



Office of the Town Manager

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March 21, 2016

The Honorable Council President and Members of the Town Council:

I am pleased to present to you a balanced budget for fiscal year 2017. The Town's finances and economy are strong, and we have seen some positive improvement on our property revaluations and the amount of building taking place within our Town. The full revaluation has begun; however, the results won't take effect until FY18.

The total valuation of the Town has increased from \$3,245,885,047 to \$3,287,859,343 which is a total gain in value of \$41,974,296 or an increase of 1.29%. Keeping the Town's tax rate unchanged, this will produce an additional \$1,002,105 in tax revenues due to the increase in property values. However, in order to meet the needs of the Town in FY17, I am recommending that the tax rate be increased to generate an additional \$1,702,462. To accomplish this, the residential tax rate will need to be set at \$21.48 per thousand of the property value and the commercial tax rate will need to be set at \$25.89 per thousand of the property value. This represents a residential and commercial tax rate increase of 3.15%.

The largest impact to expenditures has been the state mandatory expansion of all-day kindergarten. The Town and Schools have been working together to prepare for the implementation, but we should be aware that this will be a continuous future expense for the Town. To help with the initial startup costs, the state will pay for the one-time set up expenses of the program. The Town will contribute \$750,000 of the cost to implement all-day kindergarten, and to cover FY17 teacher and school-related personnel contractual increases of \$450,000 which accounts for 1.78% of the 4.00% tax levy increase.

The Town has also fully taken responsibility and accounted for its pension obligations for its employees. This is a significant item to note due to the fact that it impacts the Town's credit worthiness; as a result of having a fully funded employee pension plan, we can expect a better credit rating and lower borrowing costs in the future.

I would like to add on some additional good news by announcing that there will be a small savings in the Town's health and dental insurance premiums, due to the disaffiliation with Central Coventry Fire District for the upcoming fiscal year. The original intent of the Town/Central Coventry Fire District health insurance affiliation was to help the Fire Department obtain lower premiums by becoming part of a larger group (e.g. the Town); so long as the town wouldn't suffer adverse effects through increased premiums related to the relationship. Unfortunately, the Town was notified that due to the affiliation, we could expect our premiums to increase significantly in the upcoming fiscal/plan year, and thus a decision was made to end the relationship.

Within my proposed budget document, the Town Council and residents will find that the Planning Department and I have recommended fully staffing the department to the Director's request. From what I have heard from the Council, and as initial steps toward having a sustainable path for the future of the Town, it is critical to have a fully-staffed Planning Department.

More than \$2.1 million of the increased budget expenses can be attributed to mandatory expense obligations the Town has incurred; I have included a table below for your reference.

<b>Expense</b>	<b>Amount</b>
All Day Kindergarten	\$750,000
School Department Contractual Obligations	\$450,000
Police Union Contract Updates From FY14-FY17	\$688,000
New Debt Service	\$201,000
Fiscal Year 2017 Police Pension ARC	\$90,000

In addition to the above listed items, the budget includes funding for the following: three additional police cruisers; funding of the previously existing Associate Planner position; accounting for increased costs in electric utility savings that have not yet fully materialized; materials for additional road & bridge projects; an additional lease payment on the Town's street sweeper; increased costs for the Board of Canvassers due to it being a presidential election year; making a part-time custodian full-time to alleviate over-time costs; contract engineering funds to help speed up the back log of drainage projects; a proposed part-time Emergency

Management Director to ensure the Town is fully prepared for a hurricane or other life-safety emergency; and increased Professional Services costs (increases to the Fire Dispatch Contract & the Johnson's Pond Contract.)

### Debt Service

The Town issued \$5.88 million in new bond proceeds for liabilities and projects to carry us into future fiscal years. Some of these projects, which will be addressed in the upcoming 2017 fiscal year, include: Quidnick Reservoir Dam Test Section, drainage piping and repair to a retaining wall on Potter Road, and drainage projects for Shady Valley Road and Prospect Street among others.

### Capital Projects

The Town's departments are requesting \$15.1 million in capital projects; of note are two requests for a new Police Department and infrastructure improvements for the Human Services Building, \$14 million and \$410,000 respectively. The Town's Department of Public Works is requesting Capital Funding of \$422,090, of which \$142,000 is for road and bridge projects. However, due to the lack of available funds, I cannot fund all of these items in the FY 2017 budget.

Councilmembers will find on page 5 of this letter a prioritized list of FY 2017 capital projects should funds become available in the future.

### *Capital Funding*

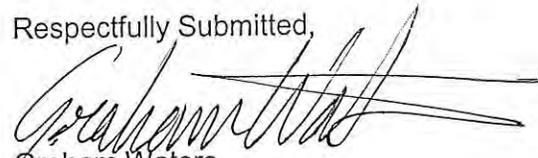
For some time, the Town has had no dedicated funding source for capital projects other than a year-by-year/ case-by-case funding of emergency project requests.

As part of the FY 2017 budget process, I am requesting the Town Council pass a resolution amending the Town's policy of allocating surplus General Fund monies in excess of 10% solely to the Town's pension systems. To provide dedicated funds for the Town's Capital Improvement Program, I am recommending that the Town Council adopt a policy that any surplus monies from the last audited fiscal year, in excess of the 10% allocated to the Town's undesignated

fund balance, be split between the Town's pension system funding and funding the Capital Improvement Program, 25%/75% respectively. While this will in no way meet the needs of the Town's capital outlay, it will be a good start in demonstrating that the Town Council is thinking about the future taxpayers and reducing the debt burden to them.

Finally, I would like to thank the Town's Finance Department and Departmental Directors for assisting in the budget process; and to thank the employees for their hard work every year to ensure that the resident's tax dollar stretch as far as possible. I have noticed that there is a great deal of pride by the employees in working for the town, and it shows through the work that they do every day. The residents are truly fortunate to have a talented and passionate pool of employees working for them.

Respectfully Submitted,



Graham Waters  
Town Manager

<u>Department - Project</u>	<u>Amount</u>	<u>Manager's Priority</u>
Parks & Rec - Briar Point Park: remote gate control	\$25,000	1
Public Works - Building Maintenance - Town Hall/Library Generator	\$10,000	2
Public Works - Vehicle Maintenance - RIFD fuel dispenser	\$59,960	3
Men's/Ladies Restrooms	\$50,000	4
Police - Det. & Admin. Vehicles	\$34,000	5
Public Works - Engineering - Drainage repairs for Johnson's Blvd	\$245,000	6
Human Service - Building Addition	\$410,000	7
Parks & Rec - Roof Replacement; Foster Park; Central Coventry Park; Out Buildings Paine	\$10,000	8
Planning Department - 4 wheel drive vehicle	\$35,000	9
Police - Police Station	\$14,000,000	10
<b>Town Manager's Priority Subtotal</b>	<b>\$14,878,960</b>	
Public Works - Snow Removal - 5 cy sander	\$8,500	
Parks & Rec - Tractor/truck attachments	\$9,000	
Parks & Rec - Community Center Improvements	\$10,000	
Public Works - Snow Removal - 11 Ft. Snow Plows	\$11,710	
Public Works - Snow Removal - Brine anti-icing system	\$15,000	
Public Works - Vehicle Maintenance - Fleet Management System	\$21,945	
Public Works - Snow Removal - Brine 2500 gallon truck	\$27,975	
Parks & Rec - Equipment Replacement	\$35,000	
Parks & Rec - Fleet replacement: refuse truck, Dump, P/U (3)	\$85,000	
Public Works - Roads & Bridges - 6 wheel dump truck	\$142,000	
<b>FY 2017 Capital Request Total</b>	<b>\$15,245,090</b>	

Town of Coventry  
Proposed Town Manager's Expense Budget  
For FY17

Dept #	Department Name	FY15	FY15	FY16	FY16	FY16	FY16	FY17	FY17	FY16	% Inc/(Dec) FY17	Notes
		Budget	Actual	Budget	Adjusted Budget (Per Town Council Resolutions)	Expended as of 3/15/16	Estimated Final Expense	Department Head Proposed Budget	Town Manager's Proposed Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	
110	Town Council	25,841	24,390	25,821	25,821	18,797	25,568	25,841	25,918	97	0.38%	
210	Town Manager	321,506	311,624	322,255	318,055	249,840	327,116	287,535	271,216	(46,839)	-14.73%	
211	Citizens Advisory Committee	-	151	1,077	1,077	539	701	1,077	915	(162)	-15.04%	
225	Information Technology	292,011	267,720	340,434	340,434	242,014	297,474	340,682	320,055	(20,379)	-5.99%	
310	Town Clerk	289,485	299,063	295,840	295,840	241,279	331,919	321,981	319,323	23,483	7.94%	
320	Board of Canvassers	127,789	113,631	99,047	99,047	37,312	88,284	137,654	142,009	42,962	43.38%	
410	Town Solicitor	417,500	504,544	416,500	416,500	339,168	449,643	416,500	416,500	-	0.00%	
420	Municipal Court	45,575	42,702	42,526	42,526	29,284	42,373	49,167	43,114	588	1.38%	
510	Probate Judge	18,197	16,248	17,873	17,873	11,102	14,838	17,873	17,873	-	0.00%	
610	Treasurer	311,199	311,065	321,141	321,141	227,376	322,996	325,842	322,484	1,343	0.42%	
620	Tax Assessor	186,813	176,805	193,578	193,578	153,208	204,167	191,062	182,817	(10,761)	-5.56%	
630	Tax Collector	220,467	222,907	231,352	231,352	161,601	227,516	238,634	232,193	841	0.36%	
640	Board of Assessment Review	4,299	3,176	4,296	4,296	2,522	3,223	4,296	4,298	2	0.05%	
710	Police Department	10,879,354	10,825,660	11,745,938	12,079,800	8,665,415	11,899,310	12,524,841	12,215,965	136,165	1.13%	
720	Animal Control	213,412	205,615	220,025	220,025	146,992	205,364	225,678	218,778	(1,247)	-0.57%	
750	Emergency Management	18,050	13,756	19,075	19,075	11,058	11,314	55,116	38,730	19,655	103.04%	
760	Town Sergeant	2,334	2,311	2,335	2,335	1,689	2,335	2,335	2,335	-	0.00%	
790	School Crossing Guards	29,859	28,474	29,859	29,859	17,548	29,309	30,459	30,309	450	1.51%	
810	Engineering	99,722	113,309	110,820	110,820	81,006	102,668	138,266	165,554	54,734	49.39%	
820	Inspections & Permits	203,019	194,674	219,919	219,919	142,235	200,698	257,863	253,064	33,145	15.07%	
830	Roads & Bridges	1,944,392	1,914,057	2,052,389	2,013,378	1,411,742	1,969,060	2,186,509	2,109,784	96,406	4.79%	
840	Snow Removal	246,238	467,536	286,988	286,988	275,087	275,087	286,488	286,488	(500)	-0.17%	
850	Building Maintenance	489,827	505,252	471,395	471,395	418,920	519,303	456,277	456,930	(14,465)	-3.07%	
860	Refuse Collection	772,412	675,202	786,532	767,426	586,258	741,873	806,827	784,648	17,222	2.24%	
870	Refuse Disposal	635,635	579,541	502,380	502,380	331,867	463,540	507,838	507,838	-	0.00%	
880	Vehicle Maintenance	952,335	889,293	910,594	910,594	606,025	806,237	889,355	857,069	54,558	6.15%	
910	Recreation Department	1,077,666	998,710	1,087,213	1,058,398	720,449	1,023,711	1,123,409	1,110,472	52,074	4.92%	
925	Human Services	785,756	759,028	787,585	773,855	560,091	784,368	814,964	799,387	25,532	3.30%	
930	Library	982,369	982,357	987,955	987,955	652,363	987,955	987,955	987,955	-	0.00%	
940	Planning Department	284,252	279,920	294,838	294,838	212,599	289,096	400,981	383,771	88,933	30.16%	
941	Planning Commission	16,719	12,623	15,191	15,191	8,523	12,653	16,080	14,258	(933)	-6.14%	
942	Zoning Board of Review	10,124	9,727	10,363	10,363	6,653	10,528	9,340	9,610	(753)	-7.27%	
943	Conservation Commission	1,120	600	1,500	1,500	650	650	1,500	1,000	(500)	-33.33%	
944	Land Trust Commission	1,480	926	1,615	1,615	592	751	2,500	1,361	(254)	-15.73%	
945	Economic Development	608	540	1,777	1,777	-	-	1,700	538	(1,239)	-69.72%	
946	Historical Preservation Commission	3,122	1,102	3,215	3,215	483	613	-	2,615	(600)	-18.66%	
950	Town General	2,873,371	2,840,244	3,635,470	3,406,470	2,606,400	3,518,954	3,782,040	3,540,959	134,489	3.95%	
965	Coventry Housing Authority	4,069	3,859	4,069	4,069	1,970	4,069	4,069	4,069	-	0.00%	
970	Debt Service	398,982	399,482	1,513,975	1,513,975	337,039	1,513,975	1,756,218	1,756,218	242,243	16.00%	
980	Capital Improvement	-	-	292,500	292,500	91,789	292,500	75,000	208,960	(83,540)	-28.56%	
<b>TOTAL MUNICIPAL</b>		<b>25,186,909</b>	<b>24,997,824</b>	<b>28,307,255</b>	<b>28,307,255</b>	<b>19,609,485</b>	<b>28,001,739</b>	<b>29,701,951</b>	<b>29,047,379</b>	<b>740,124</b>	<b>2.61%</b>	
Debt Service - School Bonds (Paid by the Town & State)		3,003,268	2,855,625	2,924,444	2,924,444	1,760,559	2,924,444	2,840,775	2,840,775	(162,493)	-5.41%	

Town of Coventry  
Proposed Town Manager's Revenue Budget  
For FY17

Account	Description	FY15	FY15	FY16	FY16	FY16	FY17	\$	%	Notes
		Budget	Actual	Budget	YTD 3/2/16	Expected Final	Town Manager's Proposed Budget	Change FY16 Budget to FY17 Town Manager's Recommended Budget	Change FY16 Budget to FY17 Town Manager's Recommended Budget	
2-101-4-000-90101	RE TAXES CURRENT	16,067,443	15,654,113	16,745,617	10,045,926	16,443,539	17,342,916	597,299	-3.57%	
2-101-4-000-90102	RE TAXES PRIOR	500,000	314,932	557,120	341,599	522,065	504,392	(52,728)	-9.46%	Five year average is \$501,148
2-101-4-000-94000	RE TAXES FOR DEBT SERVICE	398,982	398,982	1,282,494	-	1,262,494	1,755,468	472,974	36.86%	Per D/S Schedule as provided by Public Financial Management
2-101-4-000-90103	AUTO EXCISE TAX	5,005,000	5,092,853	5,209,642	3,913,728	5,223,464	5,209,642	-	0.00%	
2-101-4-000-90105	ST REIM AUTO TAX	215,735	219,567	246,097	246,097	246,097	244,791	(1,306)	-0.53%	Per FY17 Proposed Governor's Budget
2-101-4-000-90200	PAYMENT IN LIEU OF TAXES	47,135	79,869	60,979	-	84,043	79,918	18,939	31.06%	Five year average is \$79,918
2-101-4-000-90300	INTEREST AND PENALTIES	342,155	546,540	557,485	183,700	503,265	532,527	(24,958)	-4.48%	Five year average is \$532,527
2-101-4-000-91500	ANIMAL RESCUE FEES	12,579	9,202	15,463	2,399	9,413	9,627	(5,836)	-37.74%	Five year average is \$9,627
2-101-4-000-92000	STATE AID REVALUATION	-	-	97,200	-	-	-	(97,200)	-100.00%	
2-101-4-000-92100	TELEPHONE TAX	404,642	432,985	474,601	-	432,985	432,985	(41,616)	-8.77%	Per FY17 Proposed Governor's Budget
2-101-4-000-92200	HOTEL TAX	68,715	66,916	89,853	72,937	68,715	105,430	17,755	19.70%	Per FY17 Proposed Governor's Budget
2-101-4-000-92300	MEAL & BEVERAGE TAX	341,000	389,526	398,043	237,914	397,339	427,647	29,004	7.28%	Per FY17 Proposed Governor's Budget
2-101-4-000-92500	MUNICIPAL INCENTIVE AID	-	332,252	160,349	-	166,348	-	(166,348)	-100.00%	End of Incentive Aid program
2-101-4-000-94001	SCHOOL PAYMENT ON PERF ENG BOND D/S	-	-	58,701	-	58,701	-	(58,701)	-100.00%	To record the School's payment of its D/S on the P/E Bond
2-101-4-000-94002	ST REIMB PERF ENERGY BOND DEBT	-	-	261,341	-	-	68,635	(192,506)	-73.66%	FY17 per RIDE
2-101-4-000-93200	MISC RECEIPTS	270,540	180,061	674,552	94,164	860,437	399,896	(315,636)	-46.79%	FY12-FY15 Avg is \$358,896
2-101-4-000-93300	MUNICIPAL COURT	50,000	36,023	33,300	30,558	52,752	51,250	17,950	53.90%	Five year average is \$51,250
2-101-4-000-93404	POLICE CAR RENTAL	81,873	92,585	93,830	75,632	105,411	200,000	106,170	113.15%	Raise Car Rental to \$30/hr
2-101-4-000-93405	POLICE DETAIL RENTAL	20,000	5,000	16,439	-	5,000	14,118	(2,321)	-14.12%	Five year average is \$14,118
2-101-4-000-94100	PRIOR YEAR SURPLUS	265,077	-	66,140	-	66,140	292,976	226,836	342.96%	FY15 Surplus of \$292,976 is FY17 Budgeted Surplus
2-101-4-000-94400	LEASE BUY OUT CONE	-	-	-	27,952	120,000	-	-	#DIV/0!	
2-101-4-000-94601	INSURANCE SETTLEMENTS	-	46,534	-	26,924	33,000	-	-	#DIV/0!	
2-101-4-310-91100	RECORDING FEES	300,000	290,862	314,429	194,989	331,706	326,481	12,052	3.83%	Five year average is \$326,481
2-101-4-310-91200	PROBATE FEES	44,292	45,315	50,506	27,702	54,897	50,377	(129)	-0.25%	Five year average is \$50,377
2-101-4-310-91300	MARRIAGE LICENSES	1,290	1,312	1,333	632	1,400	1,366	53	3.95%	Five year average is \$1,366
2-101-4-310-91400	DOG LICENSES	17,625	15,911	17,898	1,813	16,000	16,355	(1,543)	-8.62%	Five year average is \$16,355
2-101-4-310-91600	REALTY FEES	40,000	40,000	40,000	40,000	40,000	40,000	-	0.00%	Set at \$40K annually
2-101-4-310-91700	ALCOHOLIC BEVERAGE LICENSES	25,000	20,710	23,860	21,300	24,000	23,667	(193)	-0.81%	Five year average is \$23,667
2-101-4-310-91800	HUNTING AND FISHING LICENSES	25	31	22	5	22	25	3	12.27%	Five year average is \$25
2-101-4-310-91900	MISCELLANEOUS LICENSES, FEES	101,731	102,716	103,948	59,971	96,053	111,607	7,659	7.37%	Five year average is \$111,607
2-101-4-310-92500	LAND TRUST FEES	200,000	251,486	215,030	189,132	361,414	294,654	76,624	37.03%	Three year average is \$294,654 Last 3 years have trimmed up
2-101-4-610-92000	INTEREST ON INVESTMENTS	100,000	82,671	148,097	(20,734)	100,000	111,715	(36,382)	-24.57%	Five year average is \$111,715
2-101-4-610-92100	BOND PREMIUM ISSUANCE OF DEBT	-	-	-	-	-	200,910	200,910	#DIV/0!	
2-101-4-620-90800	BUILDING PERMITS	95,777	152,242	110,430	89,952	145,450	121,573	11,143	10.09%	Five year average is \$121,573
2-101-4-620-90900	PLUMBING & HEATING PERMITS	17,000	23,388	17,322	15,683	19,962	19,386	2,064	11.92%	Five year average is \$19,386
2-101-4-620-91000	ELECTRICAL PERMITS	16,000	19,503	16,510	14,425	17,530	18,118	1,608	9.74%	Five year average is \$18,118
2-101-4-880-94500	WESTWOOD REIMBURSEMENT	-	-	7,500	7,881	8,000	8,000	500	6.67%	
2-101-4-925-93500	SENIOR CENTER/INSTRUCTION SERVICE	-	-	-	-	-	-	-	#DIV/0!	
2-101-4-930-92500	LIBRARY FEES	26,000	22,532	25,149	12,404	23,705	24,259	(890)	-3.54%	Five year average is \$24,259
2-101-4-930-92900	STATE AID LIBRARIES	100,113	100,113	97,718	97,718	97,718	95,000	(62,718)	-64.18%	
2-101-4-940-93400	PLANNING COMMISS/STENO	2,000	3,142	1,057	2,447	2,447	2,000	433	26.11%	Five year average is \$2,000
2-101-4-940-93401	PLANNING COMMISSION	9,100	7,180	10,023	4,020	11,687	8,181	(1,842)	-18.37%	Five year average is \$8,181
2-101-4-940-93402	PLANNING COMM/REC	-	-	-	-	-	-	-	#DIV/0!	
2-101-4-940-93403	PLANNING COMM/INSPECTION	-	-	-	-	-	-	-	#DIV/0!	
<b>TOTAL MUNICIPAL</b>		<b>25,186,909</b>	<b>25,097,054</b>	<b>28,307,255</b>	<b>15,961,291</b>	<b>28,071,912</b>	<b>29,047,379</b>	<b>740,124.00</b>	<b>2.61%</b>	
Debt Service - School Bonds (Paid by the Town & State)		3,003,269	3,003,268	2,924,444	1,760,559	2,924,444	2,840,775	(162,493)	-5.41%	

## TOWN COUNCIL

The town council consists of five (5) members, one (1) elected from, and by the electors of each of the five (5) districts of the town. The council will elect from among its members a president and a vice-president, each of whom shall serve at the pleasure of the council. The president shall preside at meetings of the council. The Town Council shall be recognized as head of the town government for all ceremonial purposes and by the governor for purposes of military law but shall have no administrative duties.

The president of the town council has the power and authority to declare a state of emergency in the event of a disaster, catastrophe, or other similar event, or the imminent danger thereof which endangers the public peace, health, safety, welfare and the protection of property of the inhabitants of the town, and to take such lawful action as he deems necessary.

The council shall be vested with the power to adopt, amend and repeal ordinances for the preservation of the public peace, health, safety, welfare, and for the protection of persons and property and to provide for their enforcement by the enactment of appropriate penalties for the violation thereof.

The council shall have and exercise the following specific powers, subject to the provisions of the constitution, and laws enacted by the General Assembly in conformity with the powers reserved to the General Assembly. The council may enact, reenact, amend or repeal ordinances and resolutions:

- Providing for zoning, building code regulations for the platting and subdividing of land; regulations concerning trailers and mobile homes; and regulations concerning parking on town highways and also on town property.
- For the appropriation of money, the levy of taxes and assessments, borrowing of money and the issuance of bonds, notes or other evidence of indebtedness, for the purchase, sale, lease, or the acceptance of a gift or device, of real or personal property located within or without the corporate limits of the town, and ordinances concerning the holding, management, control, sale, lease and conveyance of such property, and for the condemnation of land located within the town as permitted by the laws of this state.
- The council shall provide for an independent annual audit of all town accounts by a certified public accountant, or by the state bureau of audits, and may provide for such more frequent audits as it deems necessary.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
110	Town Council											
1-101-1-110-10100	REGULAR EMPLOYEES	\$22,500	\$21,462	\$22,500	\$22,500	\$16,443	\$22,500	\$22,500	\$22,500	\$0.00	0.00%	
1-101-1-110-10700	MATCH FICA	\$1,721	\$1,642	\$1,721	\$1,721	\$1,258	\$1,721	\$1,721	\$1,798	\$76.75	4.46%	
1-101-1-110-21900	PROFESSIONAL SERVICES	\$520	\$257	\$500	\$500	\$89	\$89	\$520	\$520	\$20.00	4.00%	
1-101-1-110-30100	OFFICE SUPPLIES	\$100	\$100	\$100	\$100	\$258	\$258	\$100	\$100	\$0.00	0.00%	
1-101-1-110-41400	EXPENSES, COUNCIL PRESIDENT	\$1,000	\$929	\$1,000	\$1,000	\$750	\$1,000	\$1,000	\$1,000	\$0.00	0.00%	
110	Town Council	\$25,841	\$24,390	\$25,821	\$25,821	\$18,707	\$25,568	\$25,841	\$25,918	\$96.75	0.37%	

## TOWN MANAGER

The Town Manager's office consists of a staff of three. The Town Manager is the Chief Administrative Officer of the Town. He is responsible to the Council for the administration of all town affairs placed in his charge. The Town Manager has the following powers and duties in accordance with the Home Rule Charter:

- Appoint, suspend or remove all town employees and appointive administrative officers, except as otherwise provided by law, the Charter, collective bargaining agreement or personnel rules.
- Direct and supervise the administration of all departments, offices and agencies of the town.
- Attend all Council meetings and have the right to take part in discussion but may not vote.
- Execute all laws, provisions of the Charter and acts of the council, subject to enforcement by him or by officers subject to his direction and supervision.
- Prepare and submit the annual budget and capital program to the council and submit to the council and make available to the public a complete report on the finances and administrative activities of the town as of the end of each fiscal year. The Town Manager keeps the council fully advised of the financial condition and future needs of the town and makes recommendations to the council concerning the affairs of the town as he deems desirable.
- Responsible for the care and preservation of all town property and equipment, except property under the jurisdiction of the School Committee.

