plan, E.1-22 to E.1-26

⁵ Comprehensive Community Plan, E.1-9

⁶ Comprehensive Community Plan, E.1-17

will ensure that the original documents are not altered or removed from the Town Vault and will also eliminate the need for a vault with public access and the associated costs of the vault.

The *School Department* has submitted the following C.I.P.:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C. Rating: C or I
Floor Tile Replacement at Hopkins Hill & Coventry High	\$210,000			\$30,000	\$30,000	necessary	C
Generator Replacement – Coventry High	\$122,758					necessary	C
Gym Floor Replacement – Middle and High Schools		\$400,000	\$250,000			desirable	C
Electrical Upgrades – Hopkins Hill & Western	\$40,000	\$20,000	\$20,000	\$20,000	\$15,000	necessary	C
Fire Alarm Upgrades	\$28,000	\$10,000	\$15,000	\$10,000	\$10,000	necessary	C
Ceiling Tile Replacement	\$82,000	\$82,000	\$82,000	\$82,000	\$82,000	necessary	C
Physical Plant – Plow Truck		\$40,000	\$40,000		\$40,000	necessary	C
Retaining Wall at Middle School	\$33,320	\$10,000				necessary	C
Roof Replacement – Middle School				\$500,000	\$500,000	necessary	C
Classroom Furniture	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	necessary	C
Cafeteria Tables	\$30,000	\$28,600	\$62,400	\$52,000	\$26,000	necessary	C
Sewer Connection – High School			\$250,000			necessary	C
Paving at	\$150,000					necessary	C

Annex or other Town Site							
Fencing at Annex or other Town Site	\$25,000					necessary	C

The proposed CIP for the School Department deals heavily with maintenance of infrastructure district wide. This includes improvements to floors, maintenance of ceilings, replacement of the middle school's roof, and upgrades to electrical and fire alarm systems. Improvements to classroom and cafeteria facilities are also proposed.

The proposed CIP for the School Department is generally consistent with the Comprehensive Community Plan. As Coventry grew rapidly, many of the school facilities were operating at or above capacity. The Comprehensive Community Plan states that, even with the \$34 million dollar bond for construction of a new elementary school and improvements to the middle and high school, additional facilities will need to be built and maintained in the future.⁷ Also, the *Community Services & Facilities Implementation Action Program* encourages the Town to work with the School Department on the planning of educational facilities in order to provide adequate facilities throughout the Town.⁸ The improvements detailed in the School Department's CIP will allow the Department to continue to offer its services in safe, healthy, and properly maintained buildings.

The **Town General Department** has submitted the following C.I.P.:

Project	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Priority	P.C. Rating: C or I
Paving at Annex or other Town Site	\$150,000					necessary	C
Fencing at Annex or other Town Site	\$25,000					necessary	C

As a result of the Bond measure to construct an improved Police Station and Human Services Center off of Wood Street, there is the potential that the bus yard currently at that location will

⁷ Comprehensive Community Plan, B.8-15

⁸ Comprehensive Community Plan, E.1-16

need to be moved. Due to this, it is requested that any necessary paving or fencing to allow for this to occur at the Annex or another town site is added to the CIP.

This request from the Town General Department is consistent with the Comprehensive Community Plan. The *Community Services & Facilities Implementation Action Program* encourages the Town to work with the School Department on the planning of educational facilities in order to provide adequate facilities throughout the Town.⁹ Also, The Town's Comprehensive Community Plan recommends increasing the size of, or the construction of a new the police station.¹⁰ This action is what necessitates the potential relocation of the bus yard.

At the conclusion of the hearing, the Planning Commission will need to determine that each request submitted by the Department of Public Works, Police Department, Department of Parks & Recreation, Department of Information Technology, School Department, and the "Town General" is consistent with the Comprehensive Community Plan.

⁹ Comprehensive Community Plan, E.1-16

¹⁰ Comprehensive Community Plan B.8-9

TOWN OF COVENTRY

PLANNING COMMISSION

**DECISION ON RECOMMENDATION TO TOWN COUNCIL FOR
CAPITAL IMPROVEMENT PROGRAM**

This matter came before the Planning Commission ("Commission") at a special meeting held on the 15th day of March, 2017, pursuant to the provisions of Article XIII Section 13.13 of the Home Rule Charter for a recommendation respecting the consistency of the proposed Capital Improvement Program with the Town's Comprehensive Community Plan.

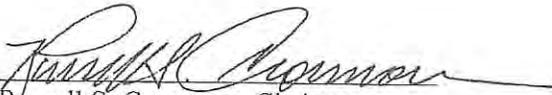
After hearing thereon and in consideration thereof, the Commission recommends to the Town Council that the proposed Capital Improvement Program is consistent with the goals of the Town's Comprehensive Community Plan.

The Commission further incorporates the Findings of Fact, attached hereto as Exhibit A, and incorporated herein by reference into its decision and recommendations to the Town Council.

Consistent herewith, the Commission members cast the following votes in favor of the proposed Capital Improvement Program & Budget:

Chairman Crossman	Aye
Secretary Flynn	Aye
Commissioner Mattson	Aye
Commissioner Fagan-Perry	Aye
Commissioner Polselli	Aye
Commissioner Osenkowski	Aye
Commissioner Asselin	Aye

Respectfully submitted,


Russell S. Crossman, Chairman

03/15/2017
Date

Exhibit A

3/15/2017

FINDINGS OF FACT
CAPITAL IMPROVEMENT BUDGET

“DEPARTMENT OF PUBLIC WORKS”

Consistency with Comprehensive Plan

The proposed CIP for DPW is consistent with the Town’s Comprehensive Plan.



- The *Circulation Plan Element of the Comprehensive Community Plan* provides that the Town should evaluate all roadways for drainage and improvements for inclusion in the Town CIP. The *Community Services & Facilities Implementation Action Program* provides that the Public Works Department should continue to implement the pavement management system through the CIP, evaluate town hall & other services and plan future facilities and infrastructure consistent with future community growth.

“POLICE DEPARTMENT”

Consistency with Comprehensive Plan

The proposed CIP for the Police Department is consistent with the Town’s Comprehensive Plan.



- The Town’s Comprehensive Plan states that the town must commit to levels of staffing, facilities, and resources for the Police Department to adequately support Coventry’s population.

“DEPARTMENT OF PARKS & RECREATION”

Consistency with Comprehensive Plan

The proposed CIP for Parks & Recreation is consistent with the Town’s Comprehensive Plan.



- The Town’s Comprehensive Community Plan recommends identification of recreational needs of children and enhancing existing park facilities maintain recreation opportunities for projected populations and provide aquatic opportunities for town residents.

“DEPARTMENT OF INFORMATION & TECHNOLOGY”

Consistency with Comprehensive Plan

The proposed CIP for “IT” is consistent with the Town’s Comprehensive Plan.



- The Town’s Comprehensive Community Plan encourages evaluating current Town Hall facilities and related services in order to effectively and cost efficiently carry out Town administration

“SCHOOL DEPARTMENT”

Consistency with Comprehensive Plan

The proposed CIP for the School Department is consistent with the Town’s Comprehensive Plan.



- The *Community Services & Facilities Implementation Action Program* encourages the Town to work with the School Department on the planning of educational facilities in order to provide adequate facilities throughout the Town.
- The improvements detailed in the School Department’s CIP will allow the Department to continue to offer its services in safe, healthy, and properly maintained buildings.

“TOWN GENERAL DEPARTMENT”

Consistency with Comprehensive Plan

The proposed CIP for “Town General” is consistent with the Town’s Comprehensive Plan.



- The *Community Services & Facilities Implementation Action Program* encourages the Town to work with the School Department on the planning of educational facilities in order to provide adequate facilities throughout the Town.
- The Town’s Comprehensive Community Plan recommends increasing the size of or the construction of a new the police station, which necessitates the potential relocation of the bus yard.

Account	Description	FY16 Budget	FY16 Adjusted Budget	FY16 Actual	FY17 FTM Approved Budget	FY17 Adjusted Budget (3/9/17)	FY17 Expenses YTD (3/11/17)	FY17 Projected Expenses	FY18 Department Head Request	FY18 Town Manager Recommended Budget	\$ Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	% Inc/(Dec) FY18 Town Mgr vs. FY17 Approved Budget	Notes
980	Capital Improvement												
1-101-9-980-00000	CAPITAL IMPROVEMENT	\$292,500	\$292,500	\$292,500	\$208,960	\$208,960	\$77,066	\$135,000	\$0	\$0	(\$208,960)	-100.00%	
1-101-9-980-00001	CAPITAL IMPROVEMENT RESERVE	\$0	\$0	\$0	\$10,772	\$10,772	\$0	\$0	\$0	\$0	(\$10,772)	-100.00%	
980	Capital Improvement	\$292,500	\$292,500	\$292,500	\$219,732	\$219,732	\$77,066	\$135,000	\$0	\$0	(\$219,732)	-100.00%	

GENERAL FUND 10000000		Unaudited			FY17			FY18		
Object	Description	FY16 Budget	FY16 Actual	FY16 Variance	FY17 Budget	FY17 Forecast	FY17 Variance	FY18 Budget	Increase (Decrease) from FY17 Budget	Increase (Decrease) from FY17 Forecast
REVENUE										
41210	Town Funding	42,655,728	42,655,728	-	42,655,728	42,655,728	-	43,857,323	1,201,595	1,201,595
41210	Requested Increase in Town Funding	-	-	-	1,201,595	1,201,595	-	367,127	(834,468)	(834,468)
41250	Use of Fund Balance	115,688	-	(115,688)	65,814	65,814	-	24,211	(41,603)	(41,603)
41310	Tuitions - Pre-School	100,000	94,556	(5,444)	100,000	100,000	-	100,000	-	-
41321	Tuitions - CTE	735,000	601,715	(133,286)	625,000	625,000	-	625,000	-	-
41901	Rental Income (Fields/Pool/Building)	40,000	15,225	(24,775)	40,000	40,000	-	30,000	(10,000)	(10,000)
41901	Cell Phone Tower Rental	70,000	-	(70,000)	70,000	70,000	-	70,000	-	-
41940	Non Public Textbooks	-	6,056	6,056	-	-	-	7,000	7,000	7,000
41980	Refund of Prior Year Expenditure	-	3,337	3,337	-	-	-	-	-	-
41990	Miscellaneous - Gate Receipts	-	100,333	100,333	-	-	-	7,500	7,500	7,500
43101	State Aid - Operations	20,910,307	20,875,838	(34,469)	21,765,325	21,976,023	210,698	22,739,853	974,528	763,830
43101	State Aid - Categorical Funds	30,662	30,662	-	30,662	30,662	-	58,284	27,622	27,622
43101	State Aid - Funding Formula Increase	672,582	648,865	(23,717)	1,156,000	728,421	(427,579)	888,796	(267,204)	160,375
43101	State Aid - Group Homes	95,489	95,489	-	82,841	99,129	16,288	85,982	3,141	(13,147)
44202	Medicaid - Direct Services	550,000	726,487	176,487	550,000	600,000	50,000	605,209	55,209	5,209
44202	Medicaid - Admin. Billing	75,000	-	(75,000)	100,000	115,000	15,000	140,000	40,000	25,000
45203	Transfer In Feinstein	-	100,000	100,000	-	-	-	-	-	-
45203	Transfer Out Feinstein	-	(100,000)	(100,000)	-	-	-	-	-	-
TOTAL REVENUE		66,050,456	65,854,289	(196,167)	68,442,965	68,307,372	(135,593)	69,606,285	1,163,320	1,298,913
EXPENDITURES										
51000	Salaries and Wages	42,247,772	42,296,499	48,727	44,065,524	43,768,623	(296,901)	44,386,080	320,556	617,457
52000	Employee Benefits	14,366,099	14,075,082	(291,017)	14,825,309	15,169,844	344,535	15,455,250	629,941	285,406
53000-55000	Purchased Services	6,624,995	6,939,611	314,616	6,910,997	6,851,039	(59,958)	7,124,128	213,132	273,089
56000	Supplies and Materials	2,075,454	1,965,071	(110,383)	2,023,998	1,999,664	(24,334)	2,114,800	90,802	115,136
57000	Capital Equipment	560,774	377,038	(183,735)	492,324	408,000	(84,324)	474,000	(18,323)	66,000
58000	Dues and Fees / Other	59,674	128,569	68,895	59,000	40,284	(18,716)	52,026	(6,975)	11,741
59000	Fund Transfers	115,689	48,209	(67,480)	65,814	-	(65,814)	-	(65,814)	-
TOTAL EXPENDITURES		66,050,456	65,830,079	(220,377)	68,442,965	68,237,455	(205,510)	69,606,285	1,163,319	1,368,830
SURPLUS / (DEFICIT)		0	24,211	24,211	-	69,917	69,917	(0)	0	(69,917)