The Manager may assume, with the approval of the Council, in addition to the duties of the Office of Manager, any other administrative office or offices, or part or all of the duties of any such office under his supervision, with no additional compensation. In addition to the above, the Town Manager's office handles all human resources duties, including workers compensation, pension plan, and insurance benefits administration. The Town Manager also acts as the Town's Purchasing Agent.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
210	Town Manager											
1-101-1-210-10100	REGULAR EMPLOYEES	\$232,649	\$233,547	\$239,002	\$239,002	\$181,511	\$250,225	\$226,519	\$226,537	(\$12,465.00)	-5.22%	
1-101-1-210-10600	PENSION	\$9,858	\$11,355	\$10,055	\$10,055	\$5,032	\$5,032	\$12,000	\$0	(\$10,055.00)	-100.00%	Manager's Pension will be funded in Debt 950
1-101-1-210-10700	MATCH FICA	\$17,798	\$16,835	\$18,284	\$18,284	\$13,243	\$19,142	\$17,329	\$17,330	(\$954.00)	-5.22%	
1-101-1-210-10800	LIFE INSURANCE	\$6,288	\$1,594	\$6,294	\$6,294	\$1,068	\$1,068	\$336	\$306	(\$5,958.00)	-94.66%	
1-101-1-210-10900	GROUP INSURANCE	\$42,811	\$40,904	\$38,470	\$36,270	\$17,099	\$19,236	\$22,122	\$18,852	(\$17,418.00)	-48.02%	
1-101-1-210-11100	DISABILITY INSURANCE	\$463	\$463	\$463	\$463	\$0	\$0	\$0	\$0	(\$463.00)	-100.00%	
1-101-1-210-11300	DELTA DENTAL	\$3,889	\$3,703	\$2,432	\$2,432	\$1,411	\$1,756	\$1,974	\$906	(\$1,526.00)	-62.75%	
1-101-1-210-22400	TRAVEL EXPENSE	\$4,200	\$918	\$4,200	\$2,200	\$7,584	\$7,584	\$4,200	\$4,200	\$2,000.00	90.91%	
1-101-1-210-30100	OFFICE SUPPLIES	\$1,000	\$102	\$1,000	\$1,000	\$680	\$859	\$1,000	\$1,000	\$0.00	0.00%	
1-101-1-210-30200	BOOKS & MAGAZINES	\$250	\$474	\$250	\$250	\$33	\$33	\$250	\$250	\$0.00	0.00%	
1-101-1-210-42300	DUES & MEMBERSHIPS	\$2,300	\$1,729	\$1,805	\$1,805	\$159	\$159	\$1,805	\$1,805	\$0.00	0.00%	
1-101-1-210-52300	MOTOR VEHICLES		\$0	\$0	\$0	\$22,022	\$22,022			\$0.00	#DIV/0!	
210	Town Manager	\$321,506	\$311,624	\$322,255	\$318,055	\$249,840	\$327,116	\$287,535	\$271,216	(\$46,839.00)	-14.73%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
211	Citizens Advisory Committee											
1-101-1-211-10100	CITIZENS ADV CLERK	\$0	\$141	\$1,000	\$1,000	\$502	\$652	\$1,000	\$850	(\$150.00)	-15.00%	
1-101-1-211-10700	MATCH FIGARMEDICARE	\$0	\$10	\$77	\$77	\$38	\$50	\$77	\$65	(\$12.00)	-15.58%	
211	Citizens Advisory Committee	\$0	\$151	\$1,077	\$1,077	\$539	\$701	\$1,077	\$915	(\$162.00)	-15.04%	

## MANAGEMENT INFORMATION SYSTEMS

The Mission of Information Systems is to provide town departments with the most comprehensive, professional and state-of-the art Information System services. The office services user departments and town residents by developing and maintaining efficient, reliable and progressive data processing systems, computer applications, and networks.

The activities of the Management Information Systems include operations, programming, systems analysis, hardware maintenance, system education and training, system evaluation and Implementation, telecommunications and network development and maintenance.

The department is responsible for all software systems, hardware systems and telecommunications functions for the town, fire dispatch, assistance and oversight of the Police Department.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
225	Information Technology											
1-101-1-225-10100	Regular Employees	\$103,897	\$108,860	\$106,714	\$106,714	\$90,504	\$106,714	\$105,197	\$105,197	(\$1,517.00)	-1.42%	
1-101-1-225-10700	Matching Fica	\$7,948	\$8,312	\$8,164	\$8,164	\$6,927	\$8,164	\$8,048	\$8,048	(\$116.43)	-1.43%	
1-101-1-225-10800	Life Insurance	\$223	\$181	\$222	\$222	\$186	\$222	\$224	\$224	\$2.00	0.90%	
1-101-1-225-10900	Group Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$6,861	\$6,284	\$6,284.00	#DIV/0!	
1-101-1-225-11300	Delta Dental	\$395	\$0	\$334	\$334	\$0	\$0	\$352	\$302	(\$52.00)	-9.58%	
1-101-1-225-21500	DATA PROCESSING	\$179,548	\$150,367	\$185,000	\$185,000	\$124,525	\$157,294	\$215,000	\$200,000	\$15,000.00	8.11%	\$30K for ClerkBase
1-101-1-225-22400	Travel Expense	\$0	\$0	\$0	\$0	\$80	\$80	\$5,000	\$0	\$0.00	#DIV/0!	
1-101-1-225-30200	Books & Magazines	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-1-225-42300	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-1-225-53100	Computer Equipment	\$0	\$0	\$40,000	\$40,000	\$19,702	\$25,000	\$0	\$0	(\$40,000.00)	-100.00%	\$40K was one-time only funds for rebuild of police dept server
225	Information Technology	\$292,011	\$267,720	\$340,434	\$340,434	\$242,014	\$297,474	\$340,682	\$320,055	(\$20,379.43)	-5.99%	

## TOWN CLERK

The Town Clerk's office provides a wide range of services to the citizens and taxpayers of Coventry as well as the general public.

An essential function of the Town Clerk's Office is the maintenance and upkeep of land records, preserving the history of the town and vital to title examiners and attorneys who prepare documentation for transfers of property.

In addition, Coventry Probate Court operates within the Town Clerk's Office, with court hearings on the second and fourth Thursdays of each month. The Probate Judge conducts court proceedings; the Probate Clerk (Town Clerk) prepares dockets, attends Probate Court and follows through with the orders of the Court.

The Vital Statistics Department is located in the Town Clerk's Office where birth, death and marriage records are kept. Certified copies are readily available. Marriage licenses may be obtained from the Town Clerk's Office if one of the parties to the marriage lives in Coventry and the marriage takes place within the state of Rhode Island. The State of Rhode Island (Department of Health) implemented a program whereby certified copies of birth records from 1960 through present may be obtained at any city or town hall within Rhode Island.

Licensing is an on-going, year round process, with various licenses renewable at different times throughout the year. The Town Clerk's Office issues a variety of licenses, some are quite simple and others entail a more involved process that may require a number of recommendations and/or approvals from various town departments and state agencies.

The vault area of the Town Clerk's office holds Coventry's land records; the records are open and available to the public. In addition, genealogical records are available for research, as well as meeting minutes, town ordinances, resolutions, and records from other town departments. Computer stations are available to the public for research.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
<b>310</b>	<b>Town Clerk</b>											
1-101-1-310-10100	REGULAR EMPLOYEES	\$201,243	\$202,403	\$206,247	\$206,247	\$144,932	\$207,595	\$203,037	\$203,037	(\$3,210.00)	-1.56%	
1-101-1-310-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$0	\$0	\$858	\$1,348	\$0	\$0	\$0.00	#DIV/0!	
1-101-1-310-10300	OVERTIME	\$400	\$128	\$400	\$400	\$190	\$490	\$400	\$400	\$0.00	0.00%	
1-101-1-310-10700	MATCH FICA	\$15,428	\$15,052	\$15,808	\$15,808	\$10,846	\$16,022	\$15,563	\$15,563	(\$245.07)	-1.55%	
1-101-1-310-10800	LIFE INSURANCE	\$445	\$445	\$444	\$444	\$372	\$445	\$461	\$461	\$17.00	3.83%	
1-101-1-310-10900	GROUP INSURANCE	\$30,335	\$29,217	\$32,059	\$32,059	\$24,045	\$32,051	\$51,457	\$47,129	\$15,070.00	47.01%	
1-101-1-310-11300	DELTA DENTAL	\$4,090	\$4,403	\$4,196	\$4,196	\$3,147	\$4,196	\$4,427	\$3,797	(\$399.00)	-9.51%	
1-101-1-310-11800	SAFETY INCENTIVE	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$0.00	0.00%	
1-101-1-310-20800	STENO-SECRETARIAL SERVICES	\$1,000	\$762	\$1,050	\$1,050	\$0	\$0	\$1,000	\$1,000	(\$50.00)	-4.76%	
1-101-1-310-21600	MICROFILMING (PHOTOGRAPHIC)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-1-310-21900	PROFESSIONAL SERVICES	\$1,500	\$12,526	\$1,500	\$1,500	\$0	\$0	\$1,500	\$1,500	\$0.00	0.00%	
1-101-1-310-22400	TRAVEL EXPENSE	\$300	\$142	\$150	\$150	\$0	\$0	\$150	\$150	\$0.00	0.00%	
1-101-1-310-23100	ADVERTISING	\$22,900	\$26,541	\$23,000	\$23,000	\$46,236	\$58,403	\$33,000	\$35,000	\$12,000.00	52.17%	Increase in number of Ordinances advertised
1-101-1-310-23300	PRINTING	\$2,000	\$1,312	\$2,000	\$2,000	\$1,942	\$2,452	\$2,000	\$2,000	\$0.00	0.00%	
1-101-1-310-24500	MAINTENANCE-OFFICE EQUIPMENT	\$500	\$0	\$500	\$500	\$0	\$0	\$500	\$500	\$0.00	0.00%	
1-101-1-310-25500	EQUIPMENT RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-1-310-28400	BINDERY SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-1-310-28500	CODIFICATION OF ORDINANCES	\$4,200	\$2,254	\$4,200	\$4,200	\$6,700	\$6,700	\$4,200	\$4,500	\$300.00	7.14%	
1-101-1-310-28700	SECURITY MICROFILMING	\$1,700	\$1,857	\$1,700	\$1,700	\$63	\$79	\$1,700	\$1,700	\$0.00	0.00%	
1-101-1-310-30100	OFFICE SUPPLIES	\$1,500	\$363	\$1,200	\$1,200	\$679	\$858	\$1,200	\$1,200	\$0.00	0.00%	
1-101-1-310-30200	BOOKS AND MAGAZINES	\$576	\$549	\$576	\$576	\$460	\$460	\$576	\$576	\$0.00	0.00%	
1-101-1-310-42100	TUITION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-1-310-42300	DUES & MEMBERSHIPS	\$470	\$750	\$510	\$510	\$510	\$510	\$510	\$510	\$0.00	0.00%	
<b>310</b>	<b>Town Clerk</b>	<b>\$289,485</b>	<b>\$299,063</b>	<b>\$295,840</b>	<b>\$295,840</b>	<b>\$241,279</b>	<b>\$331,919</b>	<b>\$321,981</b>	<b>\$319,323</b>	<b>\$23,462.93</b>	<b>7.94%</b>	

## BOARD OF CANVASSERS

The Board of Canvassers and Registration is a three (3) member bipartisan canvassing authority elected by the council as provided by the constitution and laws of the state. It is the duty of the board, within one (1) year after each gubernatorial election and each decennial State redistricting, or more frequently, to review and, if necessary, to alter the district boundary lines of the districts to be used for the election of members of the school committee. Under the Charter five (5) districts shall each comprise a contiguous territory contained as nearly as practicable, into equal number of electors, and have well defined boundaries. Each district shall contain as nearly as possible the same number of voters, determined from the registration for the last state wide general election. Districts shall not differ in population by more than fifteen (15) percent of voters in the smallest district created.

The department of the Board of Canvassers also has a clerk who is in charge of voter registration and elections.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
320	Board of Canvassers											
1-101-1-320-10100	REGULAR EMPLOYEES	\$36,008	\$38,253	\$38,853	\$38,853	\$27,308	\$38,853	\$38,857	\$38,857	\$4.00	0.01%	
1-101-1-320-10200	TEMPORARY EMPLOYEES	\$9,040	\$7,228	\$5,690	\$5,690	\$0	\$5,690	\$59,360	\$64,340	\$58,650.00	1030.76%	State now requiring more poll workers & Poll Workers now budgeted here.
1-101-1-320-10300	OVERTIME	\$2,600	\$1,960	\$1,000	\$1,000	\$0	\$500	\$2,600	\$2,000	\$1,000.00	100.00%	
1-101-1-320-10700	MATCH FICA	\$3,804	\$3,614	\$3,752	\$3,752	\$2,185	\$3,446	\$7,713	\$8,315	\$4,563.32	121.62%	
1-101-1-320-10800	LIFE INSURANCE	\$111	\$111	\$111	\$111	\$93	\$111	\$111	\$111	\$0.00	0.00%	
1-101-1-320-10900	GROUP INSURANCE	\$6,054	\$5,844	\$6,412	\$6,412	\$4,809	\$6,412	\$6,861	\$6,284	(\$128.00)	-2.00%	
1-101-1-320-11300	DELTA DENTAL	\$395	\$355	\$334	\$334	\$250	\$334	\$352	\$302	(\$32.00)	-9.58%	
1-101-1-320-11800	Safety Incentive	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0.00	0.00%	
1-101-1-320-20100	TEMPORARY SERVICES (POLL WORKERS)	\$49,060	\$40,917	\$30,440	\$30,440	\$0	\$25,000	\$0	\$0	(\$30,440.00)	-100.00%	
1-101-1-320-22400	TRAVEL EXPENSE	\$800	\$515	\$700	\$700	\$0	\$250	\$900	\$900	\$200.00	28.57%	
1-101-1-320-23100	ADVERTISING	\$1,800	\$2,149	\$1,600	\$1,600	\$0	\$1,800	\$2,000	\$2,000	\$200.00	11.11%	
1-101-1-320-25200	RENTAL (POLLS)	\$6,000	\$3,600	\$2,000	\$2,000	\$0	\$2,000	\$5,600	\$5,600	\$3,600.00	180.00%	Rental of FTM Equipment if held in Gym
1-101-1-320-25500	EQUIPMENT RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$3,000.00	#DIV/0!	
1-101-1-320-30100	OFFICE SUPPLIES	\$3,000	\$2,793	\$2,000	\$2,000	\$228	\$288	\$2,200	\$2,200	\$200.00	10.00%	
1-101-1-320-34300	MEALS	\$4,032	\$3,024	\$2,280	\$2,280	\$0	\$0	\$4,500	\$4,500	\$2,220.00	97.37%	More Poll Workers
1-101-1-320-41400	EXPENSE BOARD MEMBERS	\$3,200	\$3,168	\$3,500	\$3,500	\$2,339	\$3,500	\$3,500	\$3,500	\$0.00	0.00%	
1-101-1-320-42300	DUES & MEMBERSHIPS	\$75	\$0	\$75	\$75	\$0	\$0	\$0	\$0	(\$75.00)	-100.00%	
320	Board of Canvassers	\$127,799	\$113,631	\$99,047	\$99,047	\$37,312	\$88,284	\$137,654	\$142,009	\$42,962.32	43.38%	

## TOWN SOLICITOR

The Town Solicitor serves as chief legal advisor to the Town Council and the Town Manager. He /she is responsible for protecting the rights of the Town in all actions, suits, and/or proceedings, civil or criminal brought by or against it, or for or against any of the departments, offices or agencies, including the Town Council and the Town Manager. He/she does not represent the School Committee. In addition, the Solicitor also performs such other duties as the Town Council and Town Manager may require. The office is also comprised of a number of assistant solicitors.

The Town Solicitor is responsible for examining and approving the form of all ordinances and resolutions, invitations to bid, contracts, and other legal documents issued by any department, office or agency of the Town.

The Town Solicitor also serves as acting Judge of the Probate Court in the absence, disability, or disqualification of the Judge of Probate or Municipal Court Judge.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
410	Town Solicitor											
1-101-1-410-20800	STENO-SECRETARIAL SERVICES	\$1,500	\$407	\$1,500	\$1,500	\$0	\$0	\$0	\$0	(\$1,500.00)	-100.00%	
1-101-1-410-21800	PROFESSIONAL SERVICES	\$315,000	\$490,744	\$315,000	\$315,000	\$339,168	\$449,643	\$416,500	\$416,500	\$101,500.00	32.22%	
1-101-1-410-21901	PROFESSIONAL SERVICES LABOR NEGOTIATIONS	\$100,000	\$13,393	\$100,000	\$100,000	\$0	\$0	\$0	\$0	(\$100,000.00)	-100.00%	
410	Town Solicitor	\$417,500	\$504,544	\$416,500	\$416,500	\$339,168	\$449,643	\$416,500	\$416,500	\$0.00	0.00%	

## COVENTRY MUNICIPAL COURT

In 1985, The Coventry Municipal Court was established by the Coventry Town Council in accordance with the enabling legislation (45-2-24 R. I. G. L.) by the State of Rhode Island. The Judge is appointed by the Town Council to a four year term and he or she must be a lawyer with at least two years at the bar.

The jurisdiction of the court involves violations of any ordinance of the Town including any minimum housing violations in which the Court has equity powers to restrain, prevent, enjoin, abate or correct a violation and to order repair, vacation, or demolition of any dwelling. The Court can compel compliance with said ordinances or law. The fines are established by Ordinance.

The Court also has jurisdiction over certain traffic violations under the State and Municipal Court Compact of 1992 & 2406 (84 8-1 R.I.G.L.) The fines and costs are established under State Law for traffic violations.

The Municipal Court has the power to issue writs or summons and habeas corpus. It has the power to take recognizance.

The Court is considered to be in session at all times at such place in Town as the Judge shall select. At present, the Court meets at night every other Tuesday and holds special hearings during the day when required.

The Court personnel consist of the Judge, the Administrative Clerk and a Clerk. The court sessions are held in the Council Chambers of the Town Hall. During Court sessions there is a Police Officer who serves as a bailiff and the police prosecution officer who assists in the administration of the cases before the Court.

The Municipal Court is no longer part of the Ordinances of the Town but is now part of the Town Charter.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
420	Municipal Court											
1-101-1-420-10100	REGULAR EMPLOYEES	\$36,756	\$35,326	\$33,830	\$33,830	\$23,706	\$34,944	\$40,000	\$34,467	\$637.00	1.88%	
1-101-1-420-10700	MATCH FICA	\$2,812	\$2,702	\$2,589	\$2,589	\$1,814	\$2,673	\$3,060	\$2,637	\$47.73	1.84%	
1-101-1-420-20400	LEGAL SERVICES	\$5,300	\$4,418	\$5,400	\$5,400	\$3,514	\$4,438	\$5,400	\$5,400	\$0.00	0.00%	
1-101-1-420-23300	PRINTING	\$300	\$187	\$300	\$300	\$112	\$141	\$300	\$300	\$0.00	0.00%	
1-101-1-420-28300	LAUNDRY & SANITARY SERVICES	\$10	\$0	\$10	\$10	\$0	\$0	\$10	\$10	\$0.00	0.00%	
1-101-1-420-30100	OFFICE SUPPLIES	\$397	\$69	\$397	\$397	\$139	\$176	\$397	\$300	(\$97.00)	-24.43%	
420	Municipal Court	\$45,575	\$42,702	\$42,526	\$42,526	\$29,284	\$42,373	\$49,167	\$43,114	\$6,053	1.38%	

## COVENTRY PROBATE COURT

The Coventry Probate Court has been established by legislation that allows local cities and towns to establish probate courts to administer those areas within their jurisdiction. The powers and jurisdiction of the Rhode Island probate courts are as follows:

- The probate of wills of residents who were testate at their decease
- The administration of estates of residents who were intestate at their decease
- The appointment of custodians
- The appointment of administrators
- The appointment of guardians of the persons and estates, or of persons only, or of estates only, and of conservators
- The accepting and allowing of bonds, inventories, and accounts of executors, administrators, and guardians
- The granting of leave to sell at public or private sale or to mortgage property
- The partition of the real estate of a deceased person
- The adoption of persons 18 years of age or older
- The change of name of persons
- The removal or filling of a vacancy of any trustee of any trust as established under a will
- The termination of any trust as established under a will
- The setting off and allowance of real estate and personal property to widows and surviving husbands

The Coventry Probate Court has administered probate law for the benefit of the residents of the Town of Coventry in a fair and impartial manner since its creation by statute.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
510	Probate Court											
1-101-1-510-10100	REGULAR EMPLOYEES	\$9,821	\$9,821	\$9,821	\$9,821	\$7,177	\$9,821	\$9,821	\$9,821	\$0.00	0.00%	
1-101-1-510-10700	MATCHING FICA	\$751	\$751	\$752	\$752	\$549	\$752	\$752	\$752	\$0.00	0.00%	
1-101-1-510-21900	PROFESSIONAL SERVICES	\$2,000	\$0	\$2,000	\$1,500	\$0	\$0	\$2,000	\$2,000	\$500.00	33.33%	
1-101-1-510-22400	TRAVEL	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-1-510-23100	ADVERTISING	\$5,000	\$5,521	\$5,000	\$5,000	\$3,244	\$4,097	\$5,000	\$5,000	\$0.00	0.00%	
1-101-1-510-23300	PRINTING	\$250	\$0	\$300	\$300	\$0	\$0	\$300	\$0	(\$300.00)	-100.00%	
1-101-1-510-30100	OFFICE SUPPLIES	\$300	\$155	\$0	\$500	\$132	\$197	\$0	\$300	(\$200.00)	-40.00%	
510	Probate Judge	\$18,197	\$16,248	\$17,873	\$17,873	\$11,102	\$14,838	\$17,873	\$17,873	\$0.00	0.00%	

## FINANCE/TREASURY OFFICE

The Finance Department mission is to provide clear, accurate and timely financial information services and reporting to the Town Manager, the public and to outside agencies, including the State of Rhode Island. The department also provides support to all departments regarding the financial impact of their current and planned activities. It monitors compliance with budgetary performance throughout the year. It provides for the safekeeping and the prudent investment of all Town funds. It timely processes vendor payments to insure continued positive vendor relations and maintains a positive Dun & Bradstreet rating. It maintains an accounting system in compliance with GASB requirements and maintains the Town's fixed asset ledgers. It accurately and in a timely manner processes payroll and related personnel changes.

The Finance Department is divided into three components: The Treasury/Accounting Function, the Tax Collection Function and the Tax Assessor Function. The latter two are presented as separate Departments.

The Finance Director is responsible for all activity within the department. He/she is directly responsible for maintaining the books and records for the Sewer Enterprise Fund, including the continued monitoring of construction activity and compliance with sewer bond requirements. He also maintains the fixed asset records, including those of the School Department. He also is responsible for communication with the Town's Auditors and various State Regulators.

Directly responsible to the Finance Director is the Deputy Treasurer. The Deputy has direct responsibility for maintaining the books and records for the Town's General Fund and Restricted Funds activities and compliance with restrictions. He/she provides accounting supervision over all departmental activities as well as the day-to-day cash flow and investment management. He/she is responsible for review and/or preparation of monthly General Fund Financial Reports along with required Federal and State Reporting on Restricted Fund activity.

The Accounts Payable and Payroll Clerks report directly to the Deputy. They maintain appropriate ledger control for all funds and disburse monies as appropriate. They provide an "audit" function to insure compliance with budget requirements, in that all required approvals are present and that payroll activity complies with appropriate union contracts or Town policies.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
610	Treasurer											
1-101-2-610-10100	REGULAR EMPLOYEES	\$241,327	\$252,029	\$258,902	\$258,902	\$179,745	\$258,263	\$259,115	\$259,115	\$213.00	0.08%	
1-101-2-610-10300	Overtime	\$6,271	\$5,790	\$5,000	\$5,000	\$5,909	\$7,464	\$7,000	\$7,000	\$2,000.00	40.00%	
1-101-2-610-10700	FICA	\$18,941	\$19,243	\$20,189	\$20,189	\$13,861	\$20,328	\$20,358	\$20,358	\$168.80	0.84%	
1-101-2-610-10800	LIFE INSURANCE	\$444	\$445	\$444	\$444	\$372	\$445	\$444	\$444	\$0.00	0.00%	
1-101-2-610-10900	GROUP INSURANCE	\$38,636	\$29,217	\$32,059	\$32,059	\$24,045	\$32,059	\$34,305	\$31,419	(\$640.00)	-2.00%	
1-101-2-610-11300	DELTA DENTAL	\$3,720	\$3,348	\$3,147	\$3,147	\$2,360	\$3,147	\$3,320	\$2,848	(\$299.00)	-8.50%	
1-101-2-610-11800	Safety Incentive	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$0.00	0.00%	
1-101-2-610-22400	TRAVEL EXPENSE	\$210	\$172	\$100	\$100	\$0	\$0	\$100	\$100	\$0.00	0.00%	
1-101-2-610-30100	OFFICE SUPPLIES	\$900	\$421	\$900	\$900	\$784	\$991	\$900	\$900	\$0.00	0.00%	
1-101-2-610-30200	BOOKS & MAGAZINES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-2-610-42300	DUES & MEMBERSHIPS	\$150	\$100	\$100	\$100	\$0	\$0	\$0	\$0	(\$100.00)	-100.00%	
610	Treasurer	\$311,199	\$311,065	\$321,141	\$321,141	\$227,376	\$322,996	\$325,842	\$322,484	\$1,342.80	0.42%	

## TAX ASSESSOR

The Tax Assessor's Office is responsible for the annual assessment and preparation of regular and special tax rolls which include real estate, motor vehicle excise, business personal property and inventory. The staff is dedicated to providing fair, accurate and timely assessments and exceptional public service.

The General Laws of Rhode Island require the Assessor to insure that all assessments are fair and equitable. The office is an integral part of the Finance Department wherein property tax assessments are continuously maintained to insure that the Tax Collector has the most accurate and current information for the collection of taxes in a timely manner. The staff is responsible for all clerical functions performed in the update and maintenance of annual tax records, including reading and analyzing deeds, insuring that the Town's tax maps are kept current, updating ownership records and mailing addresses, mailing of business personal property returns, processing of exemption applications and tax appeals, and providing various types of information to a multitude of customers.

Rhode Island State Laws mandate that cities and towns perform full revaluations of all classes of property every nine (9) years, and a statistical update of all property values every third and sixth year thereafter.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
620	Tax Assessor											
1-101-2-620-10100	REGULAR EMPLOYEES	\$139,203	\$139,540	\$144,729	\$144,729	\$121,022	\$160,470	\$140,154	\$135,514	(\$9,215 00)	-6.37%	
1-101-2-620-10700	FICA	\$10,649	\$10,345	\$11,072	\$11,072	\$8,985	\$12,276	\$10,722	\$10,367	(\$705 18)	-6.37%	
1-101-2-620-10800	LIFE INSURANCE	\$346	\$223	\$223	\$223	\$163	\$200	\$223	\$223	\$0 00	0.00%	
1-101-2-620-10900	GROUP INSURANCE	\$31,338	\$21,913	\$32,059	\$32,059	\$20,038	\$26,717	\$34,354	\$31,419	(\$640 00)	-2.00%	
1-101-2-620-11300	DELTA DENTAL	\$2,555	\$2,232	\$2,098	\$2,098	\$1,371	\$1,895	\$2,214	\$1,899	(\$199 00)	-9.49%	
1-101-2-620-11800	Safety Incentive	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0 00	0.00%	
1-101-2-620-21400	TAX VALUATION SERVICES	\$830	\$491	\$830	\$830	\$0	\$491	\$830	\$830	\$0 00	0.00%	
1-101-2-620-22400	TRAVEL EXPENSE	\$500	\$499	\$800	\$800	\$424	\$535	\$800	\$800	\$0 00	0.00%	
1-101-2-620-28400	BINDERY SERVICES	\$792	\$787	\$792	\$792	\$790	\$998	\$790	\$790	(\$2 00)	-0.25%	
1-101-2-620-30100	OFFICE SUPPLIES	\$300	\$500	\$650	\$650	\$265	\$334	\$650	\$650	\$0 00	0.00%	
1-101-2-620-42300	DUES & MEMBERSHIPS	\$200	\$175	\$225	\$225	\$50	\$150	\$225	\$225	\$0 00	0.00%	
620	Tax Assessor	\$186,813	\$176,805	\$193,578	\$193,578	\$153,208	\$204,167	\$191,062	\$182,817	(\$10,761 18)	-5.56%	

## TAX COLLECTOR

The Tax Collector must make sure that each taxpayer is treated fairly and according to the Rhode Island General Laws. It is the objective of this department not only to provide taxpayers with an accurate tax bill, but to process all payments made on the tax bills accurately and in a timely manner. The office is further dedicated to ensure that all taxpayers are treated with the same courtesy, regardless of whom they are or who they know.