Line #	Object	Description	FY16 Budget	FY16 Actual	FY16 Variance	FY17 Budget	FY17 Forecast	FY17 Variance	FY18 Budget	Increase (Decrease) from FY17 Budget	Increase (Decrease) from FY17 Forecast
REVENUE											
6	41101	Local Appropriation (Taxes)	-	-	-	-	-	-	-	-	-
7	41210	Town Funding	42,655,728	42,655,728	-	42,655,728	42,655,728	-	43,857,323	1,201,595	1,201,595
8		Requested Increase in Town Funding	-	-	-	1,201,595	1,201,595	-	367,127	(834,468)	(834,468)
9	41211	Supplemental Taxes	-	-	-	-	-	-	-	-	-
10	41250	Use of Fund Balance	115,688	-	(115,688)	65,814	65,814	-	24,211	(41,603)	(41,603)
11	41290	Other- Impact Fees	-	-	-	-	-	-	-	-	-
12	41310	Tuitions - Pre-School	100,000	94,555	(5,444)	100,000	100,000	-	100,000	-	-
13	41321	Tuitions - CTE	735,000	601,715	(133,286)	625,000	625,000	-	625,000	-	-
14	41510	Earnings on Investments	-	-	-	-	-	-	-	-	-
15	41704	Summer School	-	-	-	-	-	-	-	-	-
16	41901	Rental Income (Fields/Pool/Building)	40,000	15,225	(24,775)	40,000	40,000	-	30,000	(10,000)	(10,000)
17		Cell Phone Tower Rental	70,000	-	(70,000)	70,000	70,000	-	70,000	-	-
18	41940	Non Public Textbooks	-	6,056	6,056	-	-	-	7,000	7,000	7,000
19	41980	Refund of Prior Year Expenditure	-	3,337	3,337	-	-	-	-	-	-
20	41990	Miscellaneous - Gate Receipts	-	100,333	100,333	-	-	-	7,500	7,500	7,500
21	43101	State Aid - Operations	20,910,307	20,875,838	(34,469)	21,765,325	21,976,023	210,698	22,739,853	974,528	763,830
22		State Aid - Categorical Funds	30,662	30,662	-	30,662	30,662	-	58,284	27,622	27,622
23		State Aid - Funding Formula Increase	672,582	648,865	(23,717)	1,156,000	728,421	(427,579)	888,796	(267,204)	160,375
24		State Aid - Group Homes	95,489	95,489	-	82,841	99,129	16,288	85,982	3,141	(13,147)
25	44103	JROTC Reimbursement	-	-	-	-	-	-	-	-	-
26	44202	Medicaid - Direct Services	550,000	726,487	176,487	550,000	600,000	50,000	605,209	55,209	5,209
27		Medicaid - Admin. Billing	75,000	-	(75,000)	100,000	115,000	15,000	140,000	40,000	25,000
28	45201	InterFund Transfer	-	-	-	-	-	-	-	-	-
29	45202	Balance Sheet Transfer	-	-	-	-	-	-	-	-	-
30	45203	Transfer In Feinstein	-	100,000	100,000	-	-	-	-	-	-
31	45203	Transfer Out Feinstein	-	(100,000)	(100,000)	-	-	-	-	-	-
32	45204	Funds Transferred in Summer School	-	-	-	-	-	-	-	-	-
TOTAL REVENUE			66,050,456	65,854,289	(196,167)	68,442,965	68,307,372	(135,593)	69,606,285	1,163,320	1,298,913