The Tax Collector's Office is responsible for the printing, mailing, collection of annual real estate, tangible, and motor vehicle tax bills. In addition, the department has also taken on the responsibility of inputting, printing, mailing, and collection of sewer assessment and sewer use billing. The Collector's department plays an important role to ensure that the Tax Assessor's records are accurate. Once the tax bills have been sent out, they report any address changes or billing errors to the Tax Assessor so that their records can be corrected for future notices. The Tax Collector balances the collections each month with the Finance Department to verify that the funds received and posted in the office have been recorded in the general fund account. On an annual basis the office conducts a tax sale on properties with more than two quarters of delinquent taxes. Prior to any tax sale, the collector notifies prospective taxpayers of their delinquent status and the need for them to come in to make payment arrangements. The office also provides Municipal Lien Certificates for real estate sales and property refinances. MLC's provide mortgage companies and lawyers with the legal property tax status due on a particular parcel.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
630	Tax Collector											
1-101-2-630-10100	REGULAR EMPLOYEES	\$162,908	\$164,532	\$166,079	\$166,079	\$116,954	\$167,428	\$168,978	\$166,116	\$37.00	0.02%	
1-101-2-630-10200	TEMPORARY EMPLOYEES	\$0	\$36	\$3,850	\$3,850	\$1,580	\$1,995	\$4,760	\$4,760	\$910.00	23.64%	
1-101-2-630-10500	COMPENSATION INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-2-630-10700	MATCH FICA	\$12,462	\$12,153	\$13,000	\$13,000	\$8,749	\$12,961	\$13,291	\$13,072	\$72.01	0.55%	
1-101-2-630-10800	LIFE INSURANCE	\$346	\$334	\$336	\$336	\$279	\$336	\$336	\$334	(\$2.00)	-0.60%	
1-101-2-630-10900	GROUP INSURANCE	\$29,301	\$29,217	\$32,059	\$32,059	\$24,045	\$32,059	\$34,305	\$31,419	(\$640.00)	-2.00%	
1-101-2-630-11000	EDUCATION EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-2-630-11300	DELTA DENTAL	\$3,720	\$3,348	\$3,147	\$3,147	\$2,360	\$3,147	\$3,320	\$2,848	(\$299.00)	-9.50%	
1-101-2-630-11600	SAFETY INCENTIVE	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$0.00	0.00%	
1-101-2-630-22400	TRAVEL EXPENSE	\$200	\$223	\$220	\$220	\$30	\$38	\$220	\$220	\$0.00	0.00%	
1-101-2-630-23100	ADVERTISING	\$100	\$264	\$100	\$100	\$0	\$0	\$100	\$100	\$0.00	0.00%	
1-101-2-630-23300	PRINTING	\$10,000	\$6,809	\$11,131	\$11,131	\$6,270	\$7,920	\$11,894	\$11,894	\$763.00	6.85%	
1-101-2-630-30100	OFFICE SUPPLIES	\$1,230	\$5,788	\$1,230	\$1,230	\$1,134	\$1,432	\$1,230	\$1,230	\$0.00	0.00%	
630	Tax Collector	\$220,467	\$222,907	\$231,352	\$231,352	\$161,601	\$227,516	\$238,634	\$232,193	\$841.01	0.36%	

## BOARD OF TAX ASSESSMENT REVIEW

The Board of Tax Assessment Review hears and considers the appeal of any property owner concerning the amount of his/her assessed valuation as determined by the Tax Assessor. The Tax Assessor attends all hearings of the Board but does not have a vote. The Board is within the Department of Finance.

The Board consists of five (5) members. Board members are appointed by the Town Council for staggered terms of two (2), four (4), or six (6) years. The Tax Assessor is considered a member of the Board.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
640	Board of Assessment Review											
1-101-2-640-10200	TEMPORARY EMPLOYEES	\$800	\$0	\$800	\$800	\$0	\$0	\$800	\$800	\$0.00	0.00%	
1-101-2-640-10700	MATCH FICA	\$289	\$226	\$296	\$296	\$165	\$210	\$296	\$288	\$2.35	0.79%	
1-101-2-640-30100	OFFICE SUPPLIES	\$100	\$0	\$100	\$100	\$208	\$262	\$100	\$100	\$0.00	0.00%	
1-101-2-640-41400	EXPENSES, BOARD MEMBERS	\$3,100	\$2,950	\$3,100	\$3,100	\$2,150	\$2,750	\$3,100	\$3,100	\$0.00	0.00%	
640	Board of Assessment Review	\$4,289	\$3,176	\$4,296	\$4,296	\$2,522	\$3,223	\$4,296	\$4,298	\$2.35	0.05%	

## POLICE DEPARTMENT

It is with great pride that the men and women of the Coventry Police Department serve the town. The department's mission is to protect the community, enhance public safety and reduce the incidents and fear of crime. This will be accomplished with honor, integrity and courage, while at all times maintaining the highest standards for the community and department members. The members of the Coventry Police Department are charged with patrolling 64.5 square miles in Town which includes a marine Patrol on Johnson's Pond and a bicycle patrol for several miles of Coventry Greenway.

Our agency consists of 53 sworn officers, two more who are presently in the municipal academy who were responsible for 26,014 calls for service, the arrest of 1,201 individuals, response to 1,116 accidents, and the issuance of 5,372 citations in calendar year 2015. Officers that work the road every day are the front line and are most visible to the public; however, there are 12.5 individuals behind the scenes that perform duties that are vital to the department as a whole. The civilian staff supports the department through clerical, dispatch, information technology, janitorial and financial related duties. All are critical to the success of the department.

The Detective Division, consisting of 9 detectives, works tirelessly to solve various crimes where a patrol officer does not possess the time or specialized training to continue their investigation or bring it to the level of prosecution. Cases include, but are not limited to, identity theft, credit card fraud, sexual assault and child molestation, child pornography, white collar crimes, human and narcotics trafficking investigations. The members of the detective division are a well trained team who have partnered with outside agencies such as the United States Marshals Service and the Rhode Island State Police Internet Crimes Against Children Unit, (RIICAC). These cooperative efforts have provided our agency with enhanced investigative skills, equipment and technological support.

We currently deploy one School Resource officer assigned to the Coventry High School to work with the students and mediate the various issues that present themselves in a school setting. This is a vital position in today's world.

The Legal Division staff, consisting of four personnel three sworn officers and one clerk, is a seasoned team of experienced officers who are well respected in the court community not only for the professional work they perform but also for the large quantity of work they are able to move through the various court systems.

In 2006, the department added a K-9 officer which has proven successful in solving crimes, detecting narcotics in our schools and conducting search and rescue operations. The handler, Sgt. Bryan Ricci, and his canine, Enzo, are highly regarded in

the law enforcement community and are frequently requested by neighboring agencies due to their proficiency.

The department possesses a joint SWAT team in collaboration with the West Warwick Police Department. This team is committed to promoting a strong professional presence when its services are required.

Under Safety and Welfare are the Animal Control Division, Crossing Guards and Emergency Management Departments. Presently, the Animal Control staff consists of 3 full time employees. There are approximately 3200 dogs licensed in our town. The ACO's responded to over 968 calls for service in 2015 with varying degrees of need and severity. Their kennel took in nearly 220 strays last year and handles day to day inquiries.

The Crossing Guard staff consists of 3 part time employees who cover 15 posts daily. The Coventry Emergency Management Agency has no full time staff but is under the direction of the Chief of Police who serves at the Town's EMA Director. We are currently seeking to hire a part-time Assistant EMA director.

We are pleased to announce that our agency is well into the RI State Accreditation process. This process has been adopted by nearly all RI law enforcement agencies as an initiative to standardize policies and procedures which will improve efficiency and decrease liability. We have assigned Lieutenant Peter Zalabowski to direct this program which should be completed in the next fiscal year.

The FY 2017 budget consists of approximately 5% that is allocated to provide services, material supplies and fixed charges to the department. Some line items are beyond the department's control, i.e. fuel prices, but of those which are, they are carefully and thoughtfully managed. The department has been able to support the budget with various grants that provide additional services to the Town. Examples of such funding would be DUI Enforcement, Speed Deterrent, Child Safety Protection and Seatbelt grants. The police department also has had the ability to be awarded block formula grants wherein a certain amount is allocated to the department under moderately strict guidelines. The department has the discretion to use the funds where they find it is most needed.

The town is truly at the point of requiring a new police department with a new animal control facility incorporated into the plan. Members of the department look forward to sharing information to the Council about our needs and our proposal .

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
<b>710</b>	<b>Police Department</b>											
1-101-3-710-10100	REGULAR EMPLOYEES	\$4,380,377	\$4,464,901	\$4,576,178	\$4,937,680	\$3,502,575	\$4,937,680	\$4,923,451	\$4,900,919	(\$36,761 00)	-0.74%	
1-101-3-710-10200	TEMPORARY EMPLOYEES	\$0	\$40	\$0	\$0	\$0	\$121	\$0	\$0	\$0 00	#DIV/0!	
1-101-3-710-10300	OVERTIME	\$282,500	\$318,237	\$350,000	\$378,750	\$252,520	\$378,750	\$400,000	\$400,000	\$21,250 00	5.61%	
1-101-3-710-10400	VACATION	\$157,700	\$159,367	\$157,700	\$170,654	\$170,654	\$170,654	\$200,000	\$200,000	\$29,346 00	17.20%	
1-101-3-710-10600	PENSION	\$3,933,346	\$3,933,346	\$4,565,873	\$4,565,873	\$3,424,405	\$4,565,873	\$4,656,200	\$4,656,200	\$90,327 00	1.98%	
1-101-3-710-10601	SUPPLEMENTAL PENSION CONTRIBUTION	\$214,712	\$214,716	\$53,573	\$53,573	\$40,180	\$53,573	\$237,311	\$59,328	\$5,755 00	10.74%	
1-101-3-710-10700	FICA	\$380,657	\$378,331	\$403,949	\$403,949	\$428,743	\$297,560	\$430,640	\$428,916	\$173 00	0.04%	
1-101-3-710-10800	LIFE INSURANCE	\$7,674	\$7,675	\$7,512	\$7,512	\$6,449	\$7,512	\$7,733	\$7,733	\$221 00	2.94%	
1-101-3-710-10900	GROUP INSURANCE	\$669,556	\$638,734	\$724,389	\$724,389	\$514,156	\$724,389	\$708,597	\$651,230	(\$73,159 00)	-10.10%	
1-101-3-710-11000	EDUCATIONAL SERVICES	\$30,000	\$27,104	\$30,000	\$30,000	\$10,522	\$13,291	\$30,000	\$30,000	\$0 00	0.00%	
1-101-3-710-11200	CLOTHING ALLOWANCE	\$95,716	\$90,100	\$98,600	\$98,600	\$92,135	\$98,600	\$95,626	\$95,626	(\$2,974 00)	-3.02%	
1-101-3-710-11300	DELTA DENTAL	\$63,808	\$54,476	\$53,579	\$53,579	\$36,845	\$53,579	\$52,269	\$52,269	(\$1,310 00)	-2.44%	
1-101-3-710-11500	OUT OF RANK PAY	\$8,500	\$6,512	\$7,600	\$6,225	\$6,067	\$6,225	\$9,200	\$9,200	\$975 00	11.65%	
1-101-3-710-11600	RETIREMENT COVERAGE	\$154,756	\$108,643	\$200,000	\$200,000	\$56,797	\$122,270	\$134,245	\$134,245	(\$65,755 00)	-32.89%	
1-101-3-710-11800	Safety Incentive	\$950	\$1,050	\$950	\$950	\$850	\$850	\$1,000	\$1,000	\$50 00	5.26%	
1-101-3-710-20400	LEGAL SERVICES	\$640	\$600	\$600	\$600	\$400	\$505	\$600	\$600	\$40 00	6.67%	
1-101-3-710-20500	MEDICAL & DENTAL SERVICES	\$4,000	\$3,620	\$4,000	\$4,000	\$2,816	\$3,683	\$4,350	\$4,350	\$350 00	8.75%	
1-101-3-710-20700	INSTRUCTIONAL SERVICES	\$35,000	\$32,118	\$35,000	\$35,000	\$14,111	\$17,824	\$35,000	\$35,000	\$0 00	0.00%	
1-101-3-710-21000	TESTING SERVICES	\$1,795	\$3,560	\$3,400	\$3,400	\$2,182	\$2,756	\$4,210	\$7,000	\$3,600 00	105.88%	New Test per CBA
1-101-3-710-21600	PHOTOGRAPHIC MICRO.	\$0	\$0	\$500	\$500	\$15	\$19	\$500	\$500	\$0 00	0.00%	
1-101-3-710-21900	PROFESSIONAL SERVICES	\$10,450	\$2,527	\$8,000	\$8,000	\$1,447	\$1,828	\$8,000	\$5,000	(\$3,000 00)	-37.50%	
1-101-3-710-22400	TRAVEL EXPENSE	\$2,000	\$60	\$1,000	\$1,000	\$0	\$0	\$1,000	\$1,000	\$0 00	0.00%	
1-101-3-710-23100	ADVERTISING	\$600	\$199	\$350	\$350	\$189	\$251	\$350	\$350	\$0 00	0.00%	
1-101-3-710-23300	PRINTING	\$6,800	\$4,331	\$4,500	\$4,500	\$4,206	\$5,313	\$5,800	\$5,800	\$1,300 00	28.89%	
1-101-3-710-24300	REPAIR-FIXED PLANT EQUIPMENT	\$6,000	\$5,252	\$6,000	\$6,000	\$3,657	\$3,861	\$6,000	\$6,400	\$400 00	6.67%	Paint (300) & Lumber (100) here
1-101-3-710-24400	REPAIR-OPERATING EQUIPMENT	\$2,500	\$250	\$2,300	\$2,300	\$2,026	\$2,560	\$3,000	\$2,500	\$200 00	8.70%	
1-101-3-710-24500	MAINTENANCE-OFFICE EQUIPMENT	\$4,200	\$3,655	\$4,200	\$4,200	\$2,589	\$3,270	\$4,200	\$3,800	(\$400 00)	-9.52%	
1-101-3-710-24600	MAINTENANCE-COMMUNICATIONS EQUIPMENT	\$20,000	\$14,183	\$21,000	\$21,000	\$3,211	\$4,055	\$21,100	\$19,000	(\$2,000 00)	-9.52%	
1-101-3-710-24700	CANINE UNIT	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,500	\$1,500	\$500 00	50.00%	
1-101-3-710-24800	PROPERTY MAINTENANCE	\$3,150	\$307	\$3,150	\$3,150	\$3,407	\$3,407	\$3,500	\$3,500	\$350 00	11.11%	
1-101-3-710-24900	MAINTENANCE OF COMP. EQUIP.	\$24,525	\$25,482	\$25,525	\$25,525	\$26,202	\$33,097	\$50,325	\$45,000	\$19,475 00	76.30%	
1-101-3-710-25500	EQUIPMENT RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 00	#DIV/0!	
1-101-3-710-27400	VEHICULAR WASHES	\$2,500	\$1,517	\$2,000	\$2,000	\$967	\$1,221	\$2,500	\$2,000	\$0 00	0.00%	
1-101-3-710-27500	TOWING SERVICES	\$1,750	\$1,860	\$1,750	\$1,750	\$1,717	\$2,169	\$2,000	\$2,000	\$250 00	14.29%	
1-101-3-710-28300	LAUNDRY & SANITARY SERVICES	\$50	\$0	\$0	\$0	\$0	\$0	\$50	\$50	\$50 00	#DIV/0!	
1-101-3-710-30100	OFFICE SUPPLIES	\$4,000	\$1,644	\$4,000	\$4,000	\$1,045	\$1,320	\$4,000	\$4,000	\$0 00	0.00%	
1-101-3-710-30200	BOOKS & MAGAZINES	\$1,250	\$969	\$1,250	\$1,250	\$1,165	\$1,471	\$1,250	\$1,000	(\$250 00)	-20.00%	
1-101-3-710-32300	CHEMICALS	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	\$1,000	\$1,000	\$0 00	0.00%	
1-101-3-710-32400	CLEANING & SANITARY SUPPLIES	\$4,000	\$4,417	\$4,000	\$4,000	\$5,430	\$6,859	\$5,000	\$5,000	\$1,000 00	25.00%	
1-101-3-710-32700	FUEL OIL	\$9,450	\$4,762	\$9,450	\$9,450	\$3,759	\$4,748	\$9,450	\$7,500	(\$1,950 00)	-20.63%	
1-101-3-710-32800	LUMBER	\$100	\$155	\$100	\$100	\$0	\$0	\$100	\$0	(\$100 00)	-100.00%	
1-101-3-710-33000	DRUGS AND MEDICINES	\$350	\$241	\$350	\$350	\$218	\$275	\$350	\$350	\$0 00	0.00%	
1-101-3-710-33100	TIRES & TUBES	\$8,000	\$7,729	\$8,500	\$8,500	\$5,943	\$7,507	\$8,500	\$8,100	(\$400 00)	-4.71%	
1-101-3-710-33200	MINOR TOOLS & EQUIPMENT	\$3,500	\$2,822	\$3,500	\$3,500	\$3,777	\$4,771	\$4,000	\$3,466	(\$34 00)	-0.97%	
1-101-3-710-33300	AUTO GAS, OIL & LUBE	\$145,000	\$109,351	\$145,000	\$145,000	\$122,507	\$51,463	\$122,500	\$122,500	(\$7 00)	-0.01%	
1-101-3-710-33400	AUTO REPAIR PARTS	\$55,000	\$58,715	\$55,000	\$55,000	\$46,281	\$58,435	\$57,000	\$57,000	\$2,050 00	3.73%	\$50 from vehicle registrations
1-101-3-710-33500	PAINTS & SUPPLIES	\$1,000	\$133	\$500	\$500	\$140	\$177	\$500	\$0	(\$500 00)	-100.00%	Moved to 24300
1-101-3-710-33600	PLUMBING SUPPLIES	\$2,000	\$116	\$1,000	\$1,000	\$1,869	\$2,361	\$2,000	\$2,000	\$1,000 00	100.00%	
1-101-3-710-33700	ELECTRICAL SUPPLIES	\$3,000	\$554	\$1,900	\$1,900	\$2,517	\$3,179	\$2,000	\$2,000	\$100 00	5.26%	
1-101-3-710-33900	WEARING APPAREL	\$5,315	\$12,858	\$8,305	\$8,305	\$7,978	\$10,077	\$12,520	\$12,520	\$4,215 00	60.75%	
1-101-3-710-34200	AMMUNITION, TEAR GAS & WEAPONS	\$20,000	\$20,832	\$20,000	\$20,000	\$13,072	\$16,512	\$22,000	\$22,000	\$2,000 00	10.00%	
1-101-3-710-34300	MEALS	\$2,750	\$2,184	\$2,750	\$2,750	\$2,009	\$2,537	\$2,750	\$2,750	\$0 00	0.00%	
1-101-3-710-34700	PHOTOGRAPHIC SUPPLIES	\$1,500	\$1,462	\$1,500	\$1,500	\$831	\$1,177	\$1,500	\$1,500	\$0 00	0.00%	
1-101-3-710-35000	SCIENTIFIC SUPPLIES	\$4,000	\$2,679	\$4,000	\$4,000	\$1,431	\$1,808	\$4,000	\$4,000	\$0 00	0.00%	
1-101-3-710-35500	Investigative Funds	\$2,000	\$2,000	\$2,000	\$2,000	\$0	\$0	\$2,000	\$2,000	\$0 00	0.00%	
1-101-3-710-40300	VEHICLE REGISTRATIONS	\$50	\$0	\$50	\$50	\$10	\$13	\$50	\$0	(\$50 00)	-100.00%	
1-101-3-710-42300	DUES & MEMBERSHIPS	\$4,000	\$1,284	\$3,500	\$3,500	\$3,560	\$4,497	\$4,000	\$4,000	\$500 00	14.29%	
1-101-3-710-44100	ELECTRIC LIGHT & POWER	\$28,000	\$27,804	\$12,542	\$12,542	\$19,686	\$24,867	\$24,901	\$25,000	\$12,458 00	99.33%	
1-101-3-710-44000	WATER SERVICE	\$500	\$383	\$400	\$400	\$369	\$466	\$500	\$500	\$100 00	25.00%	
1-101-3-710-44500	SEWER SERVICE	\$0	\$199	\$333	\$333	\$218	\$273	\$333	\$333	\$0 00	0.00%	
1-101-3-710-44600	TELEPHONE SERVICE	\$19,212	\$22,158	\$23,760	\$23,760	\$14,705	\$18,574	\$23,780	\$23,780	\$0 00	0.00%	
1-101-3-710-50200	BUILDINGS & FIXED EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 00	#DIV/0!	
1-101-3-710-51200	CAPITAL OUTLAY PROTECTION EQUIP	\$11,200	\$1,870	\$2,800	\$2,800	\$6,063	\$8,756	\$6,369	\$6,369	\$3,560 00	127.14%	
1-101-3-710-52200	WEAPONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 00	#DIV/0!	
1-101-3-710-52300	MOTOR VEHICLES	\$33,565	\$35,995	\$72,270	\$0	\$0	\$0	\$148,000	\$111,000	\$111,000 00	#DIV/0!	3 vehicles, Ford Explorers
1-101-3-710-52500	OFFICE EQUIPMENT	\$1,000	\$0	\$2,000	\$2,000	\$820	\$1,036	\$14,200	\$14,200	\$12,200 00	610.00%	
<b>710</b>	<b>Police Department</b>	<b>\$10,879,354</b>	<b>\$10,825,660</b>	<b>\$11,745,938</b>	<b>\$12,079,800</b>	<b>\$8,665,415</b>	<b>\$11,899,310</b>	<b>\$12,524,841</b>	<b>\$12,215,965</b>	<b>\$136,165 00</b>	<b>1.13%</b>	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager # Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager # Recommended Budget vs. FY16 Adj Budget	Notes
720	Animal Control											
1-101-3-720-10100	REGULAR EMPLOYEES	\$134,820	\$135,534	\$139,285	\$139,285	\$97,918	\$140,356	\$139,675	\$139,675	\$390.00	0.28%	
1-101-3-720-10300	OVERTIME	\$4,000	\$1,764	\$5,500	\$5,500	\$5,514	\$6,965	\$7,000	\$6,000	\$500.00	9.09%	
1-101-3-720-10700	MATCH FICA	\$10,815	\$10,296	\$11,283	\$11,283	\$7,727	\$11,270	\$11,431	\$11,335	\$52.00	0.45%	
1-101-3-720-10900	LIFE INSURANCE	\$335	\$334	\$333	\$333	\$279	\$333	\$336	\$336	\$3.00	0.90%	
1-101-3-720-10900	GROUP INSURANCE	\$26,748	\$26,298	\$28,852	\$28,852	\$21,641	\$28,852	\$30,874	\$28,277	(\$575.00)	-1.99%	
1-101-3-720-11300	DELTA DENTAL	\$2,094	\$1,825	\$1,717	\$1,717	\$1,288	\$1,717	\$1,811	\$1,554	(\$163.00)	-9.49%	
1-101-3-720-11500	OUT OF RANK	\$2,500	\$2,033	\$2,700	\$2,700	\$1,069	\$1,350	\$2,700	\$2,600	(\$100.00)	-3.70%	
1-101-3-720-11800	Safety incentive	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$0.00	0.00%	
1-101-3-720-20500	MEDICAL & DENTAL	\$125	\$41	\$125	\$125	\$33	\$42	\$125	\$125	\$0.00	0.00%	
1-101-3-720-20700	INSTRUCTION SERVICES	\$750	\$1,025	\$750	\$750	\$0	\$0	\$750	\$750	\$0.00	0.00%	
1-101-3-720-22400	TRAVEL EXPENSE	\$550	\$0	\$550	\$550	\$0	\$0	\$1,500	\$1,200	\$650.00	118.18%	
1-101-3-720-23300	PRINTING	\$200	\$557	\$200	\$200	\$35	\$44	\$200	\$200	\$0.00	0.00%	
1-101-3-720-24300	REPAIR-FIXED PLANT EQUIPMENT	\$1,000	\$758	\$1,200	\$1,200	\$275	\$347	\$1,000	\$1,000	(\$200.00)	-16.67%	
1-101-3-720-24400	REPAIRS TO OPERATING EQUIPMENT	\$100	\$0	\$100	\$100	\$0	\$0	\$100	\$100	\$0.00	0.00%	
1-101-3-720-24500	REPAIR-OFFICE EQUIPMENT	\$100	\$40	\$50	\$50	\$20	\$26	\$50	\$500	\$450.00	900.00%	
1-101-3-720-24800	PROPERTY MAINTENANCE	\$700	\$2,167	\$700	\$700	\$0	\$0	\$700	\$700	\$0.00	0.00%	
1-101-3-720-27400	VEHICULAR WASHES	\$125	\$59	\$50	\$50	\$7	\$9	\$50	\$50	\$0.00	0.00%	
1-101-3-720-27600	ANIMAL CARE SERVICES	\$3,000	\$1,452	\$2,200	\$2,200	\$2,127	\$2,686	\$2,200	\$2,200	\$0.00	0.00%	
1-101-3-720-30100	OFFICE SUPPLIES	\$300	\$189	\$150	\$150	\$136	\$172	\$150	\$150	\$0.00	0.00%	
1-101-3-720-32300	CHEMICALS	\$600	\$635	\$600	\$600	\$0	\$0	\$650	\$600	\$0.00	0.00%	
1-101-3-720-32400	CLEANING & SANITARY SUPPLIES	\$1,500	\$1,277	\$1,500	\$1,500	\$1,410	\$1,781	\$1,500	\$1,500	\$0.00	0.00%	
1-101-3-720-33100	TIRES & TUBES	\$400	\$0	\$400	\$400	\$0	\$0	\$500	\$300	(\$100.00)	-25.00%	
1-101-3-720-33200	MINOR TOOLS & EQUIPMENT	\$500	\$362	\$500	\$500	\$50	\$63	\$500	\$500	\$0.00	0.00%	
1-101-3-720-33300	AUTO GAS, OIL & LUBE	\$7,000	\$4,769	\$7,000	\$7,000	\$2,593	\$3,238	\$7,000	\$6,000	(\$1,000.00)	-14.29%	
1-101-3-720-33401	AUTO REPAIR PARTS	\$1,000	\$3,775	\$1,000	\$1,000	\$780	\$986	\$1,000	\$2,000	\$1,000.00	100.00%	
1-101-3-720-33900	WEARING APPAREL	\$1,000	\$919	\$1,000	\$1,000	\$382	\$483	\$1,000	\$1,000	\$0.00	0.00%	
1-101-3-720-34400	ANIMAL FOOD	\$75	\$190	\$100	\$100	\$28	\$35	\$150	\$150	\$50.00	50.00%	
1-101-3-720-44300	ELECTRIC LIGHT & POWER	\$2,000	\$1,952	\$1,270	\$1,270	\$1,149	\$1,451	\$1,816	\$1,816	\$546.00	42.89%	
1-101-3-720-44300	GAS SERVICE	\$10,150	\$7,053	\$10,150	\$10,150	\$2,262	\$2,857	\$10,150	\$7,400	(\$2,750.00)	-27.09%	
1-101-3-720-44500	SEWER SERVICE	\$250	\$0	\$250	\$250	\$0	\$0	\$250	\$250	\$0.00	0.00%	
1-101-3-720-44600	TELEPHONE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	0.00%	
1-101-3-720-52500	OFFICE EQUIPMENT	\$200	\$0	\$200	\$200	\$0	\$0	\$200	\$200	\$0.00	0.00%	
720	Animal Control	\$213,412	\$205,615	\$220,025	\$220,025	\$146,992	\$205,364	\$225,678	\$218,778	(\$1,247.00)	-0.57%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
750	Emergency Management											
1-101-3-750-10100	REGULAR EMPLOYEES	\$0	\$0	\$0	\$0	\$0	\$0	\$32,295	\$20,000	\$20,000.00	#DIV/0!	New Salary for EMA Director. State will provide a 50% match.
1-101-3-750-10700	MATCH FICA	\$0	\$0	\$0	\$0	\$0	\$0	\$2,471	\$1,530	\$1,530.00	#DIV/0!	New FICA for new EMA Director.
1-101-3-750-20700	INSTRUCTIONAL	\$1,000	\$389	\$700	\$700	\$0	\$0	\$1,000	\$700	\$0.00	0.00%	
1-101-3-750-21900	PROFESSIONAL SERVICES	\$1,450	\$837	\$1,000	\$1,000	\$0	\$0	\$1,450	\$1,000	\$0.00	0.00%	
1-101-3-750-22400	TRAVEL	\$500	\$0	\$475	\$475	\$0	\$0	\$500	\$500	\$25.00	5.26%	
1-101-3-750-24400	REPAIR EQUIPMENT	\$2,500	\$0	\$2,000	\$2,000	\$65	\$82	\$2,500	\$2,000	\$0.00	0.00%	
1-101-3-750-24500	MAINTENANCE COMMUNICATION EQUIPMENT	\$7,500	\$10,801	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,800	\$800.00	8.00%	
1-101-3-750-24900	MAINTENANCE COMPUTER EQUIPMENT	\$250	\$0	\$250	\$250	\$909	\$1,148	\$250	\$250	\$0.00	0.00%	
1-101-3-750-30100	OFFICE SUPPLIES	\$100	\$0	\$100	\$100	\$0	\$0	\$100	\$100	\$0.00	0.00%	
1-101-3-750-30200	BOOKS & MAGAZINES	\$100	\$0	\$100	\$100	\$0	\$0	\$100	\$0	(\$100.00)	-100.00%	
1-101-3-750-33200	MINOR TOOLS & EQUIPMENT	\$100	\$92	\$100	\$100	\$0	\$0	\$100	\$100	\$0.00	0.00%	
1-101-3-750-33900	WEARING APPAREL	\$500	\$0	\$500	\$500	\$0	\$0	\$500	\$0	(\$500.00)	-100.00%	
1-101-3-750-42300	DUES AND MEMBERSHIPS	\$50	\$50	\$50	\$50	\$84	\$84	\$50	\$50	\$0.00	0.00%	
1-101-3-750-52500	OFFICE EQUIPMENT	\$500	\$0	\$300	\$300	\$0	\$0	\$500	\$0	(\$300.00)	-100.00%	
1-101-3-750-52900	RADIO AND COMM EQUIPMENT	\$1,500	\$361	\$1,500	\$1,500	\$0	\$0	\$1,500	\$400	(\$1,100.00)	-73.33%	
1-101-3-750-53100	COMPUTER EQUIPMENT	\$2,000	\$1,226	\$2,000	\$2,000	\$0	\$0	\$2,000	\$1,300	(\$700.00)	-35.00%	
750	Emergency Management	\$18,050	\$13,756	\$19,075	\$19,075	\$11,058	\$11,314	\$55,316	\$38,730	\$19,655.00	103.04%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
760	Town Sergeant											
1-101-3-760-10100	REGULAR EMPLOYEES	\$2,168	\$2,147	\$2,169	\$2,169	\$1,569	\$2,169	\$2,169	\$2,169	\$0.00	0.00%	
1-101-3-760-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-3-760-10500	COMPENSATION INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-3-760-10700	MATCHING FICA	\$166	\$164	\$166	\$166	\$120	\$166	\$166	\$166	\$0.00	0.00%	
760	Town Sergeant	<b>\$2,334</b>	<b>\$2,311</b>	<b>\$2,335</b>	<b>\$2,335</b>	<b>\$1,689</b>	<b>\$2,335</b>	<b>\$2,335</b>	<b>\$2,335</b>	<b>\$0.00</b>	<b>0.00%</b>	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
790	School Crossing Guards											
1-101-3-790-10100	REGULAR EMPLOYEES	\$26,226	\$25,461	\$26,226	\$26,226	\$15,926	\$26,226	\$26,784	\$26,784	\$558.00	2.13%	Minimum wage increase
1-101-3-790-10700	MATCH FICA	\$2,083	\$2,013	\$2,083	\$2,083	\$1,247	\$2,083	\$2,125	\$2,125	\$42.48	2.04%	
1-101-3-790-11200	CLOTHING ALLOWANCE	\$1,000	\$1,000	\$1,000	\$1,000	\$375	\$1,000	\$1,000	\$1,000	\$0.00	0.00%	
1-101-3-790-33200	MINOR TOOLS & EQUIPMENT	\$50	\$0	\$50	\$50	\$0	\$0	\$50	\$0	(\$50.00)	-100.00%	
1-101-3-790-33900	WEARING APPAREL	\$500	\$0	\$500	\$500	\$0	\$0	\$500	\$400	(\$100.00)	-20.00%	
790	School Crossing Guards	<b>\$29,859</b>	<b>\$28,474</b>	<b>\$29,859</b>	<b>\$29,859</b>	<b>\$17,548</b>	<b>\$29,309</b>	<b>\$30,459</b>	<b>\$30,309</b>	<b>\$450.48</b>	<b>1.51%</b>	