Line #	Object	Description	FY16 Budget	FY16 Actual	FY16 Variance	FY17 Budget 68,442,965	FY17 Forecast 68,307,372	FY17 Variance (135,593)	FY18 Budget 69,606,285	Increase (Decrease) from FY17 Budget	Increase (Decrease) from FY17 Forecast
EXPENDITURES											
38	51110	Regular Salaries	39,511,909	38,927,648	(584,261)	40,699,662	41,074,446	374,784	42,067,571	1,367,909	993,125
39	51111	Sick Leave	-	328,408	328,408	300,000	94,638	(205,362)	included in Reg. Sal	(300,000)	(94,638)
40	51112	Vacation	-	125,201	125,201	150,268	55,871	(94,397)	included in Reg. Sal	(150,268)	(55,871)
41	51113	Professional Days	70,000	63,320	(6,680)	135,000	72,927	(62,073)	included in Reg. Sal	(135,000)	(72,927)
42	51114	Holiday	-	276,896	276,896	279,388	62,637	(216,751)	included in Reg. Sal	(279,388)	(62,637)
43	51132	Dept. Heads, House Leaders, Curr. Coord.	881,751	725,823	(155,929)	677,448	577,073	(100,375)	642,629	(34,819)	65,557
44	51401	Stipend - Other	18,250	220,707	202,457	260,258	274,833	14,575	included in Dept. Heads	(260,258)	(274,833)
45	51115	Salary Sub Teacher	910,270	645,321	(264,949)	650,000	654,374	4,374	685,000	35,000	30,626
46	51131	Differential Pay	-	-	-	-	-	-	-	-	-
47	51133	Longevity (Non-Certified Only)	-	178,668	178,668	180,000	170,470	(9,530)	175,000	(5,000)	4,530
48	51134	Sabbatical	-	-	-	-	-	-	-	-	-
49	51136	Overages DO NOT USE!!!	-	-	-	-	-	-	-	-	-
50	51139	Teacher Covers DO NOT USE	-	-	-	-	-	-	-	-	-
51	51201	Regular Overtime	55,000	60,505	5,505	55,000	63,100	8,100	70,000	15,000	6,900
52	51202	Snow Removal Overtime	10,000	4,487	(5,513)	10,000	8,562	(1,438)	12,000	2,000	3,438
53	51203	Event Coverage Overtime	40,000	14,553	(25,447)	25,000	21,950	(3,050)	28,000	3,000	6,050
54	51302	Professional Development - School	-	10,386	10,386	-	-	-	-	-	-
55	51303	Professional Development - District	-	-	-	-	-	-	-	-	-
56	51304	Trainer Expense	-	68	68	-	-	-	-	-	-
57	51308	After School Programs	-	-	-	-	-	-	-	-	-
58	51309	Tutoring	-	18,070	18,070	15,000	14,596	(404)	10,000	(5,000)	(4,596)
59	51311	Curriculum Work	-	-	-	-	-	-	-	-	-
60	51322	Severance	325,000	256,532	(68,468)	250,000	250,000	-	275,000	25,000	25,000
61	51323	Detention Coverage	15,000	10,532	(4,469)	15,000	4,783	(10,217)	10,000	(5,000)	5,217
62	51326	Teacher Support Team Payments	-	-	-	-	-	-	-	-	-
63	51327	Other Additional Compensation	10,000	20,753	10,753	10,000	5,069	(4,931)	8,000	(2,000)	2,931
64	51332	Sick Payout Non Severance	-	-	-	-	-	-	-	-	-
65	51335	Performance Based Compensation	-	-	-	-	20,000	20,000	20,000	20,000	-
66	51336	Class Overages	-	-	-	-	-	-	-	-	-
67	51338	Summer Pay	35,080	23,363	(11,717)	30,000	34,370	4,370	35,000	5,000	630
68	51339	Class Covers	-	23,001	23,001	-	23,001	23,001	23,000	23,000	(1)
69	51403	Stipend - Athletic Directors/Extracurricular	35,000	31,850	(3,150)	37,000	34,361	(2,639)	40,000	3,000	5,639
70	51404	Stipend - Athletic Coaches/Extracurricular	330,512	322,385	(8,127)	284,000	246,187	(37,813)	280,380	(3,620)	34,193
71	51406	Stipend - Athletic Event Officials/	-	3,705	3,705	2,500	3,617	1,117	4,500	2,000	883
72	51407	Mentoring Stipend	-	4,320	4,320	-	1,757	1,757	-	-	(1,757)
73											
74		TOTAL SALARIES	42,247,772	42,296,499	48,727	44,065,524	43,768,623	(296,901)	44,386,080	320,556	617,457