## PUBLIC WORKS DEPARTMENT

The Department of Public Works has seen many changes and has grown into a very proud, diversified and talented organization. As the town grows through residential development, so have the miles of road to be swept, plowed, and maintained, nearly 450 lane miles. Coventry remains an attractive area for residential development and this causes additional challenges. As a new development is built, all of its amenities are added into our daily work load. This ultimately means that it takes longer to plow snow, sweep streets, perform roadside maintenance, install signs, perform asphalt repairs, pick-up trash/recycling, bulk items and still make time to do extended projects throughout the year.

Staffing levels have almost remained the same over the past 35 years. Over the years jobs have changed to meet the maintenance demands as the town grew. In 1980 we had 14 plow routes; today we have 25. This means we draw from all divisions within the department to plow during a winter storm event. Another good example of our town's expansion is the 950 catch basins we maintained in 1984. They have quickly become the 2,475 we maintain today. Our linear feet of roadways have increased for a total of 224 miles of roadway.

Similar to the snow plow routes, when a new subdivision is built within the boundaries of a refuse route it becomes part of that route, sometimes adding as many as 30 stops at a time, with most driver/collectors handling 600+ stops per day. The Sanitation Division has grown to 8 daily routes, daily bulk item pickup and hauling from the transfer station and Town facilities. We currently have 1 Working Foreman, and 10 Driver Collectors assigned to the division. In October of 2015, the town-wide automated trash/recycle collection program began with our new trucks and containers. This program is already reducing our trash disposal costs and increasing our recycle disposal. As Rhode Island Resource Recovery has announced disposal costs increases in 2017, the Town is poised with this new automated program to reduce the impact of these disposal cost increases.

The Vehicle Maintenance Division is staffed with 1 working Foreman and 4 Mechanics to keep our aging fleet in operation. The Town Engineer and Building Official office includes 4 employees. Our Office Staff includes 2 Full time Clerks and 1 part time Recycling Coordinator to do the dispatching, payroll, attendance, billing, resident phone calls, complaints, educating the residents on recycling guidelines, gas system and ordering supplies.

The Building and Facilities Maintenance Division is staffed 2 Town Wide Maintenance Workers and 2 Janitors. This division also includes a Working Foreman who is also the Town Safety Coordinator.

The Town approved the Infrastructure Bond for roads, bridges and road maintenance equipment. In 2015, the Town began asphalt pavement projects, Island Drive bridge replacement project and sidewalks on Reservoir Road along with several equipment upgrades. In 2016, additional asphalt pavement projects, a culvert replacement project, Arnold Road reconstruction and handicap accessible sidewalks will be completed.

In 2015, the Public Works Department accomplished two building demolition projects, Lake Tiogue dam spillway restoration, several drainage projects including reconstruction of 75 catch basins and work on the Celebrate Coventry gazebo. The daily tasks also include grading, brush cutting, pothole repair, asphalt repairs, drainage swale cleaning and street sweeping. Each department within Town utilizes the Public Works employees for various tasks which need to be done.

The employees of the Public Works Department continue to work through all adversities to provide quality services for the residents. The Coventry Department of Public Works will strives to provide Coventry residents the services they deserve with a professional and talented work force.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
B10	Engineering											
1-101-4-810-10100	REGULAR EMPLOYEES	\$76,065	\$76,452	\$77,598	\$77,598	\$54,622	\$78,202	\$78,351	\$78,369	\$771.00	0.99%	
1-101-4-810-10200	TEMPORARY EMPLOYEES	\$0	\$5,426	\$6,500	\$6,500	\$1,068	\$1,068	\$0	\$29,000	\$22,500.00	346.15%	
1-101-4-810-10700	FICA	\$5,818	\$6,041	\$6,433	\$6,433	\$4,098	\$6,064	\$5,994	\$8,214	\$1,780.73	27.68%	
1-101-4-810-10800	LIFE INSURANCE	\$111	\$111	\$111	\$111	\$93	\$111	\$112	\$112	\$1.00	0.90%	
1-101-4-810-10900	GROUP INSURANCE	\$15,168	\$14,609	\$16,029	\$16,029	\$12,023	\$16,029	\$17,152	\$15,710	(\$319.00)	-1.99%	
1-101-4-810-11300	DELTA DENTAL	\$1,240	\$1,116	\$1,049	\$1,049	\$787	\$1,049	\$1,107	\$949	(\$100.00)	-9.53%	
1-101-4-810-21900	PROFESSIONAL SERVICES	\$0	\$8,233	\$0	\$0	\$8,251	\$80	\$29,000	\$29,000	\$29,000.00	#DIV/0!	Contract Inspector, One Year expense
1-101-4-810-24300	SEWER MAINTENANCE	\$0	\$0	\$2,000	\$2,000	\$0	\$0	\$2,000	\$0	(\$2,000.00)	-100.00%	
1-101-4-810-30100	OFFICE SUPPLIES	\$200	\$92	\$200	\$200	\$0	\$0	\$200	\$100	(\$100.00)	-50.00%	
1-101-4-810-33200	MINOR TOOLS & EQUIPMENT	\$500	\$262	\$500	\$500	\$65	\$65	\$500	\$500	\$0.00	0.00%	
1-101-4-810-34700	PHOTOGRAPHIC SUPPLIES	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-810-40200	LICENSES AND PERMITS	\$320	\$300	\$150	\$150	\$0	\$0	\$0	\$0	(\$150.00)	-100.00%	
1-101-4-810-42300	DUES & MEMBERSHIPS	\$100	\$667	\$0	\$0	\$0	\$0	\$600	\$600	\$600.00	#DIV/0!	
1-101-4-810-52300	MOTOR VEHICLE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-810-52500	OFFICE EQUIPMENT	\$0	\$0	\$250	\$250	\$0	\$0	\$250	\$0	(\$250.00)	-100.00%	
B10	Engineering	\$99,722	\$113,309	\$110,820	\$110,820	\$81,006	\$102,668	\$138,266	\$165,554	\$54,733.73	49.39%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
<b>820</b>	<b>Inspection and Permits</b>											
1-101-4-820-10100	REGULAR EMPLOYEES	\$160,885	\$148,339	\$151,348	\$151,348	\$107,059	\$152,482	\$181,809	\$181,910	\$30,562.00	20.19%	Per IRS, Elec & Plumbing Inspectors added as employees
1-101-4-820-10700	FICA	\$11,543	\$10,849	\$11,578	\$11,578	\$7,717	\$11,665	\$13,916	\$13,916	\$2,338.12	20.19%	
1-101-4-820-10800	LIFE INSURANCE	\$333	\$223	\$333	\$333	\$188	\$333	\$336	\$336	\$3.00	0.90%	
1-101-4-820-10900	GROUP INSURANCE	\$30,335	\$29,217	\$48,098	\$48,098	\$24,045	\$32,061	\$51,457	\$47,129	(\$4,599.00)	-1.59%	
1-101-4-820-11000	EDUCATIONAL SERVICES	\$500	\$400	\$500	\$500	\$0	\$0	\$500	\$500	\$0.00	0.00%	
1-101-4-820-11300	DELTA DENTAL	\$3,720	\$2,321	\$3,147	\$3,147	\$1,824	\$2,432	\$3,320	\$2,848	(\$299.00)	-9.50%	
1-101-4-820-11800	Safety Incentive	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0.00	0.00%	
1-101-4-820-21900	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$80	\$80	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-820-23300	PRINTING	\$1,000	\$1,241	\$1,250	\$1,250	\$272	\$344	\$2,500	\$2,500	\$1,250.00	100.00%	Cost of dual sided carbonless forms have doubled
1-101-4-820-25500	EQUIPMENT RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$300	\$300.00	#DIV/0!	
1-101-4-820-30100	OFFICE SUPPLIES	\$500	\$129	\$300	\$300	\$263	\$332	\$350	\$350	\$50.00	16.67%	
1-101-4-820-30200	BOOKS & MAGAZINES	\$300	\$0	\$100	\$100	\$0	\$0	\$0	\$0	(\$100.00)	-100.00%	
1-101-4-820-33300	AUTO GAS, OIL & LUBE	\$3,708	\$1,695	\$3,000	\$3,000	\$608	\$768	\$3,000	\$3,000	\$0.00	0.00%	
1-101-4-820-42300	DUES & MEMBERSHIPS	\$85	\$160	\$175	\$175	\$80	\$101	\$175	\$175	\$0.00	0.00%	
<b>820</b>	<b>Inspection and Permits</b>	<b>\$203,019</b>	<b>\$194,674</b>	<b>\$219,919</b>	<b>\$219,919</b>	<b>\$142,235</b>	<b>\$200,698</b>	<b>\$257,863</b>	<b>\$253,064</b>	<b>\$33,145.11</b>	<b>15.07%</b>	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
830	Roads and Bridges											
1-101-4-830-10100	REGULAR EMPLOYEES	\$1,216,305	\$1,214,938	\$1,230,866	\$1,201,168	\$822,732	\$1,157,989	\$1,241,175	\$1,241,318	\$40,160.00	3.34%	
1-101-4-830-10200	TEMPORARY EMPLOYEE	\$0	\$36	\$0	\$0	\$24,487	\$60,548	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-830-10300	OVERTIME	\$25,000	\$19,881	\$25,000	\$25,000	\$15,600	\$19,705	\$25,000	\$25,000	\$0.00	0.00%	
1-101-4-830-10700	FICA	\$94,960	\$89,564	\$96,533	\$93,230	\$62,968	\$94,726	\$96,863	\$96,873	\$3,643.33	3.91%	
1-101-4-830-10800	LIFE INSURANCE	\$2,561	\$2,450	\$2,775	\$2,775	\$2,057	\$2,775	\$2,800	\$2,800	\$25.00	0.90%	
1-101-4-830-10900	GROUP INSURANCE	\$370,079	\$329,420	\$355,850	\$355,850	\$258,355	\$342,515	\$370,495	\$348,756	(\$7,094.00)	-1.99%	
1-101-4-830-11300	DELTA DENTAL	\$30,057	\$26,634	\$23,029	\$23,029	\$16,911	\$22,490	\$24,295	\$20,842	(\$2,187.00)	-9.50%	
1-101-4-830-11800	Safety Incentive	\$2,300	\$2,400	\$2,300	\$2,300	\$2,300	\$2,300	\$2,300	\$2,300	\$0.00	0.00%	
1-101-4-830-20100	TEMPORARY SERVICES	\$69,000	\$62,139	\$50,000	\$50,000	\$52,008	\$52,008	\$59,100	\$59,100	\$9,100.00	18.20%	
1-101-4-830-21900	PROFESSIONAL SERVICES	\$7,000	\$4,870	\$7,000	\$7,000	\$9,830	\$12,417	\$7,000	\$7,000	\$0.00	0.00%	Tree Services
1-101-4-830-21903	CEMETERY CONTRACT LANDSCAPER	\$0	\$0	\$40,000	\$40,000	\$21,350	\$40,000	\$40,000	\$36,000	(\$4,000.00)	-10.00%	
1-101-4-830-23100	ADVERTISING	\$0	\$0	\$225	\$225	\$0	\$0	\$225	\$225	\$0.00	0.00%	
1-101-4-830-24133	EROSION CONTROL	\$0	\$0	\$3,750	\$3,750	\$589	\$744	\$3,750	\$3,750	\$0.00	0.00%	
1-101-4-830-24200	REPAIR-STREETS & SIDEWALKS	\$23,000	\$22,243	\$35,000	\$35,000	\$3,923	\$22,243	\$35,000	\$35,000	\$0.00	0.00%	3 year avg = approx \$30K
1-101-4-830-24400	REPAIR OPERATING EQUIPMENT	\$500	\$51	\$300	\$300	\$0	\$0	\$300	\$300	\$0.00	0.00%	
1-101-4-830-25400	MACHINERY RENTAL	\$12,500	\$15,136	\$2,500	\$2,500	\$662	\$662	\$19,500	\$2,500	\$0.00	0.00%	Charge to bond or impact fees.
1-101-4-830-32100	ASRICALTURAL AND HORTICULTURAL	\$750	\$0	\$500	\$500	\$0	\$0	\$1,750	\$1,750	\$1,250.00	250.00%	For Quindnick Reservoir Dam
1-101-4-830-32200	ASPHALT PRODUCTS	\$30,000	\$37,983	\$45,000	\$45,000	\$20,016	\$25,283	\$45,000	\$40,000	(\$5,000.00)	-11.11%	2 year avg = approx \$41K
1-101-4-830-32500	CONCRETE & MATERIALS	\$19,000	\$23,476	\$22,000	\$22,000	\$15,794	\$19,950	\$31,750	\$31,750	\$9,750.00	44.32%	For 2 drainage projects
1-101-4-830-32600	SAND, STONE & GRAVEL	\$11,000	\$20,350	\$20,000	\$20,000	\$11,280	\$14,249	\$38,325	\$28,000	\$8,000.00	40.00%	For 4 projects
1-101-4-830-32800	LUMBER & WOOD PRODUCTS	\$2,000	\$347	\$2,000	\$2,000	\$68	\$68	\$2,000	\$2,000	\$0.00	0.00%	
1-101-4-830-33200	MINOR TOOLS & EQUIPMENT	\$3,000	\$3,700	\$3,500	\$3,500	\$3,894	\$4,918	\$3,500	\$3,500	\$0.00	0.00%	
1-101-4-830-33500	PAINTS & SUPPLIES	\$400	\$0	\$400	\$400	\$0	\$0	\$400	\$400	\$0.00	0.00%	
1-101-4-830-33800	MANHOLE FRAMES & COVERS	\$2,000	\$1,398	\$2,000	\$2,000	\$1,226	\$1,548	\$5,375	\$2,500	\$500.00	25.00%	Storm drain castings for 2 projects
1-101-4-830-33900	WEARING APPAREL	\$13,880	\$12,059	\$15,000	\$15,000	\$8,674	\$10,957	\$15,375	\$15,375	\$375.00	2.50%	
1-101-4-830-34000	STREET SIGN MATERIALS	\$4,000	\$3,742	\$4,500	\$4,500	\$5,470	\$6,909	\$6,000	\$5,000	\$500.00	11.11%	
1-101-4-830-34100	PIPE	\$15,000	\$13,180	\$15,000	\$15,000	\$9,107	\$11,504	\$24,985	\$15,000	\$0.00	0.00%	For 3 drainage projects
1-101-4-830-35801	PROPERTY DAMAGE	\$0	\$0	\$0	\$0	\$360	\$442	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-830-40603	LEASE/PURCHASE	\$0	\$0	\$40,761	\$40,761	\$41,855	\$41,855	\$81,995	\$81,995	\$41,233.91	101.16%	2 years of lease payments need to be made in FY17
1-101-4-830-42300	DUES & MEMBERSHIPS	\$100	\$60	\$100	\$100	\$238	\$236	\$250	\$250	\$150.00	150.00%	
1-101-4-830-50500	TREES AND SHRUBS	\$0	\$0	\$500	\$500	\$0	\$0	\$500	\$500	\$0.00	0.00%	
830	Roads and Bridges	\$1,944,392	\$1,914,057	\$2,052,388	\$2,013,378	\$1,411,742	\$1,969,060	\$2,166,509	\$2,169,784	\$96,406.24	4.70%	

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840	Snow Removal											
1-101-4-840-10300	OVERTIME	\$75,000	\$146,306	\$75,000	\$75,000	\$55,781	\$55,781	\$75,000	\$75,000	\$0.00	0.00%	
1-101-4-840-10500	COMPENSATION INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-840-10700	FICA	\$5,738	\$10,818	\$5,738	\$5,738	\$4,115	\$4,115	\$5,738	\$5,738	\$0.00	0.00%	
1-101-4-840-20100	TEMPORARY SERVICES	\$0	\$50,782	\$500	\$500	\$0	\$0	\$0	\$0	(\$500.00)	-100.00%	
1-101-4-840-27500	TOWING SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-840-31900	SALT	\$120,000	\$158,313	\$120,000	\$120,000	\$144,745	\$144,745	\$120,000	\$120,000	\$0.00	0.00%	
1-101-4-840-32600	SAND, STONE & GRAVEL	\$20,000	\$53,646	\$40,000	\$40,000	\$33,100	\$33,100	\$40,000	\$40,000	\$0.00	0.00%	
1-101-4-840-33403	EQUIPMENT REPAIR PARTS	\$25,000	\$45,935	\$45,000	\$45,000	\$36,980	\$36,980	\$45,000	\$45,000	\$0.00	0.00%	
1-101-4-840-35800	SNOW PLOW DAMAGE	\$500	\$736	\$750	\$750	\$367	\$367	\$750	\$750	\$0.00	0.00%	
1-101-4-840-54000	Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-840-99900	SUB ACCOUNT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
840	Snow Removal	\$246,238	\$467,536	\$286,988	\$286,988	\$275,087	\$275,087	\$286,488	\$286,488	(\$500.00)	-0.17%	