Line #	Object	Description	FY16 Budget	FY16 Actual	FY16 Variance	FY17 Budget	FY17 Forecast	FY17 Variance	FY18 Budget	Increase (Decrease) from FY17 Budget	Increase (Decrease) from FY17 Forecast
75											
76	52101	Health and Medical Premiums	-	50,000	50,000	-	-	-	-	-	-
77	52102	Life	280,647	245,644	(35,003)	265,000	250,000	(15,000)	262,659	(2,341)	12,659
78	52103	Dental	533,734	562,327	28,593	564,295	575,000	10,705	593,118	28,823	18,118
79	52108	Wellness Program	-	-	-	-	40,000	40,000	42,849	42,849	2,849
80	52109	Medical Buyback Payments	661,290	805,694	144,404	750,000	800,000	50,000	800,000	50,000	-
81	52121	Health and Medical - Self Insured /	5,246,428	4,768,794	(477,634)	5,420,184	5,400,000	(20,184)	5,685,623	265,439	285,623
82	52203	Teacher/Admin Pension - ER Def Ben	5,601,079	4,859,260	(741,819)	4,758,208	4,963,566	205,358	4,852,251	94,043	(111,315)
83	52204	Private Pension Payment	688,655	742,991	54,336	772,803	763,864	(8,939)	775,769	2,966	11,905
84	52207	Survivor Benefits - ERSRI	44,000	42,602	(1,398)	52,876	53,118	242	52,032	(844)	(1,086)
85	52213	Teacher/Admin Pension ER Def Cont	-	759,232	759,232	915,794	943,887	28,093	1,033,724	117,930	89,837
86	52301	FICA	423,390	422,268	(1,122)	390,901	429,284	38,383	383,437	(7,464)	(45,848)
87	52302	Medicare	545,875	586,243	40,367	615,248	615,624	376	618,289	3,041	2,665
88	52501	Unemployment Insurance	75,000	3,875	(71,125)	50,000	10,000	(40,000)	25,000	(25,000)	15,000
89	52720	Workers Compensation (Self Insured)	260,000	225,312	(34,688)	265,000	325,000	60,000	325,000	60,000	-
90	52903	Tuition Reimbursement	6,000	-	(6,000)	5,000	-	(5,000)	5,000	-	5,000
91	52910	Auto Allowance	-	-	-	-	500	500	500	500	-
92	52915	Union Benefits and Pension	-	-	-	-	-	-	-	-	-
93	52917	Tuition Reimbursement NonTaxable	-	840	840	-	-	-	-	-	-
94											
95		TOTAL BENEFITS	14,366,099	14,075,082	(291,017)	14,825,309	15,169,844	344,535	15,455,250	629,941	285,406

Line #	Object	Description	FY16 Budget	FY16 Actual	FY16 Variance	FY17 Budget	FY17 Forecast	FY17 Variance	FY18 Budget	Increase (Decrease) from FY17 Budget	Increase (Decrease) from FY17 Forecast
96											
97	53101	Administrative Support	-	-	-	-	24,300	24,300	-	-	(24,300)
98	53202	Speech Therapists-Contracted	-	-	-	-	-	-	-	-	-
99	53204	Therapists	5,200	48,935	43,735	15,013	31,107	16,094	25,000	9,987	(6,107)
100	53205	Psychologists	-	-	-	14,987	46,323	31,336	25,000	10,013	(21,323)
101	53206	Audiology	-	450	450	1,000	-	(1,000)	1,000	-	1,000
102	53207	Interpreters	700	1,747	1,047	700	1,825	1,125	1,390	690	(435)
103	53208	Orientation and Mobility Specialist	8,500	29,356	20,856	8,500	18,250	9,750	7,500	(1,000)	(10,750)
104	53209	Bus Assistants/Monitors	591,371	496,778	(94,593)	648,892	513,426	(135,466)	585,000	(63,892)	71,574
105	53213	Evaluations	59,401	52,120	(7,281)	58,000	57,241	(759)	55,000	(3,000)	(2,241)
106	53216	Tutoring Services	15,000	3,936	(11,064)	7,500	5,663	(1,838)	5,500	(2,000)	(163)
107	53218	Student Assistance	-	-	-	-	-	-	-	-	-
108	53220	Other Purchased Prof Educ Services	1,800	-	(1,800)	-	-	-	-	-	-
109	53221	Virtual Classroom Membership	4,219	4,219	-	8,439	8,400	(39)	8,400	(39)	-
110	53222	Web-Based Sup Instr Programs	44,919	138,471	93,552	103,163	179,397	76,234	94,000	(9,163)	(85,397)
111	53301	Professional Development and Training	37,768	14,282	(23,486)	30,924	25,503	(5,421)	40,000	9,076	14,497
112	53302	Curriculum Development	4,000	101	(3,899)	4,000	-	(4,000)	4,000	-	4,000
113	53303	Conferences / Workshops	18,231	31,130	12,899	18,552	25,763	7,211	18,552	0	(7,211)
114	53401	Auditing/Actuarial Services	1,000	103	(897)	1,000	-	(1,000)	1,000	-	1,000
115	53402	Legal Services	-	9,032	9,032	-	70,000	70,000	84,000	84,000	14,000
116	53405	Private Pension Advisors	7,500	3,813	(3,688)	7,500	5,060	(2,440)	6,500	(1,000)	1,440
117	53406	Other Services	110,000	113,444	3,444	115,000	40,000	(75,000)	75,000	(40,000)	35,000
118	53407	Bond Raising Contractors	-	-	-	-	-	-	-	-	-
119	53409	Negotiations/Arbitration	1,000	-	(1,000)	1,000	-	(1,000)	1,000	-	1,000
120	53410	Police and Fire Details	2,000	-	(2,000)	2,000	2,000	-	2,000	-	-
121	53411	Physicians	5,500	5,500	-	5,500	5,975	475	6,000	500	25
122	53412	Dentists	5,000	5,000	-	5,000	5,000	-	5,000	-	-
123	53414	Medicaid Claims Provider	47,300	50,295	2,995	48,000	50,274	2,274	50,000	2,000	(274)
124	53416	Officials/Referees	35,755	34,813	(943)	35,000	35,940	940	35,000	-	(940)
125	53417	Contracted Nursing Services	40,700	34,748	(5,952)	40,000	30,521	(9,480)	39,000	(1,000)	8,480
126	53501	Data Processing Services	-	1,565	1,565	-	28,135	28,135	30,000	30,000	1,865
127	53502	Other Technical Services	34,000	121,969	87,969	123,000	113,249	(9,751)	119,000	(4,000)	5,752
128	53503	Testing	1,905	994	(911)	2,000	3,936	1,936	2,000	-	(1,936)
129	53701	Other Charges	5,003	6,457	1,455	5,000	11,150	6,150	5,000	-	(6,150)
130	53703	Accreditation	5,000	3,185	(1,815)	5,000	1,050	(3,950)	5,000	-	3,950
131	53705	Shipping and Postage	25,550	27,149	1,599	26,364	36,897	10,533	26,364	0	(10,533)
132	53706	Catering	16,450	5,915	(10,535)	12,000	4,689	(7,311)	9,000	(3,000)	4,311
133	54201	Rubbish Disposal Services	42,200	66,364	24,164	42,000	42,000	-	56,000	14,000	14,000
134	54202	Snow Plowing Services	2,000	-	(2,000)	2,000	-	(2,000)	2,000	-	2,000
135	54204	Groundskeeping Services	-	-	-	-	-	-	-	-	-
136	54205	Rodent and Pest Control Services	4,510	5,604	1,094	5,000	6,234	1,234	6,500	1,500	266
137	54206	Cleaning Services	5,000	1,110	(3,890)	5,000	-	(5,000)	2,500	(2,500)	2,500
138	54207	Temporary Custodial Support	-	-	-	-	-	-	-	-	-
139	54310	Non-Technology-Related Maintenance	6,000	5,152	(848)	6,600	600	(6,000)	4,000	(2,600)	3,400
140	54311	Maintenance and Repairs - Fixtures	75,000	43,391	(31,609)	67,431	33,476	(33,955)	40,000	(27,431)	6,524
141	54312	Maintenance and Repairs - General	65,000	60,401	(4,599)	65,000	75,000	10,000	65,900	900	(9,100)
142	54313	Maintenance and Repairs - Non-Student	25,000	9,379	(15,621)	25,000	8,396	(16,604)	10,000	(15,000)	1,605
143	54314	Maintenance and Repairs - Student T	6,500	2,756	(3,744)	6,500	9,757	3,257	10,000	3,500	243
144	54320	Maintenance and Repairs - Technology	256	-	(256)	256	-	(256)	250	(6)	250
145	54321	Maintenance and Repairs - Electrical	-	-	-	-	-	-	-	-	-
146	54322	Maintenance and Repairs - HVAC	46,000	12,743	(33,257)	46,000	47,154	1,154	40,000	(6,000)	(7,154)

Line #	Object	Description	FY16 Budget	FY16 Actual	FY16 Variance	FY17 Budget	FY17 Forecast	FY17 Variance	FY18 Budget	Increase (Decrease) from FY17 Budget	Increase (Decrease) from FY17 Forecast
147	54323	Maintenance and Repairs - Glass	-	-	-	-	-	-	-	-	-
148	54324	Maintenance and Repairs - Plumbing	-	-	-	-	-	-	-	-	-
149	54325	Maintenance and Repairs - Vandalism	500	-	(500)	500	-	(500)	500	-	500
150	54402	Water	69,400	82,059	12,659	69,400	80,000	10,600	75,000	5,600	(5,000)
151	54403	Telephone	14,150	12,334	(1,816)	13,000	16,815	3,815	13,000	-	(3,815)
152	54404	Energy Management Services	-	-	-	-	-	-	-	-	-
153	54405	Sewage/Cesspool	12,000	1,855	(10,145)	12,000	12,000	-	10,000	(2,000)	(2,000)
154	54406	Wireless Communications	9,940	13,408	3,468	12,000	15,365	3,365	12,000	-	(3,365)
155	54407	Internet Connectivity	19,000	19,821	821	19,325	19,000	(325)	19,500	175	500
156	54501	School Construction	-	-	-	-	-	-	-	-	-
157	54601	Land and Building Rental	1,700	1,500	(200)	1,500	1,000	(500)	1,500	-	500
158	54602	Rentals of Equipment and Vehicles	82,685	105,413	22,728	82,685	97,155	14,470	85,000	2,315	(2,155)
159	54604	Graduation Rentals	8,000	(50)	(8,050)	8,000	8,000	-	8,000	-	-
160	54605	Ice Rink Rental	22,500	18,344	(4,156)	18,500	13,605	(4,895)	18,500	-	4,895
161	54607	Golf Course Rental	-	-	-	-	-	-	-	-	-
162	54901	Other Purchased Property Services	-	-	-	-	-	-	-	-	-
163	54902	Alarm and Fire Safety Services	65,000	54,449	(10,551)	65,000	70,266	5,266	63,000	(2,000)	(7,266)
164	54904	Vehicle Registration Non-Student	-	88	88	-	-	-	-	-	-
165	55110	Student Transportation Purchased from	-	-	-	-	-	-	-	-	-
166	55111	Transportation Contractors	2,752,118	2,924,587	172,469	2,734,818	2,535,100	(199,718)	2,863,000	128,182	327,900
167	55121	Vehicle Registration (Student trans	100	111	11	-	40	40	-	-	(40)
168	55201	Property and Liability Insurance	125,000	111,206	(13,794)	135,000	202,134	67,134	208,455	73,455	6,321
169	55204	Student Accident Insurance	-	-	-	-	-	-	-	-	-
170	55206	Fleet/Vehicle Insurance	-	-	-	-	-	-	-	-	-
171	55207	Liabilities and Directors Insurance	42,000	43,927	1,927	45,000	40,919	(4,081)	43,000	(2,000)	2,081
172	55401	Advertising Costs	6,050	8,989	2,939	8,000	978	(7,022)	5,000	(3,000)	4,022
173	55501	Printing	11,545	12,179	634	11,500	500	(11,000)	10,000	(1,500)	9,500
174	55502	Binding	-	-	-	-	-	-	-	-	-
175	55503	Document Copying	5,100	507	(4,593)	2,500	500	(2,000)	2,500	-	2,000
176	55610	Tuition to Other School Districts w	130,110	236,495	106,385	130,468	279,316	148,847	275,468	145,000	(3,848)
177	55620	Tuitions Other Outside State	-	-	-	-	-	-	-	-	-
178	55630	Tuition to Private Sources	1,506,473	1,336,029	(170,443)	1,422,938	1,366,696	(56,242)	1,315,849	(107,089)	(50,847)
179	55640	Tuition to Education Service Agency	-	24,688	24,688	-	-	-	-	-	-
180	55650	Tuitions Out of State Agencies	-	-	-	-	-	-	-	-	-
181	55660	Tuition to Charter Schools	313,418	459,784	146,366	484,594	472,387	(12,207)	470,000	(14,594)	(2,387)
182	55801	Board Travel	-	375	375	-	-	-	-	-	-
183	55802	Board Training	-	-	-	-	-	-	6,000	6,000	6,000
184	55803	Employee Travel - Non-Teachers	8,370	14,665	6,295	7,448	12,574	5,126	7,500	52	(5,074)
185	55807	Student Travel	-	-	-	-	-	-	-	-	-
186	55808	Parent Travel	3,000	-	(3,000)	-	-	-	-	-	-
187	55809	Employee Travel - Teachers	4,600	4,444	(156)	3,000	3,000	-	3,000	-	-
188	55810	Non Employee Travel	-	-	-	-	-	-	-	-	-
189	55910	Services Purchased from another Sch	-	-	-	-	-	-	-	-	-
190	55950	Services Purchased from another Sch	-	-	-	-	-	-	-	-	-
191											
192		TOTAL PURCHASED SERVICES	6,624,995	6,939,611	314,616	6,910,997	6,851,039	(59,958)	7,124,128	213,132	273,089