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850	Building Maintenance											
1-101-4-850-10100	REGULAR EMPLOYEES	\$170,088	\$145,600	\$171,820	\$171,820	\$144,111	\$171,820	\$194,229	\$193,752	\$21,832.00	12.76%	
1-101-4-850-10300	OVERTIME	\$5,000	\$6,468	\$5,000	\$5,000	\$7,529	\$9,510	\$5,000	\$5,000	\$0.00	0.00%	
1-101-4-850-10700	FICA	\$13,364	\$10,957	\$13,527	\$13,527	\$10,980	\$13,872	\$15,241	\$15,205	\$1,677.53	12.40%	
1-101-4-850-10800	LIFE INSURANCE	\$345	\$234	\$533	\$533	\$254	\$533	\$459	\$444	(\$89.00)	-16.70%	
1-101-4-850-10900	GROUP INSURANCE	\$47,020	\$44,068	\$49,691	\$49,691	\$44,404	\$49,691	\$44,597	\$54,984	\$5,293.00	10.65%	
1-101-4-850-11300	DELTA DENTAL	\$3,844	\$3,254	\$3,252	\$3,252	\$2,911	\$3,252	\$2,787	\$3,245	(\$7.00)	-0.22%	
1-101-4-850-11800	Safety Incentive	\$400	\$450	\$450	\$450	\$450	\$450	\$500	\$500	\$50.00	11.11%	
1-101-4-850-20100	TEMPORARY SERVICES	\$0	\$0	\$40,000	\$40,000	\$37,991	\$37,991	\$0	\$0	(\$40,000.00)	-100.00%	1 year expense to demo biom
1-101-4-850-21000	TESTING SERVICES	\$5,000	\$5,156	\$5,000	\$5,000	\$3,562	\$4,500	\$5,000	\$5,000	\$0.00	0.00%	
1-101-4-850-21100	JANITORIAL SUPPLIES	\$525	\$350	\$350	\$350	\$572	\$572	\$600	\$600	\$250.00	71.43%	
1-101-4-850-22400	TRAVEL	\$0	\$99	\$100	\$100	\$0	\$0	\$0	\$0	(\$100.00)	-100.00%	
1-101-4-850-22500	SECURITY MONITORING	\$7,500	\$5,028	\$6,000	\$6,000	\$5,257	\$5,588	\$7,200	\$7,200	\$1,200.00	20.00%	Oak Haven School added
1-101-4-850-24300	REPAIR-FIXED PLANT EQUIPMENT	\$32,000	\$12,753	\$25,000	\$25,000	\$7,523	\$9,502	\$16,250	\$16,250	(\$8,750.00)	-35.00%	
1-101-4-850-24400	REPAIR OPERATING EQUIPMENT	\$200	\$0	\$200	\$200	\$27	\$34	\$200	\$200	\$0.00	0.00%	
1-101-4-850-27600	EXTERMINATING SERVICES	\$3,000	\$2,510	\$2,500	\$2,500	\$1,320	\$1,667	\$2,500	\$2,500	\$0.00	0.00%	
1-101-4-850-27700	ELECTRICAL SERVICES	\$3,000	\$9,700	\$3,000	\$3,000	\$4,210	\$4,210	\$3,500	\$3,500	\$500.00	16.67%	
1-101-4-850-27800	PLUMBING SERVICES	\$2,000	\$8,719	\$2,000	\$2,000	\$3,780	\$3,780	\$2,000	\$2,000	\$0.00	0.00%	
1-101-4-850-30500	DECORATIONS-TOWN BUILDINGS	\$0	\$0	\$400	\$400	\$112	\$112	\$400	\$400	\$0.00	0.00%	
1-101-4-850-32100	AGRICULTURAL & HORT SERVICES	\$500	\$1,189	\$1,000	\$1,000	\$286	\$361	\$1,000	\$1,000	\$0.00	0.00%	
1-101-4-850-32400	CLEANING & SANITARY SUPPLIES	\$2,750	\$899	\$2,750	\$2,750	\$1,124	\$1,420	\$1,513	\$1,513	(\$1,237.00)	-44.98%	
1-101-4-850-32800	LUMBER AND WOOD PRODUCTS	\$150	\$779	\$150	\$150	\$84	\$106	\$150	\$150	\$0.00	0.00%	
1-101-4-850-33000	MEDICAL SUPPLIES	\$500	\$848	\$500	\$500	\$383	\$483	\$500	\$500	\$0.00	0.00%	
1-101-4-850-33200	MINOR TOOLS & EQUIPMENT	\$1,000	\$3,519	\$2,500	\$2,500	\$2,260	\$2,855	\$2,750	\$2,750	\$250.00	10.00%	
1-101-4-850-33300	AUTO GAS & LUBE	\$3,915	\$2,057	\$3,900	\$3,900	\$1,253	\$1,583	\$1,702	\$1,702	(\$2,198.00)	-56.36%	
1-101-4-850-33402	TRUCK REPAIR PARTS	\$250	\$81	\$250	\$250	\$0	\$0	\$250	\$250	\$0.00	0.00%	
1-101-4-850-33403	EQUIPMENT REPAIR PARTS	\$250	\$94	\$250	\$250	\$680	\$659	\$500	\$500	\$250.00	100.00%	
1-101-4-850-33500	PAINTS & SUPPLIES	\$200	\$356	\$250	\$250	\$21	\$26	\$5,290	\$300	\$50.00	20.00%	
1-101-4-850-33600	PLUMBING SUPPLIES	\$500	\$214	\$400	\$400	\$363	\$459	\$400	\$400	\$0.00	0.00%	
1-101-4-850-33700	ELECTRICAL SUPPLIES	\$1,000	\$1,392	\$1,100	\$1,100	\$110	\$139	\$1,100	\$1,100	\$0.00	0.00%	
1-101-4-850-33900	WEARING APPAREL	\$4,061	\$2,803	\$3,000	\$3,000	\$2,848	\$2,948	\$4,360	\$3,500	\$500.00	16.67%	
1-101-4-850-44100	ELECTRIC LIGHT & POWER	\$88,810	\$94,892	\$85,044	\$85,044	\$85,191	\$60,191	\$51,010	\$51,010	\$5,066.00	13.24%	
1-101-4-850-44300	GAS SERVICE	\$77,875	\$67,130	\$35,440	\$35,440	\$21,134	\$25,946	\$33,314	\$28,000	(\$7,440.00)	-20.98%	
1-101-4-850-44400	WATER SERVICE	\$7,150	\$12,816	\$9,500	\$9,500	\$7,124	\$10,236	\$9,500	\$11,000	\$1,500.00	15.79%	
1-101-4-850-44500	SEWER SERVICE	\$7,500	\$0	\$6,338	\$6,338	\$0	\$6,338	\$0	\$0	(\$6,338.00)	-100.00%	
1-101-4-850-50200	BUILDINGS & FIXED EQUIPMENT	\$0	\$136	\$200	\$200	\$0	\$0	\$200	\$200	\$0.00	0.00%	
1-101-4-850-53000	ANNEX REPAIR & MAINTENANCE	\$0	\$60,902	\$30,000	\$30,000	\$62,542	\$79,001	\$35,000	\$35,000	\$5,000.00	16.67%	
1-101-4-850-53001	OAK HAVEN BLDG	\$0	\$0	\$0	\$0	\$7,344	\$9,276	\$7,275	\$7,275	\$0.00	0.00%	
850	Building Maintenance	\$489,827	\$505,252	\$471,395	\$471,395	\$418,920	\$519,303	\$456,277	\$456,930	(\$14,465.47)	-3.07%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted	FY16 YTD	FY16 Estimated	FY17	FY17 Town	\$ Inc/(Dec)	% Inc/(Dec)	Notes
					Budget (Per Town Council Resolutions)	Expended as of 3/15/16	Final Expense	Department Head Proposed Budget	Manager Recommended Budget	Manager's Recommended Budget vs. FY16 Adj Budget	Town Manager's Recommended Budget vs. FY16 Adj Budget	
860	Refuse Collection											
1-101-4-860-10100	REGULAR EMPLOYEES	\$507,745	\$460,941	\$510,859	\$495,750	\$347,760	\$503,824	\$517,724	\$517,732	\$21,982.00	4.43%	
1-101-4-860-10300	OVERTIME	\$43,345	\$28,793	\$44,026	\$44,026	\$29,350	\$37,073	\$45,000	\$40,000	(\$4,026.00)	-9.14%	
1-101-4-860-10500	COMPENSATION INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-860-10700	FICA	\$42,158	\$36,378	\$42,449	\$38,452	\$27,520	\$41,379	\$43,049	\$42,751	\$4,298.65	11.18%	
1-101-4-860-10800	LIFE INSURANCE	\$1,225	\$1,318	\$1,221	\$1,221	\$1,116	\$1,221	\$1,232	\$1,221	\$0.00	0.00%	
1-101-4-860-10900	GROUP INSURANCE	\$151,677	\$125,633	\$166,705	\$166,705	\$105,800	\$141,067	\$178,385	\$163,381	(\$3,324.00)	-1.99%	
1-101-4-860-11300	DELTA DENTAL	\$13,639	\$9,460	\$10,823	\$10,823	\$6,795	\$9,059	\$11,419	\$9,795	(\$1,028.00)	-9.50%	
1-101-4-860-11800	Safety incentive	\$1,100	\$800	\$1,100	\$1,100	\$900	\$900	\$1,100	\$1,100	\$0.00	0.00%	
1-101-4-860-23100	ADVERTISING	\$0	\$0	\$1,000	\$1,000	\$0	\$0	\$1,000	\$750	(\$250.00)	-25.00%	
1-101-4-860-23300	PRINTING	\$750	\$508	\$500	\$500	\$122	\$154	\$750	\$750	\$250.00	50.00%	
1-101-4-860-25400	EQUIPMENT RENTAL	\$350	\$0	\$350	\$350	\$61,200	\$0	\$0	\$0	(\$350.00)	-100.00%	
1-101-4-860-30100	OFFICE SUPPLIES	\$250	\$0	\$250	\$250	\$211	\$267	\$250	\$250	\$0.00	0.00%	
1-101-4-860-33900	WEARING APPAREL	\$8,173	\$6,725	\$6,749	\$6,749	\$4,804	\$6,144	\$6,918	\$6,918	\$169.00	2.50%	
1-101-4-860-35700	RECYCLING BINS	\$2,000	\$4,646	\$500	\$500	\$521	\$784	\$0	\$0	(\$500.00)	-100.00%	
860	Refuse Collection	\$772,412	\$675,202	\$786,532	\$767,426	\$586,258	\$741,873	\$806,827	\$784,648	\$17,221.85	2.24%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
870	Refuse Disposal											
1-101-4-870-22300	REFUSE DISPOSAL SERVICES	\$628,635	\$577,872	\$492,560	\$492,560	\$326,850	\$456,850	\$492,560	\$492,560	\$0.00	0.00%	State Landfill Tipping Fees In Increase in FY18
1-101-4-870-22301	WESTWOOD REIMB	\$0	(\$10,335)	\$7,500	\$7,500	\$0	\$0	\$7,500	\$7,500	\$0.00	0.00%	
1-101-4-870-40200	LICENSES & PERMITS	\$3,000	\$3,000	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$3,000.00	#DIV/0!	Bi-Annual license renewal
1-101-4-870-44100	ELECTRIC LIGHT & POWER	\$4,000	\$9,004	\$2,320	\$2,320	\$5,017	\$6,690	\$4,778	\$4,778	\$2,458.00	105.95%	
870	Refuse Disposal	\$635,635	\$579,541	\$502,380	\$502,380	\$331,867	\$463,540	\$507,838	\$507,838	\$5,458.00	1.09%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
880	Vehicular Maintenance									\$0.00	#DIV/0!	
1-101-4-880-10100	REGULAR EMPLOYEES	\$266,776	\$253,848	\$273,404	\$273,404	\$190,328	\$273,515	\$274,350	\$274,359	\$955.00	0.35%	
1-101-4-880-10300	OVERTIME	\$45,400	\$23,478	\$45,400	\$45,400	\$19,719	\$24,908	\$45,000	\$33,000	(\$12,400.00)	-27.31%	
1-101-4-880-10700	FICA	\$23,881	\$20,478	\$24,389	\$24,389	\$15,490	\$22,829	\$24,431	\$23,513	(\$876.04)	-3.59%	
1-101-4-880-10800	LIFE INSURANCE	\$557	\$780	\$555	\$555	\$651	\$555	\$560	\$555	\$0.00	0.00%	
1-101-4-880-10900	GROUP INSURANCE	\$60,671	\$60,869	\$64,117	\$64,117	\$48,091	\$64,121	\$68,610	\$62,839	(\$1,278.00)	-1.99%	
1-101-4-880-11300	DELTA DENTAL	\$6,200	\$4,742	\$5,245	\$5,245	\$3,147	\$4,196	\$5,533	\$4,747	(\$498.00)	-9.49%	
1-101-4-880-11800	Safety Incentive	\$400	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$0.00	0.00%	
1-101-4-880-21000	TESTING SERVICE	\$1,200	\$2,528	\$1,750	\$1,750	\$4,915	\$6,208	\$3,200	\$3,200	\$1,450.00	82.86%	
1-101-4-880-22200	FREIGHT & DEMURRAGE	\$2,500	\$2,455	\$2,500	\$2,500	\$1,962	\$2,478	\$2,500	\$2,500	\$0.00	0.00%	
1-101-4-880-24300	REPAIR-FIXED PLANT EQUIPMENT	\$1,000	\$854	\$1,395	\$1,395	\$1,370	\$1,730	\$1,500	\$1,500	\$105.00	7.53%	
1-101-4-880-24400	REPAIR-OPERATING EQUIPMENT	\$1,500	\$0	\$1,500	\$1,500	\$1,248	\$1,576	\$1,500	\$1,500	\$0.00	0.00%	
1-101-4-880-24600	MAINT-COMMUNICATIONS EQUIPMENT	\$4,000	\$3,917	\$4,000	\$4,000	\$905	\$1,143	\$4,000	\$4,000	\$0.00	0.00%	
1-101-4-880-25400	EQUIPMENT RENTAL	\$1,250	\$41	\$1,250	\$1,250	\$144	\$182	\$1,250	\$1,000	(\$250.00)	-20.00%	
1-101-4-880-27400	VEHICULAR WASHES	\$150	\$0	\$150	\$150	\$0	\$0	\$150	\$150	\$0.00	0.00%	
1-101-4-880-27500	TOWING SERVICES	\$3,500	\$4,245	\$3,000	\$3,000	\$2,965	\$3,745	\$3,000	\$3,000	\$0.00	0.00%	
1-101-4-880-30100	OFFICE SUPPLIES	\$1,000	\$803	\$1,000	\$1,000	\$762	\$963	\$1,000	\$1,000	\$0.00	0.00%	
1-101-4-880-32300	CHEMICALS	\$4,000	\$2,641	\$4,000	\$4,000	\$1,885	\$2,380	\$4,000	\$4,000	\$0.00	0.00%	
1-101-4-880-32400	CLEANING & SANITARY SUPPLIES	\$1,000	\$665	\$1,000	\$1,000	\$750	\$998	\$1,200	\$1,200	\$200.00	20.00%	
1-101-4-880-33000	MEDICAL SUPPLIES	\$250	\$265	\$475	\$475	\$258	\$301	\$475	\$400	(\$75.00)	-15.78%	
1-101-4-880-33100	TIRES & TUBES	\$25,000	\$31,449	\$30,000	\$30,000	\$21,423	\$27,061	\$30,000	\$30,000	\$0.00	0.00%	
1-101-4-880-33200	MINOR TOOLS & EQUIPMENT	\$6,000	\$7,355	\$6,000	\$6,000	\$5,817	\$7,348	\$6,000	\$6,000	\$0.00	0.00%	
1-101-4-880-33300	AUTO GAS, OIL & LUBE	\$300,000	\$255,486	\$275,000	\$275,000	\$135,126	\$170,685	\$220,000	\$220,000	(\$55,000.00)	-20.00%	
1-101-4-880-33401	AUTO REPAIR PARTS	\$3,000	\$2,032	\$3,000	\$3,000	\$3,473	\$4,388	\$3,500	\$3,500	\$500.00	16.67%	
1-101-4-880-33402	TRUCK REPAIR PARTS	\$65,000	\$92,000	\$70,000	\$70,000	\$60,276	\$76,138	\$70,000	\$70,000	\$0.00	0.00%	
1-101-4-880-33403	EQUIPMENT REPAIR PARTS	\$20,000	\$30,467	\$30,000	\$30,000	\$28,477	\$37,233	\$44,000	\$40,000	\$10,000.00	33.33%	
1-101-4-880-33404	SANITATION REPAIR PARTS	\$65,000	\$51,791	\$38,000	\$38,000	\$32,116	\$40,568	\$40,000	\$33,000	(\$5,000.00)	-13.16%	
1-101-4-880-33500	PAINTS & SUPPLIES	\$100	\$0	\$100	\$100	\$92	\$116	\$100	\$100	\$0.00	0.00%	
1-101-4-880-33700	ELECTRICAL SUPPLIES	\$0	\$3,860	\$0	\$0	(\$927)	\$0	\$1,200	\$1,000	\$1,000.00	#DIV/0!	
1-101-4-880-33900	WEARING APPAREL	\$3,000	\$2,915	\$3,500	\$3,500	\$2,675	\$3,379	\$3,990	\$3,500	\$0.00	0.00%	
1-101-4-880-35800	WELDING SUPPLIES	\$3,500	\$3,920	\$3,700	\$3,700	\$2,623	\$3,313	\$3,700	\$3,700	\$0.00	0.00%	
1-101-4-880-40300	INSPECTIONS & REGISTRATIONS	\$2,000	\$1,761	\$2,000	\$2,000	\$2,120	\$2,678	\$2,100	\$2,100	\$100.00	5.00%	
1-101-4-880-42300	DUES AND MEMBERSHIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-4-880-44100	ELECTRIC LIGHT & POWER	\$18,000	\$12,284	\$7,658	\$7,658	\$12,378	\$15,633	\$15,406	\$15,406	\$7,748.00	101.18%	
1-101-4-880-44300	GAS SERVICE	\$15,000	\$10,834	\$5,006	\$5,006	\$4,248	\$5,366	\$5,000	\$4,800	(\$206.00)	-4.12%	
1-101-4-880-44400	WATER SERVICE	\$1,500	\$0	\$1,000	\$1,000	\$0	\$0	\$1,000	\$0	(\$1,000.00)	-100.00%	
880	Vehicular Maintenance	\$952,335	\$889,293	\$910,594	\$910,594	\$606,025	\$806,237	\$889,355	\$857,069	(\$53,525.04)	-5.88%	

## PARKS & RECREATION

The Coventry Parks and Recreation Department is charged with the development of a comprehensive program to address the health and recreation needs of the community. Collaborating with outside agencies such as the Coventry Library, Celebrate Coventry, the Coventry School District Officials, Town-wide Organized Leagues along with Clubs/Organizations and the Department of Human Services; the Coventry Parks and Recreation Department services members of the community from the cradle to the advanced stages of life. Citizens can enjoy recreating in any one of Coventry's eighteen (18) parks, playing on any of the Town's twenty-five (25) ballfield or riding/walking or snowshoeing on twelve (12) miles of Greenway "Linear Park." All of these facilities are serviced by the Department's very capable Parks Division personnel. Additionally, a member of the Community may utilize any one of Coventry's twenty-five buildings of which the Buildings Division of the Parks side of the Department's operation is responsible.

The Coventry Parks and Recreation Department provides programming throughout the year for the residents of Coventry through the "Recreation Division" of the Parks and Recreation Department including many programs designed to engage children both athletically and mentally and to improve adult activity. It is anticipated that in excess of four thousand (4,000) citizens will take part in activities directly related to this department. The highly successful "Summer Camp Program" permits nearly five-hundred (500) children with an experience based camp that continually challenges the children with many trip based experiences during a six (6) week long period each summer. The Summer Camp Program is expected to generate \$120,480.00 during the coming 2016 season. We have bolstered student/camper ratios this year, thus improving safety and accountability. Additionally, we intend to institute a "Counselor In Training" C.I.T. program this summer to address the growing number of children that "age-out" of the camp program but want to remain as interns. The C.I.T.'s will pay fifty percent of the cost of summer camp for this experience while the participants learn valuable leadership skills and in turn provide additional oversight of camp clients, all under the tutelage of a C.I.T. Coordinator and experienced leaders on staff.

The Parks and Recreation Department will provide the Summer Concert Series this summer in conjunction with the Celebrate Coventry Organization, including exciting changes in our format, given a move to the new Coventry Art Park Gazebo, located at the Town Hall Annex. Additional initiatives for 2016 will include the installation of a Tot Lot at the Coventry Library, renewal of playground equipment at some of our area playgrounds and continued work and anticipated completion of the Sandy Acres Recreation Area.

This year's budget proposal includes Capital Improvement requests for safety improvements at the Briar Point Beach, to include an automated and remotely operated sliding gate and gate barrier to suppress unwanted nighttime activity in the beachfront neighborhood park and to serve the needs of our Police Department in their efforts to secure the area on a nightly basis. Additionally the Capital Improvement requests address the priority of improving our fleet of machines and vehicles as our fleet ages and responsibilities remain in place and continue to increase. The Department will address mandatory recycling in this next fiscal year to streamline the Department's trash and recycling efforts.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
<b>910</b>	<b>Recreation Department</b>											
1-101-5-910-10100	REGULAR EMPLOYEES	\$535,488	\$519,454	\$535,488	\$526,702	\$369,729	\$533,812	\$546,651	\$546,651	\$19,949.00	3.79%	
1-101-5-910-10200	TEMPORARY EMPLOYEES	\$191,710	\$175,448	\$193,458	\$193,458	\$138,312	\$193,458	\$195,076	\$195,076	\$1,618.00	0.84%	
1-101-5-910-10300	OVERTIME	\$2,557	\$1,059	\$1,881	\$1,881	\$640	\$808	\$1,881	\$1,881	\$0.00	0.00%	
1-101-5-910-10700	FICA	\$55,970	\$51,517	\$56,340	\$56,340	\$37,649	\$55,698	\$56,886	\$56,886	\$646.01	0.97%	
1-101-5-910-10800	LIFE INSURANCE	\$1,265	\$1,309	\$1,221	\$1,221	\$1,174	\$1,309	\$1,232	\$1,221	\$0.00	0.00%	
1-101-5-910-10900	GROUP INSURANCE	\$100,056	\$79,373	\$121,822	\$105,793	\$67,327	\$89,770	\$113,206	\$103,684	(\$2,109.00)	-1.99%	
1-101-5-910-11300	DELTA DENTAL	\$10,258	\$7,338	\$7,630	\$7,630	\$5,623	\$7,613	\$9,155	\$7,854	\$224.00	2.94%	
1-101-5-910-11500	SHIFT DIFFERENTIAL	\$1,885	\$1,204	\$1,644	\$1,644	\$839	\$1,060	\$1,644	\$1,644	\$0.00	0.00%	
1-101-5-910-11800	Safety Incentive	\$800	\$500	\$800	\$800	\$800	\$800	\$800	\$800	\$0.00	0.00%	
1-101-5-910-20700	INSTRUCTOR SERVICES	\$375	\$375	\$250	\$250	\$0	\$0	\$250	\$250	\$0.00	0.00%	
1-101-5-910-21000	TESTING SERVICES	\$3,820	\$3,695	\$5,160	\$5,160	\$1,909	\$2,411	\$3,820	\$4,000	(\$1,180.00)	-22.48%	
1-101-5-910-21900	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$640	\$808	\$0	\$0	\$0.00	#DIV/0!	
1-101-5-910-22200	FREIGHT AND DEMURRAGE	\$425	\$289	\$425	\$425	\$320	\$404	\$425	\$425	\$0.00	0.00%	
1-101-5-910-22300	REFUSE DISPOSAL SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-5-910-22400	TRAVEL EXPENSE	\$100	\$153	\$197	\$197	\$107	\$135	\$110	\$110	(\$87.00)	-44.16%	
1-101-5-910-22500	SECURITY MONITORING	\$876	\$1,050	\$876	\$876	\$652	\$824	\$1,056	\$1,057	\$181.00	20.65%	
1-101-5-910-23100	ADVERTISING	\$6,500	\$6,463	\$6,500	\$6,500	\$2,721	\$6,463	\$6,500	\$6,500	\$0.00	0.00%	
1-101-5-910-23300	PRINTING	\$860	\$1,024	\$860	\$860	\$657	\$829	\$860	\$1,000	\$140.00	16.28%	
1-101-5-910-24300	REPAIR-FIXED PLANT EQUIPMENT	\$2,573	\$1,231	\$2,500	\$2,500	\$582	\$735	\$2,500	\$2,500	\$0.00	0.00%	
1-101-5-910-24400	REPAIR-OPERATING EQUIPMENT	\$650	\$325	\$1,500	\$1,500	\$588	\$743	\$1,850	\$1,850	\$350.00	23.33%	
1-101-5-910-24800	PROPERTY MAINTENANCE	\$5,188	\$7,475	\$5,188	\$5,188	\$1,218	\$3,500	\$4,188	\$5,000	(\$188.00)	-3.62%	
1-101-5-910-25200	GYMNASIUM RENTAL	\$600	\$154	\$800	\$800	\$0	\$154	\$800	\$500	(\$400.00)	-44.44%	
1-101-5-910-25300	BUS RENTAL	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$0.00	0.00%	
1-101-5-910-25500	EQUIPMENT RENTAL	\$250	\$77	\$250	\$250	\$172	\$217	\$250	\$225	(\$25.00)	-10.00%	
1-101-5-910-25900	SANITARY FACILITIES RENTAL	\$3,708	\$2,583	\$3,708	\$3,708	\$1,478	\$1,867	\$3,708	\$3,708	\$0.00	0.00%	
1-101-5-910-27600	EXTERMINATING SERVICES	\$35	\$0	\$35	\$35	\$0	\$0	\$35	\$35	\$0.00	0.00%	
1-101-5-910-27700	ELECTRICAL SERVICES	\$4,140	\$3,664	\$4,500	\$4,500	\$460	\$581	\$4,500	\$4,500	\$0.00	0.00%	
1-101-5-910-30100	OFFICE SUPPLIES	\$1,750	\$1,510	\$1,897	\$1,897	\$844	\$1,066	\$1,897	\$1,897	\$0.00	0.00%	
1-101-5-910-30500	DECORATIONS/TOWN BUILDINGS	\$400	\$559	\$400	\$400	\$1,070	\$1,351	\$400	\$400	\$0.00	0.00%	
1-101-5-910-32100	AGRICULTURE & HORT. SUPPLIES	\$6,827	\$1,459	\$5,500	\$5,500	\$4,693	\$5,801	\$6,239	\$6,239	\$730.00	13.27%	
1-101-5-910-32400	CLEANING & SANITARY SUPPLIES	\$5,000	\$3,825	\$5,000	\$5,000	\$2,188	\$2,763	\$5,000	\$5,000	\$0.00	0.00%	
1-101-5-910-32500	CONCRETE & MATERIALS	\$700	\$0	\$500	\$500	\$0	\$0	\$700	\$700	\$200.00	40.00%	
1-101-5-910-32600	SAND, STONE & GRAVEL	\$7,648	\$0	\$7,654	\$7,654	\$620	\$783	\$7,652	\$7,500	(\$154.00)	-2.01%	
1-101-5-910-32800	WOOD PRODUCTS	\$2,500	\$1,658	\$2,000	\$2,000	\$1,031	\$1,302	\$2,500	\$2,300	\$300.00	15.00%	
1-101-5-910-33000	MEDICAL SUPPLIES	\$500	\$348	\$550	\$550	\$502	\$634	\$500	\$500	(\$50.00)	-9.09%	
1-101-5-910-33100	TIRES & TUBES	\$1,500	\$839	\$1,500	\$1,500	\$1,476	\$1,865	\$2,700	\$2,700	\$1,200.00	80.00%	
1-101-5-910-33200	MINOR TOOLS & EQUIPMENT	\$5,500	\$3,480	\$5,500	\$5,500	\$4,359	\$5,506	\$5,500	\$5,500	\$0.00	0.00%	
1-101-5-910-33300	AUTO GAS, OIL & LUBE	\$20,000	\$14,153	\$20,000	\$20,000	\$7,150	\$9,032	\$20,000	\$20,000	\$0.00	0.00%	
1-101-5-910-33401	AUTO REPAIR PARTS	\$1,500	\$1,148	\$1,000	\$1,000	\$4,087	\$5,162	\$2,500	\$2,500	\$1,500.00	150.00%	
1-101-5-910-33402	TRUCK REPAIR PARTS	\$8,600	\$12,520	\$8,600	\$8,600	\$7,224	\$9,125	\$10,000	\$10,000	\$1,400.00	16.28%	
1-101-5-910-33403	EQUIPMENT REPAIR PARTS	\$5,500	\$6,376	\$6,000	\$6,000	\$3,186	\$3,923	\$7,000	\$7,000	\$1,000.00	16.67%	
1-101-5-910-33500	PAINT & SUPPLIES	\$500	\$936	\$500	\$500	\$694	\$877	\$760	\$760	\$260.00	52.00%	
1-101-5-910-33700	ELECTRICAL SUPPLIES	\$1,000	\$505	\$1,000	\$1,000	\$56	\$108	\$650	\$650	(\$350.00)	-35.00%	
1-101-5-910-33800	SEWER GRATES, MANHOLD FRAME	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	\$0	\$0	(\$1,000.00)	-100.00%	
1-101-5-910-33900	WEARING APPAREL	\$4,782	\$3,881	\$4,781	\$4,781	\$2,824	\$3,567	\$4,781	\$4,781	\$0.00	0.00%	
1-101-5-910-34000	TRAFFIC & STREET SIGNS	\$800	\$120	\$800	\$800	\$0	\$0	\$700	\$500	(\$300.00)	-37.50%	
1-101-5-910-34100	PIPE	\$500	\$195	\$500	\$500	\$33	\$41	\$500	\$400	(\$100.00)	-20.00%	
1-101-5-910-34300	MEALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-5-910-34800	RECREATION SUPPLIES	\$6,500	\$5,476	\$6,500	\$6,500	\$3,748	\$4,734	\$6,500	\$6,500	\$0.00	0.00%	
1-101-5-910-40200	LICENSES AND PERMITS	\$480	\$300	\$480	\$480	\$72	\$91	\$2,809	\$2,809	\$2,329.00	485.21%	
1-101-5-910-40300	AUTO INSPECTIONS	\$300	\$456	\$300	\$300	\$73	\$92	\$300	\$300	\$0.00	0.00%	
1-101-5-910-42300	DUES & MEMBERSHIPS	\$400	\$398	\$390	\$390	\$180	\$227	\$520	\$520	\$130.00	33.33%	
1-101-5-910-43200	DRUG TESTING	\$480	\$0	\$80	\$80	\$0	\$0	\$240	\$240	\$160.00	200.00%	
1-101-5-910-44100	ELECTRIC LIGHT & POWER	\$36,000	\$45,859	\$22,005	\$22,006	\$33,717	\$42,590	\$50,828	\$50,828	\$28,822.00	130.97%	
1-101-5-910-44300	GAS SERVICE	\$9,000	\$8,768	\$4,542	\$4,542	\$3,163	\$3,966	\$9,000	\$7,000	\$2,458.00	54.12%	
1-101-5-910-44400	WATER SERVICE	\$4,000	\$3,764	\$3,500	\$3,500	\$4,017	\$5,075	\$3,764	\$5,000	\$1,500.00	42.86%	
1-101-5-910-44500	TELEPHONE SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-5-910-50810	SAFETY TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-5-910-51300	HOUSEHOLD EQUIPMENT	\$2,000	\$2,000	\$2,000	\$2,000	\$0	\$0	\$1,395	\$0	(\$2,000.00)	-100.00%	
1-101-5-910-52600	RECREATION EQUIPMENT	\$600	\$426	\$600	\$600	\$0	\$0	\$600	\$600	\$0.00	0.00%	
1-101-5-910-52700	PRODUCTION & CONSTR EQUIPMENT	\$0	\$0	\$5,000	\$5,000	\$0	\$0	\$0	\$0	(\$5,000.00)	-100.00%	
<b>910</b>	<b>Recreation Department</b>	<b>\$1,077,666</b>	<b>\$996,710</b>	<b>\$1,067,213</b>	<b>\$1,056,398</b>	<b>\$720,449</b>	<b>\$1,023,711</b>	<b>\$1,123,409</b>	<b>\$1,110,472</b>	<b>\$52,074.01</b>	<b>4.82%</b>	

## HUMAN SERVICES

The Department of Human Services was expanded from the Coventry Senior Center in 1991 to provide residents of the Town a vehicle where social, economic, physical and psychological needs could be addressed, using a comprehensive service delivery system. A holistic approach provides programs to include but not limited to: daily congregate meal program for residents over the age of 60 and or persons with disabilities; home delivered meals to homebound residents; intergenerational programs; support groups; wellness programs; mental health services; crisis intervention, many times with the Coventry Police and the School Department; Adult Day Services for persons with memory and dementia issues; Day Habilitation Program serving 22 adults with developmental disabilities, which is licensed by the State of Rhode Island; transportation; volunteer opportunities; financial and budget counseling; assessments for various local, state and federal resources; case management and emergency food provision through the Community Food Bank.

These services have an identifiable impact on residents who otherwise would have little or no way to access needed services and resources. The department has a well-developed partnership and linkage with many resources which enhance the ability to provide needed services.

The Senior Program portion of the department has been certified by The National Institute of Senior Centers. The Department works with all residents of the Town of Coventry. In addition to the Director the department has a staff of 1 Supervisor, 2 Social Workers, 2 Social Worker Assistants, a Volunteer/Program Coordinator, and a Project Friends Coordinator ( State of RI Licensed Day Services, Home and community based Services and Supported Employment program for 23 Adults with Developmental Disabilities) to assist community members to access all services and resources. The 2 Social Work Assistants are responsible for the daily operation of the Coventry Community Food Bank, Congregate Meal-site, transportation and assessments for income based programs available. The Social Workers and the Supervisor deal with the more complex situations, oversee the coordination of the Substance Abuse Prevention Task Force, Truancy Court and Juvenile Hearing board and the Senior Companion Program, in addition to their case management duties. The Maintenance/ Custodian is responsible for the physical maintenance of the building and its outside grounds. The Bookkeeper is responsible for all financial matters. The Volunteer/Program Coordinator is responsible for all the programming, activities, Meals on Wheels, monthly newsletter and daily management of the Coventry CARES Volunteer Program. She is assisted by 2 part time program assistants each having their set of duties.

One of the major goals is the completion of the rehabilitation of the Wood Street building which will afford the department more workable space and opportunity to maintain and expand services. The Department continues to see an increase in the needs for services for teenagers and the under 60 population. Therefore, developing resources, services and programs to address the concern of this population, particularly in the area of mental health issues, is a second priority. The third area of focus is to continue to maintain programs and services for the over 60 population, targeting the "Baby Boomer" generation. Currently with the energy bonds we received upgrades in the lights in the building and insulation in the ceiling area of the entire building. The roof

replacement was completed this summer with the federal funds we received in 2008. An application has been included in the CDBG grant for replacement of windows and doors which certainly increase the savings of utility costs. The maintenance /janitor with the help of town wide Building maintenance were able to rehab the Arts And crafts area, Project Friends space, Computer and activity room space. We paid for the supplies using legislative grant funds. Our Maintenance person also renovated areas in the congregate Lunch room/large activity space as part of daily routine. The work done by these three men was excellent and went a long way towards making our space more conducive to activities and services offered here. This year using the Impact fees I hope to rehab the bathrooms wit new toilets, sinks, walls and floor as they are in desperate need for repair. The Social Worker and Administrative office space will also be addressed hopefully using the talents of our Maintenance person and DPW employees using a legislative grant to offset the cost of supplies. Renovating this space has not been without its challenges but the hope is we can move toward the finish this year. Former plans to enclose the courtyard and add additional bathrooms have been put aside due the cost and lack of funds. The building is being equipped with a generator which will serve if we need to open as a shelter or cooling shelter.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
925	Human Services											
1-101-6-925-10100	REGULAR EMPLOYEES	\$513,330	\$508,314	\$538,375	\$526,302	\$372,787	\$533,141	\$544,167	\$546,403	\$20,101.00	3.82%	
1-101-6-925-10700	FICA	\$39,270	\$37,379	\$41,186	\$39,529	\$27,330	\$40,785	\$41,628	\$41,800	\$2,270.83	5.74%	
1-101-6-925-10800	LIFE INSURANCE	\$1,114	\$974	\$1,110	\$1,110	\$837	\$974	\$1,120	\$1,120	\$10.00	0.90%	
1-101-6-925-10800	GROUP INSURANCE	\$112,228	\$104,451	\$118,617	\$118,617	\$94,312	\$127,975	\$126,925	\$116,252	(\$3,365.00)	-1.98%	
1-101-6-925-11300	DELTA DENTAL	\$10,314	\$8,817	\$8,725	\$8,725	\$6,894	\$9,337	\$9,208	\$7,897	(\$828.00)	-8.49%	
1-101-6-925-20700	INSTRUCTIONAL SERVICES	\$12,000	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-6-925-21100	JANITORIAL SERVICES	\$5,000	\$8,389	\$6,000	\$6,000	\$2,356	\$2,977	\$11,000	\$6,000	\$0.00	0.00%	
1-101-6-925-21800	PROFESSIONAL SERVICES	\$0	\$895	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-6-925-22400	TRAVEL EXPENSE	\$6,000	\$4,238	\$6,000	\$6,000	\$2,675	\$3,378	\$6,000	\$6,000	\$0.00	0.00%	
1-101-6-925-23300	PRINTING	\$450	\$588	\$500	\$500	\$37	\$47	\$500	\$500	\$0.00	0.00%	
1-101-6-925-24300	REPAIR FIXED EQUIPMENT	\$15,000	\$14,316	\$18,000	\$18,000	\$11,773	\$14,871	\$18,000	\$20,000	\$2,000.00	11.11%	
1-101-6-925-24500	MAINTENANCE-OFFICE EQUIPMENT	\$2,800	\$2,995	\$3,200	\$3,200	\$2,011	\$2,540	\$3,200	\$3,200	\$0.00	0.00%	
1-101-6-925-25200	FACILITIES RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-6-925-25500	EQUIPMENT RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-6-925-30100	OFFICE SUPPLIES	\$1,000	\$817	\$1,000	\$1,000	\$943	\$1,191	\$1,000	\$1,200	\$200.00	20.00%	
1-101-6-925-30200	BOOKS AND MAGAZINES	\$150	\$148	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-6-925-32400	CLEANING AND SANITARY SUPPLIES	\$5,000	\$4,426	\$4,800	\$4,800	\$2,380	\$3,006	\$4,800	\$4,800	\$0.00	0.00%	
1-101-6-925-33000	MEDICAL SUPPLIES	\$1,000	\$984	\$900	\$900	\$103	\$206	\$900	\$900	\$0.00	0.00%	
1-101-6-925-33200	MINOR TOOLS AND EQUIPMENT	\$1,000	\$1,266	\$1,000	\$1,000	\$143	\$559	\$1,000	\$1,000	\$0.00	0.00%	
1-101-6-925-33700	ELECTRICAL SUPPLIES	\$500	\$104	\$400	\$400	\$0	\$0	\$400	\$400	\$0.00	0.00%	
1-101-6-925-34300	MEALS	\$750	\$0	\$750	\$750	\$43	\$55	\$750	\$750	\$0.00	0.00%	
1-101-6-925-34800	RECREATIONAL SUPPLIES	\$1,100	\$910	\$1,000	\$1,000	\$0	\$0	\$1,000	\$1,000	\$0.00	0.00%	
1-101-6-925-41400	EXPENSES BOARD MEMBERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-6-925-42300	DUES AND MEMBERSHIP	\$250	\$237	\$0	\$0	\$30	\$30	\$315	\$315	\$315.00	#DIV/0!	
1-101-6-925-44100	ELECTRIC SERVICE	\$16,000	\$20,233	\$10,558	\$10,558	\$11,519	\$14,550	\$16,000	\$5,442.00	\$5,442.00	51.54%	
1-101-6-925-44200	SEWER FEES	\$5,000	\$4,050	\$4,050	\$4,050	\$3,852	\$3,852	\$4,050	\$4,050	\$0.00	0.00%	
1-101-6-925-44300	GAS SERVICE	\$28,000	\$27,949	\$13,914	\$13,914	\$12,462	\$15,741	\$15,000	\$13,000	(\$814.00)	-6.57%	
1-101-6-925-44400	WATER SERVICE	\$8,000	\$5,847	\$7,500	\$7,500	\$7,245	\$9,152	\$8,000	\$6,800	(\$700.00)	-9.37%	
925	Human Services	\$785,756	\$759,028	\$787,585	\$773,855	\$560,091	\$784,368	\$814,964	\$799,387	\$25,531.83	3.30%	

## COVENTRY PUBLIC LIBRARY

The Coventry Public Library is open 7 days a week, offering 64 hours of public service. The library provides comprehensive library service to Coventry residents as well as patrons from across Rhode Island. As a member of Ocean State Libraries, Coventry Library shares its collections through the state inter-library loan delivery service. Reciprocity allows Coventry residents access to the collections of all other Rhode Island public libraries. Last year alone, Coventry patrons requested over 25,000 items from our partner libraries. Additionally, all are welcomed to use the library's reference services, computers, and programming.

Furthermore, the library provides essential services out in the Coventry community. Our Homebound Program brings library materials to Coventry residents unable to leave their homes and to those who live in Coventry's nursing facilities. Last year, 943 visits were made. Our Youth Services librarians provide outreach to our Head Start population and to 6 area preschools. Our nationally accredited adult literacy program, Literacy Volunteers of Kent County, offers one-on-one ELL (English Language Learners) and basic literacy instruction to adults.

Even with the constraints of not having a program room, over 13,000 patrons took part in library programs last year. Popular online resources include Ancestry.com, NewsBank, and Consumer Reports Online. And Freegal and Hoopla allow patrons to download free movies, music and more. The eZone, which enables patrons to download e-books and audio books free of charge, experienced another healthy increase last year. And our 3-D printer is used by students and adults alike.

Service at the Greene Public Library continues to grow in terms of programming with offerings such as timely speakers, book discussion groups, a knitting group, and crafts. It has become a community center as well as a fully functioning library branch.

The Coventry Public Library's 2016/17 operating budget request is for level funding. The budget includes longevity increases for eligible staff members and increases in medical and dental line items. At the state's request membership fees to Ocean State Libraries is being paid from the library's state grant-in-aid instead of our town budget.

Library fines/fees, which go directly to the town, were over \$22,000 for last fiscal year.

Coventry Public Library remains grateful to state grant-in-aid for their operational support and to the Anthony Lyceum and the Coventry Public Library Foundation for their fundraising efforts aimed at a future expansion of the library. However, it is the continued and essential support of the Town of Coventry that truly allows the library to continue to improve the quality of life for our community.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
930	Library											
1-101-8-930-10100	REGULAR EMPLOYEES	\$655,283	\$634,447	\$643,590	\$643,590	\$413,316	\$643,590	\$644,240	\$644,240	\$650 00	0.10%	
1-101-8-930-10200	TEMPORARY EMPLOYEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 00	#DIV/0!	
1-101-8-930-10300	OVERTIME	\$0	\$13,734	\$0	\$0	\$9,755	\$12,322	\$0	\$0	\$0 00	#DIV/0!	
1-101-8-930-10700	FICA	\$50,214	\$48,545	\$49,235	\$49,235	\$31,399	\$50,177	\$49,284	\$49,284	\$49 00	0.10%	
1-101-8-930-10800	LIFE INSURANCE	\$768	\$810	\$735	\$735	\$583	\$735	\$773	\$773	\$38 00	5.17%	
1-101-8-930-10900	GROUP INSURANCE	\$89,491	\$83,755	\$110,602	\$110,602	\$73,071	\$110,602	\$101,197	\$92,687	(\$17,915 00)	-16.20%	
1-101-8-930-11300	DELTA DENTAL	\$7,315	\$7,238	\$7,237	\$7,237	\$5,028	\$7,237	\$6,531	\$5,601	(\$1,636 00)	-22.61%	
1-101-8-930-21500	DATA PROCESSING SERVICES	\$41,738	\$41,738	\$50,423	\$50,423	\$38,464	\$50,423	\$0	\$0	(\$50,423 00)	-100.00%	
1-101-8-930-21700	CHILDRENS PROGRAM	\$1,600	\$2,374	\$1,600	\$1,600	\$1,240	\$1,600	\$5,000	\$5,000	\$3,400 00	212.50%	
1-101-8-930-22400	TRAVEL EXPENSE	\$1,800	\$2,498	\$2,100	\$2,100	\$1,438	\$2,100	\$2,500	\$2,500	\$400 00	19.05%	
1-101-8-930-22500	SECURITY MONITORING	\$1,184	\$1,184	\$1,184	\$1,184	\$888	\$1,184	\$1,184	\$1,184	\$0 00	0.00%	
1-101-8-930-23500	PRINTING	\$700	\$798	\$400	\$400	\$30	\$400	\$0	\$0	(\$400 00)	-100.00%	
1-101-8-930-24500	REPAIR-FIXED PLANT EQUIPMENT	\$9,900	\$11,702	\$9,900	\$9,900	\$267	\$9,900	\$9,900	\$9,900	\$0 00	0.00%	
1-101-8-930-27700	ELECTRICAL SERVICES	\$0	\$1,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0 00	#DIV/0!	
1-101-8-930-30200	BOOKS & MAGAZINES	\$70,000	\$77,012	\$70,000	\$70,000	\$47,372	\$56,736	\$86,000	\$86,000	\$16,000 00	22.86%	
1-101-8-930-30300	LIBRARY SUPPLIES	\$10,000	\$15,065	\$10,000	\$10,000	\$9,557	\$10,000	\$25,653	\$32,093	\$22,093 00	220.93%	
1-101-8-930-30400	NON-BOOK MATERIALS	\$13,000	\$16,585	\$13,500	\$13,500	\$13,510	\$13,500	\$26,000	\$29,000	\$15,500 00	114.81%	
1-101-8-930-32400	CLEANING & SANITARY SUPPLIES	\$2,250	\$884	\$2,250	\$2,250	\$143	\$2,250	\$2,250	\$2,250	\$0 00	0.00%	
1-101-8-930-42300	DUES & MEMBERSHIPS	\$250	\$295	\$300	\$300	\$65	\$300	\$300	\$300	\$0 00	0.00%	
1-101-8-930-44100	ELECTRIC LIGHT & POWER	\$21,093	\$17,034	\$10,546	\$10,546	\$5,839	\$10,546	\$23,356	\$23,356	\$12,810 00	121.47%	
1-101-8-930-44300	GAS SERVICE	\$2,126	\$4,869	\$2,126	\$2,126	\$248	\$2,126	\$2,126	\$2,126	\$0 00	0.00%	
1-101-8-930-44400	WATER SERVICE	\$0	\$540	\$550	\$550	\$150	\$550	\$550	\$550	\$0 00	0.00%	
1-101-8-930-44500	SEWER SERVICE	\$0	\$0	\$1,677	\$1,677	\$0	\$1,677	\$1,111	\$1,111	(\$566 00)	-33.75%	
930	Library	\$982,369	\$982,357	\$987,955	\$987,955	\$652,363	\$987,955	\$987,955	\$987,955	\$0.00	0.00%	

## PLANNING & DEVELOPMENT

The mission of the Department of Planning & Development is to provide Coventry residents, current and future developers and Town departments and agencies with professional guidance and services relating to land use and economic development in the community.

The Planning Department provides action and input to meet the short term and long term goals of the community. These activities include administering state and local laws relating to land use and planning for the Town of Coventry; staff assistance and formulation of recommendations to the Town Manager, Town Council, Planning Commission, Zoning Board of Review, Conservation Commission, Historic District Commission, Economic Development Commission, Redevelopment Agency and Land Trust.

This assistance further includes land use regulatory review; development and enforcement of Resolutions and Ordinances affecting land use and economic development such as the ' Impact Fee Ordinance'; the Floodplain Management Program Ordinance; the homeowner Low Interest Sewer Tie-In Loan Resolution & Program (approved by R.I. Clean Water Finance Agency); Hazard Mitigation Plan Update (approved by FEMA) which has entitled the Town to apply for and have secured numerous infrastructure grants ; enforcement of zoning ordinances and land use regulations; review and modification of major & minor residential subdivision developments, commercial land development projects and low & moderate income housing projects; coordination with developers and State & federal agencies respecting site layout, wetlands verifications and approvals; storm water management control measures, drainage calculations traffic safety, preservation of wildlife, sewer installation measures, recommendations and septic disposal systems and environmental matters affecting particular developments and the community as a whole; application, bid preparation and administration of grants respecting Community Development Block Grant Program (CDBG) for low and moderate income families; Disaster Mitigation Grant applications to FEMA for flood damage remediation and mitigation efforts: Hazard Mitigation Grant applications to FEMA and administration of storm water management/drainage projects (\$541,111 awarded by FEMA in July 2011 ); USDA-Natural Resources Conservation Service grants and administration for erosion control, restoration and remediation measures associated with the Pawtuxet River costing \$3,549,194 for riverbank restoration in vicinity of Laurel A venue; U.S. Department of Commerce, Economic Development Administration grant and administration for sewer extension along Route 117 to Industrial Drive and extension of public sewers to the Town Hall, DPW and the Town Hall Annex buildings activities totaling over \$5,000,000; R.I. Department of Environmental Management Open Space Grant Program;

Brownfields' program to remedy contaminated sites, acquisition of open space & conservation areas for passive recreation of residents; administration of low interest loan program for residents to connect to the public sewer system; development of proposed ordinances and regulations addressing aesthetic improvements for properties and streets in the community; assistance to the public in matters relating to flood hazard areas to include interpretation of newly adopted flood zones designated by FEMA; and coordination & review of plans and projects which impact the environment.

The Planning Commission, with the guidance of the Planning Department, reviews, conducts public hearings and, if appropriate, approves all subdivisions of land, comprehensive permits for low & moderate income housing projects, makes recommendations to the Zoning Board respecting requested variances and provides recommendations to the Town Council for proposed changes of uses within a zoning district. Amongst those projects which it has reviewed and acted upon are the Aesthetic Zoning regulations for Route 3 & Sandy Bottom Road; development/redevelopment of Anthony Mill converting a vacant mill with a tax assessment of \$800,000 to 125 luxury residential units with a tax assessment of approximately \$15,000,000 within four years; development and conversion of a vacant Harris Mill with a tax assessment of approximately \$800,000 to a 155 luxury residential units with an approximate tax assessment of \$15,000,000 within four years; new office building on Nooseneck Hill Road; a new Cumberland Farms fuel and store on Nooseneck Hill Road; new Cumberland Farms fuel station and store on New London Turnpike; privately-owned thirty-nine (39) senior housing residential units on Route 117; twenty-nine (29) residential dwellings in the vicinity of East Shore Drive which includes installation of public sewers for the neighborhood and connection of Tiogue School to Tiogue School and dedication of public open space adjacent to Tiogue Lake; a new O'Reilly Auto Parts store on Tiogue Avenue; a new Washington Trust Bank on Tiogue Avenue; a new Dunkin Donuts on Route 117; Dave's Marketplace; CVS; Walgreens; McDonald's restaurant; J. Arthur Trudeau Center; Fat Belly's Restaurant; Gorton-Menard Funeral Home & Crematory expansion; Stop & Shop Fuel; Sovereign Bank; a new Gentlemen Farmer shopping center; Ss. John & Paul Church expansion; Network Piping on Tiogue Avenue; Papa Gino's; development of CVS, Webster Bank & Dunkin' Donuts on New London Turnpike; development of accounting offices on Arnold Road; development of a seventy-five (75) residential unit development in central Coventry; development and expansion of Day Care Center on Tiogue Avenue; comprehensive permits for low or moderate income housing for Coventry Housing Authority on Route 117/Contentment Drive (34 units) and Edith Street(44 units) and Sherwood Village on New London Turnpike (168 units); development of a thirty (30) lot residential subdivision in central Coventry; development of a twelve (12) lot sewerred residential subdivision in eastern Coventry; The Zoning Board of Review reviews and conducts public hearings on permits for dimensional variances, special use permits and use variances.

The Land Trust is charged with the acquisition and preservation of open space and conservation areas for the public use of the Town's citizenry. The Land Trust conducts site inspections, reviews and makes recommendations to the Town Council concerning outright acquisition/ purchase of development rights of lands for open space and conservation purposes. Through matching grants with The Nature Conservancy, R.I. Department of Environmental Management and the Forest Legacy Program the Town, through the efforts of the Trust, acquired 325+ acres in 2011 and another 48+/- acres in 2015 for a total of 373 acres of land adjacent to Stump Pond for passive recreational use such as boating, hiking, birdwatching, fishing and similar uses ; 100+ acres of land on Route 117; 55+ acres of land abutting the Pawtuxet River & Sandy Bottom Road and other properties.

The Conservation Commission acts in an advisory capacity to the Planning Commission and town in matters relating to preservation of natural resources to include review of subdivision & land development projects, protection of watershed areas and aesthetic resources of the community.

The newly established Historic District Commission is currently conducting an inventory of and making site visits to various historical places in Coventry. There are currently four (4) Historic Districts and thirteen (13) Historic Places in Coventry which are listed on the U.S. Park Service's National Register of Historic Places. The Commission successfully submitted a Certified Local Government application through the R.I. Historical Preservation & Heritage Commission to the U.S. Park Service for inclusion of the Commission in the National Program. Such recognition by the federal government entitles the Town to secure grants such as engagement of architects/structural engineers, historic preservation plans, education related activities.

The department receives revenues for Planning Application fees, Zoning Application fees, Zoning Certificates and reimbursement for stenographer fees, legal advertisements and other matters.