Line #	Object	Description	FY16 Budget	FY16 Actual	FY16 Variance	FY17 Budget	FY17 Forecast	FY17 Variance	FY18 Budget	Increase (Decrease) from FY17 Budget	Increase (Decrease) (Decrease) from FY17 Forecast
193											
194	56101	General Supplies and Materials	353,467	286,639	(66,828)	303,511	301,200	(2,311)	350,000	46,489	48,800
195	56112	Uniform/Wearing Apparel Supplies	11,478	7,431	(4,047)	11,000	14,807	3,807	11,000	-	(3,807)
196	56113	Graduation Supplies	-	-	-	-	-	-	-	-	-
197	56115	Medical Supplies	6,408	14,117	7,709	9,500	12,355	2,855	8,000	(1,500)	(4,355)
198	56116	Athletic Supplies	21,725	18,675	(3,050)	21,000	11,348	(9,652)	22,000	1,000	10,652
199	56117	Honors/Awards Supplies	17,206	10,071	(7,135)	15,000	9,714	(5,287)	16,000	1,000	6,287
200	56201	Natural Gas	259,000	211,228	(47,772)	260,000	246,717	(13,283)	250,000	(10,000)	3,283
201	56202	Gasoline	183,618	226,044	42,426	190,000	203,107	13,107	235,000	45,000	31,893
202	56203	Diesel Fuel	4,500	1,070	(3,430)	3,000	-	(3,000)	2,500	(500)	2,500
203	56204	Propane	52,000	60,289	8,289	52,000	72,209	20,209	58,000	6,000	(14,209)
204	56207	Maintenance Supplies/Parts	20,000	20,388	388	20,000	31,182	11,182	20,000	-	(11,182)
205	56208	Bottled Gas	-	-	-	-	-	-	-	-	-
206	56209	Fuel Oil	5,200	2,626	(2,574)	5,000	1,408	(3,592)	4,000	(1,000)	2,592
207	56210	Coal	-	-	-	-	-	-	-	-	-
208	56211	Other	-	-	-	-	-	-	-	-	-
209	56213	Glass	500	80	(420)	500	980	480	500	-	(480)
210	56214	Paint	9,000	8,799	(201)	9,000	10,000	1,000	9,000	-	(1,000)
211	56215	Electricity	684,500	663,722	(20,778)	685,000	649,449	(35,551)	690,000	5,000	40,551
212	56216	Lumber and Hardware	15,000	13,501	(1,499)	18,500	22,155	3,655	18,500	-	(3,655)
213	56217	Plumbing and Heating Supplies	70,000	45,077	(24,923)	66,500	65,000	(1,500)	69,000	2,500	4,000
214	56218	Electrical Supplies	22,000	9,185	(12,815)	22,000	19,788	(2,212)	18,000	(4,000)	(1,788)
215	56219	Custodial Supplies	88,000	100,708	12,708	80,000	105,000	25,000	85,000	5,000	(20,000)
216	56220	Materials Snow and Ice Removal	2,000	-	(2,000)	2,000	2,400	400	3,500	1,500	1,100
217	56221	Lamps and Lights	5,000	-	(5,000)	3,000	979	(2,022)	2,000	(1,000)	1,022
218	56401	Textbooks	207,902	234,045	26,144	212,686	201,148	(11,539)	210,000	(2,686)	8,852
219	56402	Library Books	-	-	-	-	-	-	-	-	-
220	56403	Reference Books	2,000	-	(2,000)	500	-	(500)	500	-	500
221	56404	Subscriptions and Periodicals	-	1,261	1,261	1,000	1,500	500	1,000	-	(500)
222	56405	Book Repairs	1,000	774	(226)	300	600	300	300	-	(300)
223	56406	Textbooks - Non-Public	24,750	19,876	(4,875)	25,000	16,020	(8,981)	23,000	(2,000)	6,981
224	56407	Library Software Online	-	6,502	6,502	6,500	-	(6,500)	6,500	-	6,500
225	56409	Electronic Textbooks	-	-	-	-	-	-	-	-	-
226	56501	Technology-Related Supplies	9,200	2,963	(6,237)	1,500	600	(900)	1,500	-	900
227											
228		TOTAL SUPPLIES AND MATERIALS	2,075,454	1,965,071	(110,383)	2,023,998	1,999,664	(24,334)	2,114,800	90,802	115,136