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
940	Planning Department											
1-101-8-940-10100	REGULAR EMPLOYEES	\$228,581	\$228,352	\$232,965	\$232,965	\$170,189	\$232,965	\$281,687	\$275,509	\$42,544.00	18.26%	
1-101-8-940-10700	FICA	\$17,333	\$17,036	\$17,822	\$17,822	\$12,718	\$17,822	\$21,549	\$21,076	\$3,254.44	18.26%	
1-101-8-940-10800	LIFE INSURANCE	\$446	\$446	\$445	\$445	\$360	\$423	\$560	\$560	\$115.00	25.84%	
1-101-8-940-10900	GROUP INSURANCE	\$30,336	\$29,217	\$32,059	\$32,059	\$24,045	\$30,723	\$51,457	\$47,129	\$15,070.00	47.01%	
1-101-8-940-11300	DELTA DENTAL	\$3,257	\$3,348	\$3,147	\$3,147	\$2,360	\$3,050	\$4,428	\$3,797	\$650.00	20.65%	
1-101-8-940-11800	Safety Incentive	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0.00	0.00%	
1-101-8-940-21900	PROFESSIONAL SERVICES	\$1,000	\$3	\$2,500	\$2,500	\$1,107	\$1,107	\$30,000	\$30,000			\$25K for Grant Writing Services for Comp Plan rewrite. This is a one year expense. \$5K for ERT's
									\$27,500.00		1100.00%	
1-101-8-940-22400	TRAVEL EXPENSE	\$250	\$60	\$250	\$250	\$25	\$25	\$5,000	\$500	\$250.00	100.00%	
1-101-8-940-23300	PRINTING	\$1,850	\$194	\$1,850	\$1,850	\$1,010	\$1,731	\$1,800	\$1,800	(\$50.00)	-2.70%	
1-101-8-940-30100	OFFICE SUPPLIES	\$1,500	\$689	\$2,000	\$2,000	\$272	\$544	\$1,500	\$1,000	(\$1,000.00)	-50.00%	
1-101-8-940-30200	BOOKS & MAGAZINES	\$600	\$148	\$600	\$600	\$148	\$296	\$600	\$600	\$0.00	0.00%	
1-101-8-940-34700	PHOTOGRAPHIC SUPPLIES	\$300	\$28	\$400	\$400	\$0	\$0	\$300	\$200	(\$200.00)	-50.00%	
1-101-8-940-42300	DUES & MEMBERSHIPS	\$500	\$305	\$500	\$500	\$265	\$300	\$500	\$500	\$0.00	0.00%	
940	Planning Department	\$284,252	\$279,920	\$294,038	\$294,038	\$212,589	\$289,096	\$400,981	\$383,771	\$88,933.44	30.16%	

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941	Planning Commission											
1-101-8-941-10100	REGULAR EMPLOYEES	\$1,600	\$674	\$1,500	\$1,500	\$854	\$1,079	\$0	\$800	(\$700.00)	-46.67%	
1-101-8-941-10700	MATCHING FICA	\$719	\$572	\$711	\$711	\$414	\$656	\$0	\$658	(\$53.10)	-7.47%	
1-101-8-941-21900	PROFESSIONAL SERVICES	\$5,000	\$4,563	\$5,000	\$5,000	\$2,705	\$3,417	\$5,000	\$5,000	\$0.00	0.00%	
1-101-8-941-30100	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-8-941-30200	BOOKS AND MAGAZINES	\$100	\$0	\$180	\$180	\$0	\$0	\$180	\$0	(\$180.00)	-100.00%	
1-101-8-941-41400	EXPENSES, COMMISSION MEMBERS	\$7,800	\$6,814	\$7,800	\$7,800	\$4,550	\$7,500	\$9,400	\$7,800	\$0.00	0.00%	
941	Planning Commission	\$16,719	\$12,623	\$15,191	\$15,191	\$8,523	\$12,653	\$16,080	\$14,258	(\$933.10)	-6.14%	

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942	Zoning Board of Review											
1-101-8-942-10100	REGULAR EMPLOYEES	\$1,600	\$0	\$1,500	\$1,500	0	\$0	\$0	\$800	(\$700.00)	-46.67%	
1-101-8-942-10700	MATCHING FICA	\$684	\$420	\$523	\$523	\$233	\$468	\$0	\$470	(\$53.29)	-10.19%	
1-101-8-942-20800	SECRETARIAL SERVICES	\$1,000	\$648	\$0	\$0	\$621	\$784	\$1,000	\$0	\$0.00	#DIV/0!	
1-101-8-942-23100	ADVERTISING	\$1,500	\$2,172	\$3,000	\$3,000	\$1,612	\$2,037	\$3,000	\$3,000	\$0.00	0.00%	
1-101-8-942-30100	OFFICE SUPPLIES	\$0	\$1,147	\$0	\$0	\$1,503	\$1,899	\$0	\$0	\$0.00	#DIV/0!	
1-101-8-942-41400	EXPENSES-BOARD MEMBERS	\$5,340	\$5,340	\$5,340	\$5,340	\$2,684	\$5,340	\$5,340	\$5,340	\$0.00	0.00%	
942	Zoning Board of Review	\$10,124	\$9,727	\$10,363	\$10,363	\$6,653	\$10,528	\$9,340	\$9,610	(\$753.29)	-7.27%	

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.943	Conservation Commission											
1-101-6-943-21900	PROFESSIONAL SERVICES	\$1,000	\$600	\$1,500	\$1,500	\$650	\$650	\$1,500	\$1,000	(\$500.00)	-33.33%	
.943	Conservation Commission	\$1,120	\$600	\$1,500	\$1,500	\$650	\$650	\$1,500	\$1,000	(\$500.00)	-33.33%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
944	Land Trust Commission											
1-101-8-944-10100	REGULAR EMPLOYEES	\$480	\$864	\$1,500	\$1,500	\$553	\$698	\$1,500	\$800	(\$700.00)	-46.67%	
1-101-8-944-10700	MATCHING FICA	\$0	\$0	\$0	\$0	\$40	\$53	\$0	\$61	\$61.20	#DIV/0!	
1-101-8-944-21900	PROFESSIONAL SERVICES	\$1,000	\$62	\$115	\$115	\$0	\$0	\$1,000	\$500	\$385.00	33.478%	
944	Land Trust Commission	\$1,480	\$926	\$1,615	\$1,615	\$592	\$751	\$2,500	\$1,361	(\$253.80)	-15.72%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
945	Economic Development											
1-101-8-945-10100	REGULAR EMPLOYEES	\$100	\$504	\$1,000	\$1,000	\$0	\$0	\$1,000	\$500	(\$500.00)	-50.00%	
1-101-8-945-10700	FICA/MEDICARE	\$8	\$36	\$77	\$77	\$0	\$0	\$0	\$38	(\$38.75)	-50.32%	
1-101-8-945-21900	PROFESSIONAL SERVICES	\$500	\$0	\$500	\$500	\$0	\$0	\$500	\$0	(\$500.00)	-100.00%	
1-101-8-945-30200	BOOKS & MAGAZINES	\$0	\$0	\$200	\$200	\$0	\$0	\$200	\$0	(\$200.00)	-100.00%	
945	Economic Development	\$608	\$540	\$1,777	\$1,777	\$0	\$0	\$1,700	\$538	(\$1,238.75)	-69.71%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
946	Historical Preservation Commission											
1-101-8-946-10100	REGULAR EMPLOYEES	\$1,600	\$272	\$1,500	\$1,500	\$451	\$569	\$0	\$1,500	\$0.00	0.00%	
1-101-8-946-10500	COMPENSATION INSURANCE	\$0	\$0	\$0	\$0	\$32	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-8-946-10700	FICA/MEDICARE	\$122	\$20	\$115	\$115	\$0	\$44	\$0	\$115	(\$0.25)	-0.22%	
1-101-8-946-21900	PROFESSIONAL SERVICES	\$1,000	\$810	\$1,000	\$1,000	\$0	\$0	\$0	\$1,000	\$0.00	0.00%	
1-101-8-946-23300	PRINTING & DUPLICATING	\$0	\$0	\$200	\$200	\$0	\$0	\$0	\$0	(\$200.00)	-100.00%	
1-101-8-946-34700	PHOTOGRAPHIC SUPPLIES	\$200	\$0	\$200	\$200	\$0	\$0	\$0	\$0	(\$200.00)	-100.00%	
1-101-8-946-42300	DUES & MEMBERSHIPS	\$200	\$0	\$200	\$200	\$0	\$0	\$0	\$0	(\$200.00)	-100.00%	
946	Historical Preservation Commission	\$3,122	\$1,102	\$3,215	\$3,215	\$483	\$613	\$0	\$2,615	(\$600.25)	-18.67%	

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950	Town General											
1-101-8-950-20300	AUDITING SERVICES	\$55,000	\$50,000	\$51,000	\$51,000	\$51,000	\$51,000	\$52,000	\$52,000	\$1,000.00	1.96%	
1-101-8-950-21000	TESTING SERVICES	\$1,000	\$061	\$1,000	\$1,000	\$0	\$0	\$1,000	\$1,000	\$0.00	0.00%	
1-101-8-950-21900	PROFESSIONAL SERVICES	\$470,250	\$497,336	\$486,818	\$447,818	\$308,603	\$463,077	\$505,500	\$505,000	\$57,182.00	12.77%	
1-101-8-950-21902	REVALUATION	\$0	\$0	\$255,900	\$225,900	\$144,303	\$225,900	\$250,527	\$250,527	\$24,627.00	10.90%	
1-101-8-950-22100	POSTAGE	\$40,000	\$52,618	\$46,000	\$46,000	\$40,297	\$50,902	\$46,000	\$46,000	\$0.00	0.00%	
1-101-8-950-23300	PRINTING	\$6,000	\$3,412	\$5,000	\$5,000	\$902	\$3,500	\$4,000	\$4,000	(\$1,000.00)	-20.00%	
1-101-8-950-25600	EQUIPMENT RENTAL	\$10,000	\$7,080	\$10,000	\$10,000	\$3,607	\$3,607	\$9,000	\$9,000	(\$1,000.00)	-10.00%	
1-101-8-950-26700	PAWTUXET RIVER AUTHORITY	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0.00	0.00%	
1-101-8-950-27450	COVENTRY 275th ANNIVERSARY	\$0	\$4,000	\$4,000	\$4,000	\$3,415	\$4,000	\$0	\$0	(\$4,000.00)	-100.00%	
1-101-8-950-28500	TRANSFER LAND TRUST	\$120,000	\$145,743	\$120,000	\$120,000	\$0	\$175,000	\$120,000	\$120,000	\$0.00	0.00%	
1-101-8-950-30100	OFFICE SUPPLIES	\$2,000	\$5,091	\$4,200	\$4,200	\$2,672	\$3,375	\$4,200	\$5,000	\$800.00	19.05%	
1-101-8-950-40200	LICENSES AND PERMITS	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	\$0	\$0	(\$1,000.00)	-100.00%	
1-101-8-950-42100	TUITION REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$1,086	\$1,086.00	\$1,086.00	#DIV/0!	
1-101-8-950-42200	EMPLOYEE ASSISTANCE PROGRAM	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,600	\$600.00	10.00%	
1-101-8-950-42300	DUES & MEMBERSHIPS	\$15,000	\$13,793	\$13,500	\$13,500	\$13,403	\$13,403	\$13,500	\$13,500	\$0.00	0.00%	
1-101-8-950-43200	TOWN INSURANCE	\$1,063,230	\$990,643	\$989,688	\$989,688	\$960,716	\$1,010,716	\$1,003,890	\$993,731	\$4,043.00	0.41%	
1-101-8-950-43201	INSURANCE PURCHASES & REPAIRS	\$0	\$31,567	\$0	\$0	\$52,075	\$52,075	\$0	\$0	\$0.00	#DIV/0!	
1-101-8-950-43600	UNEMPLOYMENT COMPENSATION	\$40,000	\$17,546	\$30,000	\$20,000	\$5,000	\$6,316	\$20,000	\$18,000	(\$2,000.00)	-10.00%	
1-101-8-950-44600	TELEPHONE SERVICE	\$79,640	\$83,317	\$78,000	\$78,000	\$64,589	\$81,586	\$83,500	\$83,500	\$5,500.00	7.05%	
1-101-8-950-45400	PENSION (MUNICIPAL DEFINED BENEFIT)	\$778,886	\$781,125	\$852,707	\$852,707	\$640,117	\$852,707	\$821,825	\$821,825	(\$30,882.00)	-3.62%	
1-101-8-950-45401	SUPPLEMENTAL PENSION CONTRIBUTION	\$50,365	\$50,365	\$12,567	\$12,567	\$9,425	\$12,567	\$55,666	\$13,916	\$1,349.00	10.73%	
1-101-8-950-45402	PENSION MUNICIPAL DEFINED CONTRIBUTION	\$30,000	\$24,393	\$38,090	\$38,090	\$28,667	\$36,211	\$65,602	\$65,602	\$27,512.00	72.23%	
1-101-8-950-45403	PENSION SCHOOL SRP	\$0	\$0	\$425,000	\$425,000	\$141,064	\$412,000	\$412,000	\$412,000	(\$13,000.00)	-3.06%	
1-101-8-950-49800	CONTINGENCY FUND	\$100,000	\$70,354	\$200,000	\$50,000	\$36,935	\$50,000	\$300,000	\$113,672	\$63,672.00	127.34%	
950	Town General	\$2,873,371	\$2,840,244	\$3,635,470	\$3,406,470	\$2,606,400	\$3,518,954	\$3,782,040	\$3,540,959	\$134,489.00	3.95%	

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965	Coventry Housing Authority											
1-101-8-965-10700	MATCHING FICA	\$289	\$274	\$289	\$289	\$140	\$289	\$289	\$289	\$0.00	0.00%	
1-101-8-965-41400	EXPENSES, COMMISSIONERS	\$3,780	\$3,585	\$3,780	\$3,780	\$1,830	\$3,780	\$3,780	\$3,780	\$0.00	0.00%	
965	Coventry Housing Authority	\$4,069	\$3,859	\$4,069	\$4,069	\$1,970	\$4,069	\$4,069	\$4,069	\$0.00	0.00%	

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
970	Debt Service											
1-101-9-970-40600	T A NOTE INTEREST	\$0	\$0	\$15,480	\$15,480	\$0	\$15,480	\$0	\$0	(\$15,480.00)	-100.00%	
1-101-9-970-40601	PRINCIPAL/LEASE PURCHASE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	#DIV/0!	
1-101-9-970-40602	PRINCIPAL	\$260,000	\$260,000	\$877,000	\$877,000	\$33,000	\$877,000	\$979,000	\$979,000	\$102,000.00	11.63%	
1-101-9-970-40700	INTEREST	\$138,982	\$138,982	\$621,495	\$621,495	\$303,289	\$621,495	\$776,468	\$776,468	\$154,973.00	24.94%	
1-101-9-970-40900	EXPENSES OBUGATION BONDS	\$0	\$500	\$0	\$0	\$750	\$0	\$750	\$750	\$750.00	#DIV/0!	
970	Debt Service	\$398,982	\$399,482	\$1,513,975	\$1,513,975	\$337,039	\$1,513,975	\$1,756,218	\$1,756,218	\$242,243.00	16.00%	

Paul K. Sprague, Planning Director  
Assistant Planner, Vacant  
Associate Planner, Vacant  
Gail Hardink, CDBG/Planning Assistant  
Kerrie Karwoski, Zoning Clerk  
Robert A. Joyal, P.E., Town Engineer



**Planning Director's Report  
1675 Flat River Road  
Coventry, RI 02816**

March 9, 2016

**Recommendation to Town Council respecting FY 2016-2017 Capital Improvement Budget**

This matter comes before the Planning Commission for a recommendation to the Town Council respecting the 2016-2017 Capital Improvement Budget.

Article VIII §8.11 of the Coventry Home Rule Charter provides that

*The director of planning and development shall review all capital project requests of the departments or agencies submitted by them.*

Article XIII Section 13.13 provides that the Planning Commission shall be responsible for insuring "consistency of the annual Capital Improvement Program with the town's Comprehensive Community Plan."

The following factors, among others, will be taken into consideration:

1. Relative need for each program.
2. Relation of the program or project for plans for development of the town.
3. Relationship to other programs or projects.

The Planning Commission's recommendation is then forwarded to the Town Manager.

Due to changes in the Town Charter it is not necessary that the Commission rate the various requests of the respective departments.

The Town Manager will thereafter submit the CIP and Operating Budget to the Town Council.

To date, CIPs that have been submitted are from the Police Department, Department of Parks & Recreation, Department of Public Works, Department of Human Services and the Department of Planning & Development.

The highest priority of the department is designated “Urgent”; the next highest priority is designated “Necessary;” the least priority of the department is designated “Desirable.”

The *Police Department* has submitted the following Capital Improvement Program: “C” represents ‘consistent with the Comprehensive Community Plan; “I” represents “inconsistent with the Town’s Comprehensive Community Plan.

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	P.C. Rating: C or I
Police Station	\$14,000,000					urgent	
Detective & Admin. vehicles	\$34,000	\$34,000	\$35,000	\$35,000	\$35,000	necessary	
Sprinkler System		\$175,000				necessary	
Communication/ Super. Infrastructure		\$175,000				necessary	
ACO Facility		\$400,000				necessary	
ACO Vehicle		\$30,000				necessary	
Men’s/Ladies Restrooms	\$50,000					necessary	
Gutters						necessary	
Secured Fencing/Parking lot improvements		\$100,000				necessary	

The police department is requesting \$14,000,000 to fund a new police station. This item was defeated in the most recent bond referendum. Notwithstanding the same, a new police station is not a luxury but a necessity. The current police station lacks a “sally port” (which secures prisoners as they are transported from the arresting officer’s vehicle into the police station); lacks a juvenile holding facility; fails to meet ADA standards and has grossly inadequate space. Unless addressed in the future, liability for injury is not a matter of “if” but “when.”

A new sprinkler system is needed to satisfy new NFPA fire codes.

Police vehicles, unlike typical POVs, are operated 24/7. Accordingly, they need to be replaced on a regular basis.

Coventry has a population of 35,480 (2010 U.S. Census). The police department’s authorized strength is sixty (60) sworn officers, five (5) dispatchers and an administrative staff of eight (8) employees.

The Town’s current police facility is 10,000 square feet in area.

By way of comparison, Middletown has a population of 17,334 and 38 sworn officers. It recently constructed a new facility with 21,699 square feet in area at a cost of \$7,100,000.

Similarly, the Town of East Greenwich which has a population of 12,948 and 32 sworn officers recently constructed a new police station at a cost of \$7,000,000.

The Town's Comprehensive Community Plan recommends increasing the size of the existing police station.

The *Department of Parks & Recreation* has submitted the following Capital Improvement Program:

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	P.C. Rating C or I
Brier Point Park; remote gate control.	\$25,000					urgent	C
Fleet replacement: refuse truck, Dump, P/U(3)	\$85,000	\$88,000	\$15,000	\$35,000		urgent	C
Equipment replacement	\$35,000	\$23,500	\$35,000	\$23,500		urgent	C
Tractor/truck attachments	\$9,000	\$10,000	\$10,000	\$10,000		urgent	C
Community Center Improvements	\$10,000	\$10,000	\$20,000			urgent	C
Roof Replacement; Foster Park; Central Coventry Park; Out Buildings Paine	\$10,000	\$10,000	\$10,000	\$40,000		necessary	C
Auxiliary Grounds Equipment		\$12,000	\$11,000	\$18,000		necessary	C
Coventry Art Park		\$9,600	\$3,600			desirable	C
Playground Accessibility		\$37,000				necessary	C

The Town's Comprehensive Community Plan recommends identification of recreational needs of children and enhancing existing park facilities maintain recreation opportunities for projected

populations and provide aquatic opportunities for town residents. (Open Space & Recreation Implementation Action Program, E. 1-22 to E.1-26).

The proposed CIP for Parks & Recreation is consistent in parts with the Town’s Comprehensive Community Plan.

The Parks & Recreation Department requests funding in FY 2016-2021 to develop the main building at the Central Coventry Park; for property acquisition along the south branch of the Pawtuxet River; to purchase a 4 wheel drive off-road vehicle; to purchase & redevelop Harris Park; to create an Arts & Cultural/Visitor’s Center when the police department vacates 1075 Main Street; to create a “water park” with sprinkling devices at either Paine Field, Foster Park or Rice Field; and to create a Coventry Art Park at the Town Annex property which will include a pavilion, park benches, fencing & paving for concerts and film festivals

The Town’s Comprehensive Community Plan recommends identification of recreational needs of children and enhancing existing park facilities maintain recreation opportunities for projected populations and provide aquatic opportunities for town residents. (Open Space & Recreation Implementation Action Program, E. 1-22 to E.1-26).

The proposed CIP for Parks & Recreation is consistent in parts with the Town’s Comprehensive Community Plan.

The *Department of Human Services* has submitted the following C.I.P.:

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	P.C. Rating: C or I
Building Addition	\$410,000					necessary	C

The Department of Human Services seeks to construct a building addition.

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	P.C. Rating: C or I
Building Addition	\$410,000					urgent	C

The *Department of Public Works (DPW)* has submitted its Capital Improvement Program. It is comprised of seven (7) sections: (1) Engineering; (2) Building Official; (3) Roads & Bridges; (4) Snow Removal; (5) Building Maintenance; (6) Sanitation; and (7) Vehicle Maintenance.

With respect to **Engineering**, DPW was identified the following:

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	P.C. Rating:
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							C or I
Purchase of 4 wheel vehicle		\$20,000				urgent	C
Woodland Sewer Pump Station		\$202,000 Electrical upgrades	\$148,500 Mechanical upgrades			necessary	C
Drainage repairs for Johnson's Blvd	\$245,000					urgent	C
Town-wide resurfacing		\$500,000	\$500,000	\$500,000	\$500,000	necessary	C
EPA Stormwater II		\$99,000				necessary	C

With respect to *Building Official*, DPW requests the following:

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	P.C. Rating: C or I
Purchase of 4 used wheel drive vehicle		\$25,000		\$25,000		urgent	C

With respect to *Roads & Bridges* DPW has requested the following:

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	P.C. Rating: C or I
F-500 dump truck		\$50,000		\$50,000		urgent	C
6 wheel dump truck	\$142,000		\$142,000		\$142,000	urgent	C
Pickup truck			\$40,000		\$40,000	necessary	C
Wash rack			\$225,000			urgent	C
Brush chipper			\$40,000			necessary	C
10-wheel dump truck			\$175,000			urgent	C
Mini-excavator					\$90,000	necessary	C
Vactor/jetter				\$150,000		necessary	C

With respect to **Snow Removal**, DPW has identified the following:

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	P.C.: Rating: C or I
9' snow plows		\$6000		\$6000	\$6000	urgent	C
11' snow plows	\$11,710		\$11,710		\$11,710	urgent	C
2.5 cy poly sander		\$5,500		\$5,500		urgent	C
5 cy sander	\$8500		\$8500		\$8500	urgent	C
Brine anti-icing system	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	urgent	C
Brine 2500 gallon truck	\$27,975					urgent	C

With respect to **Building Maintenance** DPW has requested the following:

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	PC. Rating: C or I
Tiogue Gate House replacement			\$110,000			urgent	C
LED Message Sign		\$21,875				necessary	C
Town Hall/Library Generator	\$10,000					urgent	C

With respect to **Vehicle Maintenance** DPW requests the following:

Project	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Priority	PC Rating: C or I
RIFD fuel dispenser	\$59,960					urgent	C
Vehicle tire maintenance		\$32,000				necessary	C
Fleet Management System	\$21,945					urgent	C

The Department of Public Works CIP is consistent with the *Circulation Implementation Guidelines* and *Community Services & Facilities Implementation Action Program* of the Town's Comprehensive Community Plan. The *Circulation Plan Element of the Comprehensive Community Plan* provides that the Town should evaluate all roadways for drainage and improvements for inclusion in the Town CIP. <sup>1</sup> The *Community Services & facilities Implementation Action Program* provides that the Public Works Department should continue to implement the pavement management system through the CIP, evaluate town hall & other services and plan future facilities and infrastructure consistent with future community growth. <sup>2</sup>

With respect to the *Planning Department*, Planning requests the following:

The Planning Department seeks to purchase a 4 wheel drive vehicle in order to conduct inspections respecting on-going projects and potential zoning violations. Currently, the Planning Department is overseeing the Pawtuxet Riverbank Stabilization Project, the EDA/Town of Coventry public sewer extension project, and various site inspections. The Planning Department is assigned two (2) high-mileage 15-year old, two (2) wheel sedans which must frequently traverse rigorous, unimproved land. The Planning Department needs a 4 wheel vehicle to traverse what is oftentimes severe terrain to conduct inspections of future subdivision projects and to respond to alleged zoning violations. The *Planning Department* seeks the following:

Project	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Priority	PC Rating: C or I
4 wheel drive vehicle	\$35,000					urgent	C

*At the conclusion of the hearing, the Planning Commission unanimously that each request submitted by the Police Department, Department of Parks & Recreation, Department of Human Services, Department of Public Works and Department of Planning & Development are consistent with the Town's Comprehensive Community Plan.*

<sup>1</sup> Comprehensive Community Plan, D.2-24

<sup>2</sup> Id. D.2-25; E.1-17

Town of Coventry  
CIP Summary  
FY17-FY21

	Fiscal Year				
	2017	2018	2019	2020	2021
<b>Public Works</b>					
Engineering (810)	\$ 245,000	\$ 821,000	\$ 648,500	\$ 500,000	\$ 500,000
Building Official (820)	-	25,000	-	25,000	-
Roads & Bridges (830)	142,000	50,000	622,000	200,000	272,000
Snow Removal (840)	63,185	26,500	35,210	26,500	41,210
Building Maintenance (850)	10,000	21,875	110,000	-	-
Refuse Collection (860)	-	-	-	-	-
Vehicle Maintenance (880)	81,905	32,000	-	-	-
<b>Total Public Works</b>	<b>\$ 542,090</b>	<b>\$ 976,375</b>	<b>\$ 1,415,710</b>	<b>\$ 751,500</b>	<b>\$ 813,210</b>
<b>Police</b>					
Police	\$ 14,084,000	\$ 484,000	\$ 35,000	\$ 35,000	\$ 35,000
Animal Control	-	430,000	-	-	-
<b>Total Police</b>	<b>\$ 14,084,000</b>	<b>\$ 914,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
<b>Parks &amp; Recreation</b>					
Parks & Recreation	174,000	200,100	104,600	126,500	-
Planning & Development	35,000	-	-	-	-
Library	-	-	-	-	-
Human Services	410,000	-	-	-	-
<b>Total Town CIP</b>	<b>\$ 15,245,090</b>	<b>\$ 2,090,475</b>	<b>\$ 1,555,310</b>	<b>\$ 913,000</b>	<b>\$ 848,210</b>

Account	Description	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Adjusted Budget (Per Town Council Resolutions)	FY16 YTD Expended as of 3/15/16	FY16 Estimated Final Expense	FY17 Department Head Proposed Budget	FY17 Town Manager Recommended Budget	\$ Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	% Inc/(Dec) FY17 Town Manager's Recommended Budget vs. FY16 Adj Budget	Notes
980 1-101-9-980-00000	Capital Improvement CAPITAL IMPROVEMENT	\$0	\$0	\$292,500	\$292,500	\$91,789	\$292,500	\$75,000	\$208,960	(\$83,540.00)	-28.56%	\$25K P&R Gate, \$50K for Police Bathrooms, \$10K for Town Hall Generator, \$59,960 for RIFD Fuel Dispenser, \$34K for Police Detective & Admin Vehicles, \$10K for P&R Outbuildings Roof Replacement, \$20K for Planning AWD Vehicle
980	Capital Improvement	\$0	\$0	\$292,500	\$292,500	\$91,789	\$292,500	\$75,000	\$208,960	(\$83,540.00)	-28.56%	



School Committee's  
Recommended Budget  
2016~2017

March 9, 2016

**Coventry Public Schools**  
**School Committee Summary Budget FY 2016**  
**February-16**

	14-15 Town Meeting Budget	14-15 Audited as of 06/30/2014	Increase (Decrease) from Audit to Budget	15-16 Town Budget Meeting	16-17 Superintendent's Budget as of 2/8/16	Increase (Decrease) from 15-16 Budget to 16-17 Budget
<b>EXPENDITURES</b>						
51000 Salaries and Wages	41,679,961	41,704,273	24,312	42,245,610	44,054,024	1,808,414
52000 Fringe Benefits	14,906,051	14,235,491	(670,560)	14,366,099	14,825,309	459,210
53000 - 55000 Purchase Services	5,948,257	6,680,941	732,684	6,702,137	6,897,136	194,999
56000 Supplies	2,130,370	1,942,542	(187,828)	2,061,982	2,057,182	(4,800)
57000 Capital	637,332	642,213	4,881	499,301	484,500	(14,801)
58000 Dues & Fees	60,254	46,085	(14,169)	59,639	59,000	(639)
To be used for Capital Improvements/School Food Service			0	115,688	65,814	(49,874)
<b>TOTAL LOCAL EXPENDITURES</b>	<b>65,362,225</b>	<b>65,251,545</b>	<b>(110,680)</b>	<b>66,050,456</b>	<b>68,442,965</b>	<b>2,392,509</b>
<b>REVENUE</b>						
STATE AID (OPERATIONAL)	20,200,429	20,875,838	675,409	20,910,307	21,765,325	855,018
Categorical Funds	35,832	35,832	-	30,662	30,662	0
FUNDING FORMULA INCREASE	695,680	-	(695,680)	672,582	1,156,000	483,418
TUITION	862,884	695,559	(167,325)	735,000	625,000	(110,000)
TUITION- GROUP HOME	107,883	107,883	-	95,489	82,841	(12,648)
PRESCHOOL TUITIONS	100,000	100,000	-	100,000	100,000	0
MEDICAID	500,000	554,060	54,060	550,000	550,000	0
MEDICAID Administration Billings	100,000	174,904	74,904	75,000	100,000	25,000
MISCELLANEOUS-(Incl. ROTC)	-	-	-	-	-	0
MISCELLANEOUS-(Bldg. Rentals, Other)	33,789	47,555	13,766	40,000	40,000	0
TOWN TAXES	42,655,728	42,655,728	-	42,655,728	42,655,728	0
REQUESTED INCREASE IN TOWN FUNDING	-	-	-	-	1,201,595	1,201,595
REVENUE ADJUSTMENT	-	-	-	-	-	0
USE OF FUND BALANCE	-	-	-	115,688	65,814	(49,874)
USE OF HEALTH INS FUND DIVIDEND	-	-	-	-	-	0
SCHOOL CAPITAL-TOWN-HOUSING AID	-	-	-	-	-	0
07TOWN Discretion/09 Cell Tower Rental	70,000	70,000	-	70,000	70,000	0
<b>TOTAL UNRESTRICTED LOCAL REVENUE</b>	<b>65,362,225</b>	<b>65,317,359</b>	<b>(44,866)</b>	<b>66,050,456</b>	<b>68,442,965</b>	<b>2,392,509</b>
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>65,814</b>	<b>65,814</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FEDERAL GRANT ESTIMATES (REV. &amp; EXP.)</b>	<b>2,683,850</b>	<b>2,442,083</b>	<b>(241,767)</b>	<b>2,481,906</b>		<b>(2,481,906)</b>