Line #	Object	Description	FY16 Budget	FY16 Actual	FY16 Variance	FY17 Budget	FY17 Forecast	FY17 Variance	FY18 Budget	Increase (Decrease) from FY17 Budget	Increase (Decrease) (Decrease) from FY17 Forecast
229											
230	57102	Land Improvements	-	-	-	-	10,000	10,000	-	-	(10,000)
231	57202	Building Improvements	500	-	(500)	500	-	(500)	500	-	500
232	57301	Vehicles	-	10,700	10,700	-	3,500	3,500	-	-	(3,500)
233	57303	Buses	-	-	-	-	-	-	-	-	-
234	57305	Equipment	30,000	6,937	(23,063)	25,983	18,000	(7,983)	25,000	(983)	7,000
235	57306	Furniture and Fixtures	25,200	928	(24,272)	15,261	11,500	(3,761)	8,000	(7,261)	(3,500)
236	57309	Technology-Related Hardware	289,872	285,031	(4,841)	315,580	290,000	(25,580)	315,500	(80)	25,500
237	57311	Technology Software	215,201	73,442	(141,760)	135,000	75,000	(60,000)	125,000	(10,000)	50,000
238	57313	Environmental Equipment	-	-	-	-	-	-	-	-	-
239	57401	Water Systems	-	-	-	-	-	-	-	-	-
240	57402	Sewer Systems	-	-	-	-	-	-	-	-	-
241	57403	Roads	-	-	-	-	-	-	-	-	-
242	57405	Other Long-term Infrastructure	-	-	-	-	-	-	-	-	-
243											
244		TOTAL CAPITAL EQUIPMENT	560,774	377,038	(183,735)	492,324	408,000	(84,324)	474,000	(18,323)	66,000
245											
246	58101	Professional Organization Fees	34,887	29,997	(4,890)	34,802	26,191	(8,611)	28,000	(6,802)	1,809
247	58102	Other Dues and Fees	24,587	24,295	(291)	24,171	14,067	(10,104)	24,000	(171)	9,933
248	58103	Bank Fees	200	-	(200)	-	-	-	-	-	-
249	58104	Licenses and Permits	-	299	299	27	27	-	25	(2)	(2)
250	58201	Tax Liability - Penalty	-	15,276	15,276	-	-	-	-	-	-
251	58206	Claims and Settlements	-	-	-	-	-	-	-	-	-
252	58311	Bond Principal	-	32,433	32,433	-	-	-	-	-	-
253	58322	Bond Interest	-	26,268	26,268	-	-	-	-	-	-
254	58901	Other Miscellaneous Expense	-	-	-	-	-	-	-	-	-
255											
256		TOTAL DUES AND FEES	59,674	128,569	68,895	59,000	40,284	(18,716)	52,025	(6,975)	11,741
257											
258	59104	Balance Sheet Transfer Medicaid	-	-	-	-	-	-	-	-	-
259	59105a	Transfer to School Lunch	115,689	-	(115,689)	65,814	-	(65,814)	-	(65,814)	-
260	59105b	Transfer to Restricted Funds	-	48,209	48,209	-	-	-	-	-	-
261											
262		TOTAL OTHER	115,689	48,209	(67,480)	65,814	-	(65,814)	-	(65,814)	-
		GENERAL FUND - TOTAL EXPENDITURES	66,050,456	65,830,079	(220,377)	68,442,965	68,237,455	(205,510)	69,606,284	1,163,319	1,368,830
	Fund										
	10000000	SURPLUS / (DEFICIT)	0	24,211	24,211	-	69,917	69,917	0	0	(69,917)

Line #	Object	Description	FY16			FY17			FY18		
			Budget	Actual	Variance	Budget	Forecast	Variance	Budget	Increase (Decrease) from FY17 Budget	Increase (Decrease) from FY17 Forecast
REVENUE LESS EXPENDITURES											
		REVENUE	66,050,456	65,854,289	(196,167)	68,442,965	68,307,372	(135,593)	69,606,285	1,163,320	1,298,913
		EXPENDITURES	66,050,456	65,830,079	(220,377)	68,442,965	68,237,455	(205,510)	69,606,284	1,163,319	1,368,830
		SURPLUS / (DEFICIT)	0	24,211	24,211	-	69,917	69,917	0	0	(69,917)

BUDGET VARIANCES			
	Revenue Budget	66,050,456	68,442,965
	Revenue Actual	65,854,289	68,307,372
	Revenue Over / (Under) Budget	(196,167)	(135,593)
	Expenditures Budget	66,050,456	68,442,965
	Expenditures Actual	65,830,079	68,237,455
	Expenditures Over / (Under) Budget	(220,377)	(205,510)
	Net Over / (Under) Budget	(24,211)	(69,917)