For Discussion Purposes, subject to Change by Superintendent and Finance Department

<u>Object</u>	<u>Description</u>	<u>FY15 Budget</u>	<u>FY15 YTD Act.</u>	<u>FY16 Budget</u>	<u>FY16 Forecast</u>	<u>Variance</u>	<u>FY17 Budget</u>	<u>Inc/(Dec) from FY16</u>
<b>Salaries and Wages</b>								
51110	Regular Salaries	36,901,608	38,642,771	39,770,016	38,745,165	1,024,852	40,688,162	918,145
51111	Sick Leave	109,404	267,110	-	329,687	(329,687)	300,000	300,000
51112	Vacation	150,268	136,786	-	147,011	(147,011)	150,268	150,268
51114	Holiday	268,506	238,865	-	271,251	(271,251)	279,388	279,388
	<b>Salary subtotal</b>	<b>37,429,787</b>	<b>39,285,532</b>	<b>39,770,016</b>	<b>39,493,113</b>	<b>276,904</b>	<b>41,417,818</b>	<b>1,647,802</b>
51113	Professional Days	136,648	64,172	70,000	124,064	(54,064)	135,000	65,000
51115	Salary Sub Teacher	642,717	630,394	650,000	638,811	11,189	650,000	-
51131	Differential Pay	22,684	-	-	-	-	-	-
51132	Department Heads, House Leaders and	495,314	641,074	701,751	683,216	18,535	677,448	(24,303)
51133	Longevity (Non-Certified Only)	166,051	185,625	180,000	177,238	2,763	180,000	-
51139	Teacher Covers DO NOT USE	-	0	-	-	-	-	-
51201	Regular Overtime	116,716	48,142	55,000	59,828	(4,828)	55,000	-
51202	Snow Removal Overtime	10,000	7,367	10,000	10,000	-	10,000	-
51203	Event Coverage Overtime	-	20,592	40,000	21,505	18,495	25,000	(15,000)
51302	Professional Development - School	-	18,543	-	5,000	(5,000)	-	-
51303	Professional Development - District	22,400	1,785	-	-	-	-	-
51304	Trainer Expense	225	-	-	-	-	-	-
51309	Tutoring	45,200	10,548	-	17,508	(17,508)	15,000	15,000
51311	Curriculum Work	-	578	-	-	-	-	-
51322	Severance	100,363	81,166	325,000	256,532	68,468	250,000	(75,000)
51323	Detention Coverage	18,920	10,473	15,000	10,000	5,000	15,000	-
51326	Teacher Support Team Payments	7,550	-	-	-	-	-	-
51327	Other Additional Compensation	-	26,816	10,000	10,000	-	10,000	-
51335	Performance Based Compensation	-	11,000	-	-	-	-	-
51336	Class Overages	-	47	-	-	-	-	-
51338	Summer Pay	44,000	10,821	35,080	27,190	7,890	30,000	(5,080)
51339	Class Covers	-	38,216	-	1,000	(1,000)	-	-
51401	Stipend - Other	2,097,735	259,331	18,250	257,516	(239,266)	260,258	242,008
51403	Stipend - Athletic Directors/Extrac	35,000	40,688	35,000	36,969	(1,969)	37,000	2,000
51404	Stipend - Athletic Coaches/Extracur	285,002	307,519	330,512	284,000	46,512	284,000	(46,512)
51406	Stipend - Athletic Event Officials/	3,650	3,845	-	2,379	(2,379)	2,500	2,500
51407	Mentoring Stipend	-	-	-	2,019	(2,019)	-	-
	<b>Total Salaries and Wages</b>	<b>41,679,961</b>	<b>41,704,273</b>	<b>42,245,610</b>	<b>42,117,888</b>	<b>127,722</b>	<b>44,054,024</b>	<b>1,808,414</b>

For Discussion Purposes, subject to Change by Superintendent and Finance Department

<u>Object</u>	<u>Description</u>	<u>FY15 Budget</u>	<u>FY15 YTD Act.</u>	<u>FY16 Budget</u>	<u>FY16 Forecast</u>	<u>Variance</u>	<u>FY17 Budget</u>	<u>Inc/(Dec) from FY16</u>
<b>Benefits</b>								
52101	Health and Medical Premiums	1,755	35,000	-	50,000	(50,000)	-	-
52102	Life	341,053	258,585	280,647	265,000	15,647	265,000	(15,647)
52103	Dental	540,116	534,819	533,734	533,151	583	564,295	30,561
52108	Wellness Program	20,394	-	-	-	-	-	-
52109	Medical Buyback Payments	700,926	526,927	661,290	751,012	(89,722)	750,000	88,710
52121	Health and Medical - Self Insured /	5,472,799	5,152,279	5,246,428	5,171,933	74,494	5,420,184	173,756
52203	Teacher/Admin Pension - ER Def Ben	5,658,023	4,741,367	5,601,079	4,747,960	853,119	4,758,208	(842,871)
52204	Private Pension Payment	689,802	695,211	688,655	726,726	(38,070)	772,803	84,148
52207	Survivor Benefits - ERSRI	50,000	42,797	44,000	41,505	2,495	52,876	8,876
52213	Teacher/Admin Pension ER Def Cont	-	912,043	-	909,504	(909,504)	915,794	915,794
52301	FICA	404,476	382,832	423,390	407,492	15,898	390,901	(32,489)
52302	Medicare	596,327	581,012	545,875	580,402	(34,527)	615,248	69,373
52501	Unemployment Insurance	198,245	106,708	75,000	9,990	65,010	50,000	(25,000)
52720	Workers Compensation (Self Insured)	221,135	260,908	260,000	236,770	23,230	265,000	5,000
52903	Tuition Reimbursement	6,000	2,634	6,000	5,000	1,000	5,000	(1,000)
52910	Auto Allowance	5,000	1,371	-	1,233	(1,233)	-	-
52917	Tuition Reimbursement NonTaxable	-	1,000	-	1,000	(1,000)	-	-
<b>Benefits</b>		<b>14,906,051</b>	<b>14,235,491</b>	<b>14,366,098</b>	<b>14,438,678</b>	<b>(72,580)</b>	<b>14,825,309</b>	<b>459,211</b>

For Discussion Purposes, subject to Change by Superintendent and Finance Department

<u>Object</u>	<u>Description</u>	<u>FY15 Budget</u>	<u>FY15 YTD Act.</u>	<u>FY16 Budget</u>	<u>FY16 Forecast</u>	<u>Variance</u>	<u>FY17 Budget</u>	<u>Inc/(Dec) from FY16</u>
<b>Purchased Services</b>								
55111	Transportation Contractors	2,663,293	2,939,488	2,768,118	2,751,943	16,175	2,734,318	(33,800)
55209	Bus Assistants/Monitors	628,785	540,341	591,371	625,531	(34,160)	648,892	57,521
	<b>Transportation</b>	<b>3,292,078</b>	<b>3,479,830</b>	<b>3,359,489</b>	<b>3,377,474</b>	<b>(17,985)</b>	<b>3,383,210</b>	<b>23,721</b>
55610	Tuition to Other School Districts w	59,600	178,741	92,430	122,158	(29,728)	125,000	32,570
55630	Tuition to Private Sources	1,043,770	1,249,250	1,398,163	1,416,000	(17,837)	1,463,000	64,837
55640	Tuition to Education Service Agenci	-	16,422	-	-	-	-	-
55660	Tuition to Charter Schools	288,429	413,481	459,408	451,842	7,566	450,000	(9,408)
	<b>Out of district tuition</b>	<b>1,391,799</b>	<b>1,857,894</b>	<b>1,950,001</b>	<b>1,990,000</b>	<b>(39,999)</b>	<b>2,038,000</b>	<b>87,999</b>
54310	Non-Technology-Related Maintenance	5,750	4,237	6,300	5,000	1,300	6,300	-
54311	Maintenance and Repairs - Fixtures	83,044	39,546	72,876	48,520	24,356	72,876	-
54312	Maintenance and Repairs - General	65,000	63,946	65,000	121,006	(56,006)	65,000	-
54313	Maintenance and Repairs - Non-Stude	24,950	6,341	25,000	15,271	9,729	25,000	-
54314	Maintenance and Repairs - Student T	6,500	2,666	6,500	2,532	3,968	6,500	-
54320	Maintenance and Repairs - Technolog	5,962	4,648	256	-	256	256	-
54322	Maintenance and Repairs - HVAC	46,000	52,524	46,000	23,725	22,275	46,000	-
54325	Maintenance and Repairs - Vandalism	500	-	500	-	500	500	-
	<b>Maintenance and Repairs</b>	<b>237,706</b>	<b>173,909</b>	<b>222,432</b>	<b>216,055</b>	<b>6,377</b>	<b>222,432</b>	<b>-</b>

For Discussion Purposes, subject to Change by Superintendent and Finance Department

<u>Object</u>	<u>Description</u>	<u>FY15 Budget</u>	<u>FY15 YTD Act.</u>	<u>FY16 Budget</u>	<u>FY16 Forecast</u>	<u>Variance</u>	<u>FY17 Budget</u>	<u>Inc/(Dec) from FY16</u>
53101	Administrative Support	-	14,456	-	-	-	-	-
53204	Therapists	3,750	36,510	26,700	30,000	(3,300)	30,000	3,300
53206	Audiology	-	-	1,000	900	100	1,000	-
53207	Interpreters	700	2,295	700	708	(8)	700	-
53208	Orientation and Mobility Specialist	2,000	2,000	8,500	10,000	(1,500)	8,500	-
53213	Evaluations	57,451	37,900	58,401	58,000	401	58,000	(401)
53216	Tutoring Services	10,000	5,063	5,000	7,725	(2,725)	7,500	2,500
53220	Other Purchased Prof Educ Services	-	400	1,800	-	1,800	-	(1,800)
53221	Virtual Classroom Membership	15,000	8,439	4,219	8,439	(4,220)	8,439	4,220
53222	Web-Based Sup Instr Programs	17,196	41,008	44,919	115,110	(70,191)	89,445	44,526
53301	Professional Development and Traini	10,375	54,326	25,968	26,670	(702)	26,000	32
53302	Curriculum Development	4,000	2,110	4,000	4,000	-	4,000	-
53303	Conferences / Workshops	6,800	28,630	18,450	23,234	(4,784)	18,500	50
53401	Auditing/Actuarial Services	1,000	-	1,000	1,000	-	1,000	-
53402	Legal Services	-	5,465	-	-	-	-	-
53405	Private Pension Advisors	7,500	3,105	7,500	2,930	4,570	7,500	-
53406	Other Services	20,000	117,378	113,363	115,229	(1,866)	115,000	1,638
53409	Negotiations/Arbitration	-	-	1,000	1,000	-	1,000	-
53410	Police and Fire Details	1,200	3,163	2,000	1,500	500	2,000	-
53411	Physicians	5,500	5,850	5,500	5,500	-	5,500	-
53412	Dentists	5,000	5,000	5,000	5,000	-	5,000	-
53414	Medicaid Claims Provider	-	50,586	47,300	48,068	(768)	48,000	700
53416	Officials/Referees	28,275	27,880	35,755	35,000	755	35,000	(755)
53417	Contracted Nursing Services	4,000	34,915	40,700	40,000	700	40,000	(700)
53502	Other Technical Services	132,556	61,221	98,584	121,772	(23,187)	121,000	22,416
53503	Testing	2,000	1,386	1,905	2,000	(96)	2,000	96
53701	Other Charges	3,500	7,040	5,003	5,500	(498)	5,000	(3)
53703	Accreditation	1,500	325	5,000	5,000	-	5,000	-
53705	Shipping and Postage	33,800	24,393	25,550	28,277	(2,727)	26,000	450
53706	Catering	21,950	8,460	16,450	5,191	11,259	12,000	(4,450)
54201	Rubbish Disposal Services	43,600	8,631	42,200	70,000	(27,800)	42,000	(200)
54202	Snow Plowing Services	2,000	-	2,000	2,000	-	2,000	-
54205	Rodent and Pest Control Services	4,400	4,134	4,510	6,144	(1,634)	5,000	490
54206	Cleaning Services	4,800	3,114	5,000	5,000	-	5,000	-
54402	Water	88,200	63,809	69,400	84,039	(14,639)	69,400	-
54403	Telephone	14,150	5,861	14,150	11,950	2,200	13,000	(1,150)
54405	Sewage/Cesspool	9,500	13,350	12,000	12,000	-	12,000	-
54406	Wireless Communications	7,720	11,415	9,940	15,455	(5,515)	12,000	2,060
54407	Internet Connectivity	43,667	29,746	19,000	19,325	(326)	19,325	325
54601	Land and Building Rental	-	-	1,700	-	1,700	-	(1,700)
54602	Rentals of Equipment and Vehicles	82,246	65,046	82,685	85,000	(2,315)	82,685	-
54604	Graduation Rentals	7,600	6,900	8,000	8,000	-	8,000	-
54605	Ice Rink Rental	11,100	15,171	22,500	20,000	2,500	20,000	(2,500)
54607	Golf Course Rental	1,625	1,500	-	-	-	-	-

For Discussion Purposes, subject to Change by Superintendent and Finance Department

<u>Object</u>	<u>Description</u>	<u>FY15 Budget</u>	<u>FY15 YTD Act.</u>	<u>FY16 Budget</u>	<u>FY16 Forecast</u>	<u>Variance</u>	<u>FY17 Budget</u>	<u>Inc/(Dec) from FY16</u>
54902	Alarm and Fire Safety Services	66,000	57,789	65,000	64,115	885	65,000	-
54904	Vehicle Registration Non-Student	-	317	-	50	(50)	-	-
55121	Vehicle Registration (Student trans	500	414	100	111	(11)	-	(100)
55201	Property and Liability Insurance	120,000	212,660	125,000	135,420	(10,420)	135,000	10,000
55204	Student Accident Insurance	1,500	-	-	-	-	-	-
55207	Liabilities and Directors Insurance	43,000	41,695	42,000	43,927	(1,927)	45,000	3,000
55401	Advertising Costs	9,050	9,681	5,650	10,107	(4,457)	10,000	4,350
55501	Printing	16,389	7,613	11,545	11,308	237	11,500	(45)
55503	Document Copying	28,350	3,176	3,600	1,015	2,586	2,500	(1,100)
55801	Board Travel	3,000	1,527	-	-	-	-	-
55802	Board Training	3,000	525	-	-	-	-	-
55803	Employee Travel - Non-Teachers	3,375	9,992	7,870	6,681	1,189	7,500	(370)
55807	Student Travel	-	520	-	-	-	-	-
55808	Parent Travel	12,500	-	500	500	-	500	-
55809	Employee Travel - Teachers	4,350	5,358	4,600	2,606	1,994	3,000	(1,600)
	<b>Other Purchased Services</b>	<b>1,026,675</b>	<b>1,169,248</b>	<b>1,170,215</b>	<b>1,322,503</b>	<b>(152,287)</b>	<b>1,253,494</b>	<b>83,279</b>
	<b>Total Purchased Services</b>	<b>5,948,258</b>	<b>6,680,880</b>	<b>6,702,137</b>	<b>6,906,032</b>	<b>(203,895)</b>	<b>6,897,136</b>	<b>194,999</b>

For Discussion Purposes, subject to Change by Superintendent and Finance Department

<u>Object</u>	<u>Description</u>	<u>FY15 Budget</u>	<u>FY15 YTD Act.</u>	<u>FY16 Budget</u>	<u>FY16 Forecast</u>	<u>Variance</u>	<u>FY17 Budget</u>	<u>Inc/(Dec) from FY16</u>
<b>Supplies</b>								
56101	General Supplies and Materials	408,891	280,629	336,682	347,761	(11,079)	336,682	-
56112	Uniform/Wearing Apparel Supplies	11,763	10,792	11,478	10,000	1,478	11,000	(478)
56115	Medical Supplies	7,790	7,758	9,609	15,000	(5,391)	10,000	391
56116	Athletic Supplies	20,250	16,089	21,725	21,000	725	21,000	(725)
56117	Honors/Awards Supplies	14,600	10,179	17,206	15,000	2,206	15,000	(2,206)
56201	Natural Gas	250,000	250,862	259,000	250,000	9,000	260,000	1,000
56202	Gasoline	221,035	178,369	183,618	180,000	3,618	190,000	6,383
56203	Diesel Fuel	4,500	2,063	4,500	2,000	2,500	3,000	(1,500)
56204	Propane	50,500	52,616	52,000	52,000	-	52,000	-
56207	Maintenance Supplies/Parts	25,000	21,242	20,000	23,617	(3,617)	20,000	-
56209	Fuel Oil	4,700	4,413	5,200	2,925	2,275	5,000	(200)
56213	Glass	500	425	500	500	-	500	-
56214	Paint	8,000	8,444	9,000	12,683	(3,683)	9,000	-
56215	Electricity	656,500	656,975	684,500	680,973	3,527	685,000	500
56216	Lumber and Hardware	15,000	19,146	15,000	23,651	(8,651)	15,000	-
56217	Plumbing and Heating Supplies	73,000	70,604	70,000	65,000	5,000	70,000	-
56218	Electrical Supplies	23,000	14,168	22,000	12,719	9,281	22,000	-
56219	Custodial Supplies	86,500	97,623	79,937	80,000	(63)	80,000	63
56220	Materials Snow and Ice Removal	2,000	-	2,000	2,000	-	2,000	-
56221	Lamps and Lights	6,000	610	5,000	2,500	2,500	3,000	(2,000)
56401	Textbooks	178,030	216,997	209,275	250,000	(40,725)	210,000	725
56402	Library Books	19,200	-	-	-	-	-	-
56403	Reference Books	1,500	1,385	2,000	2,000	-	2,000	-
56404	Subscriptions and Periodicals	18,361	7,375	300	1,082	(782)	1,000	700
56405	Book Repairs	2,000	1,000	1,000	1,549	(549)	1,000	-
56406	Textbooks - Non-Public	15,000	9,750	24,750	25,000	(250)	25,000	250
56407	Library Software Online	-	-	6,502	-	6,502	6,500	(2)
56409	Electronic Textbooks	750	-	-	-	-	-	-
56501	Technology-Related Supplies	6,000	3,027	9,200	1,500	7,700	1,500	(7,700)
	<b>Supplies</b>	<b>2,130,370</b>	<b>1,942,542</b>	<b>2,061,982</b>	<b>2,080,459</b>	<b>(18,477)</b>	<b>2,057,182</b>	<b>(4,800)</b>
<b>Capital</b>								
57202	Building Improvements	-	18,336	500	-	500	500	-
57301	Vehicles	10,000	43,620	-	10,700	(10,700)	-	-
57305	Equipment	24,000	63,854	38,613	24,000	14,613	24,000	(14,613)
57306	Furniture and Fixtures	19,550	5,940	25,200	15,000	10,200	25,000	(200)
57309	Technology-Related Hardware	467,099	384,287	298,972	300,096	(1,123)	300,000	1,028
57311	Technology Software	116,683	125,991	136,015	135,000	1,015	135,000	(1,015)
57401	Water Systems	-	185	-	-	-	-	-
	<b>Capital</b>	<b>637,332</b>	<b>642,213</b>	<b>499,301</b>	<b>484,796</b>	<b>14,505</b>	<b>484,500</b>	<b>(14,801)</b>

For Discussion Purposes, subject to Change by Superintendent and Finance Department

<u>Object</u>	<u>Description</u>	<u>FY15 Budget</u>	<u>FY15 YTD Act.</u>	<u>FY16 Budget</u>	<u>FY16 Forecast</u>	<u>Variance</u>	<u>FY17 Budget</u>	<u>Inc/(Dec) from FY16</u>
	<b>Dues and fees</b>							
58101	Professional Organization Fees	35,174	33,370	34,852	35,000	(148)	35,000	148
58102	Other Dues and Fees	25,080	12,661	24,587	22,946	1,640	24,000	(587)
58103	Bank Fees	-	54	200	-	200	-	(200)
58104		-	-	-	65	(65)	-	-
	<b>Dues and fees</b>	<b>60,254</b>	<b>46,085</b>	<b>59,639</b>	<b>58,011</b>	<b>1,627</b>	<b>59,000</b>	<b>(639)</b>
59105		-	-	115,688	115,688	-	65,814	(49,874)
10000000	<b>General Fund</b>	<b>65,362,225</b>	<b>65,251,484</b>	<b>66,050,455</b>	<b>66,201,552</b>	<b>(151,098)</b>	<b>68,442,965</b>	<b>2,392,510</b>

**Coventry Public Schools  
Staffing Pattern Projections  
2016-2017 Budget**

<b>TOTAL STAFF</b>			
<b>Position</b>	<b>2015/2016</b>	<b>2016/2017*</b>	<b>Change from 15/16 to 16/17</b>
Teaching Staff (FTE)	413.78	423.78	10.00
Principals, Vice Principals	14.00	14.00	0.00
Administration	18.00	18.00	0.00
SRP Support Personnel	170.35	177.55	7.20
<b>TOTAL STAFF</b>	<b>616.13</b>	<b>633.33</b>	<b>17.20</b>

\* Subject to Change

**Coventry Public Schools  
Staffing Pattern Projections  
2016-2017 Budget**

Location	Administration	CTA Teachers	SRP Support Personnel	Total 2015/2016	Projected 2016/2017	Change from 15/16 to 16/17
Administration Building	13.00	1.00	8.80	22.80	22.80	0.00
Physical Plant	3.00	0.00	9.50	12.50	12.50	0.00
District	1.00	48.60	8.60	58.20	58.20	0.00
Blackrock School	1.00	21.68	10.90	33.58	38.38	4.80 <sup>A</sup>
Coventry High School	5.00	132.90	33.45	171.35	171.35	0.00
Feinstein Middle School	3.00	86.80	29.60	119.40	117.40	(2.00) <sup>F</sup>
Hopkins Hill School	1.00	20.50	13.90	35.40	38.60	3.20 <sup>B</sup>
Regional Career & Tech	1.00	9.80	4.60	15.40	15.40	0.00
Tiogue School	1.00	21.00	12.40	34.40	37.60	3.20 <sup>C</sup>
ULSS	1.00	19.00	2.00	22.00	22.00	0.00
Washington Oak School	1.00	33.00	26.10	60.10	64.90	4.80 <sup>D</sup>
Western Coventry School	1.00	19.50	10.50	31.00	34.20	3.20 <sup>E</sup>
<b>TOTAL</b>	<b>32.00</b>	<b>413.78</b>	<b>170.35</b>	<b>616.13</b>	<b>633.33</b>	<b>17.20</b>

Location	Administration	CTA Teachers <sup>1</sup>	SRP Support Personnel	Projected 2016/2017
Blackrock	0.00	3.00	1.80	4.80 <sup>A</sup>
Hopkins Hill	0.00	2.00	1.20	3.20 <sup>B</sup>
Tiogue	0.00	2.00	1.20	3.20 <sup>C</sup>
Washington Oak	0.00	3.00	1.80	4.80 <sup>D</sup>
Western Coventry	0.00	2.00	1.20	3.20 <sup>E</sup>
<b>Total</b>	<b>0.00</b>	<b>12.00</b>	<b>7.20</b>	<b>19.20</b>

<sup>1</sup>Includes 3.5 Itinerate All Day Kindergarten Staff

<sup>F</sup>Reflects a decrease by 2 FTE CTA Teachers.

**3-Year Projection of Expenses for Coventry Public Schools 2016/2017 to 2018/2019**

FISCAL YEAR	Salary & Wages	Fringe Benefits	Purchased Services	Supplies & Materials	Capital Expenses	Dues & Fees	Total Expenditures Local Budget	Town Tax Increase From Previous Year	Town Taxes
<b>ACTUAL</b> 2011/2012	\$ 41,166,725	\$ 13,581,719	\$ 5,560,695	\$ 2,234,699	\$ 523,451	\$ 55,346	\$ 63,122,635		\$ 42,780,728
2012/2013	\$ 40,983,078	\$ 14,170,491	\$ 5,612,534	\$ 2,198,202	\$ 372,100	\$ 409,741	\$ 63,902,679	-\$600,000	\$ 42,180,728
2013/2014	\$ 41,652,233	\$ 14,369,413	\$ 6,264,876	\$ 2,027,029	\$ 510,710	\$ 46,982	\$ 64,871,243	\$475,000	\$ 42,655,728
<b>FY15 Budget</b>	\$ 41,797,724	\$ 14,906,414	\$ 5,955,258	\$ 2,142,370	\$ 637,332	\$ 60,254	\$ 65,499,351	\$0	\$ 42,655,728
<b>FY16 Budget</b>	\$ 42,247,773	\$ 14,376,099	\$ 6,660,200	\$ 2,027,552	\$ 563,470	\$ 59,673	\$ 66,050,456	\$0	\$ 42,655,728
1-Year Incr. (Decr)	1.4%	0.0%	6.3%	0.0%	10.3%	27.0%	0.8%		0.0%
3 Year Total Inc (Decr)	3.1%	1.5%	18.7%	-7.8%	51.4%	-85.4%	1.8%		1.1%
							1.6%		
<b>Proj FY17 Expense</b>	\$ 44,047,773	\$ 14,884,157	\$ 6,860,006	\$ 2,088,379	\$ 563,470	\$ 59,673	\$ 68,503,457		
Increase \$	\$ 1,800,000	\$ 508,057	\$ 199,806	\$ 60,827	\$ -	\$ -	\$ 2,568,690		
Increase %	4.3%	3.5%	3.0%	3.0%	0.0%	0.0%	3.9%		
	<div style="background-color: #e0e0e0; padding: 2px;">\$3050 Maximum Allowable Increase in Town Allocation FY17 \$1,206,229</div>						4%		
Revenue Increases FY17	<b>State Aid Increase Funding Formula Increase per latest information available</b>						\$ 1,130,000		
	<b>Total Town Request subject to Maintenance of Effort</b>						\$ 1,438,690		
	<b>Additional town request of one time start up money for all day K (not considered part of Maintenance of Effort)</b>						\$ 90,000		
<b>Other Considerations for Discussion</b>									
The above includes the cost of all day kindergarten									
<b>Proj FY18 Expense</b>	\$ 44,047,773	\$ 15,405,102	\$ 7,065,806	\$ 2,151,030	\$ 563,470	\$ 59,673	\$ 69,292,854		
Increase \$	\$ -	\$ 520,945	\$ 205,800	\$ 62,651	\$ -	\$ -	\$ 789,397		
Increase %	0.0%	3.5%	3.0%	3.0%	0.0%	0.0%	1.15%		
	<div style="background-color: #e0e0e0; padding: 2px;">\$3050 Maximum Allowable Increase in Town Allocation FY18 \$1,774,478</div>						4%		
Revenue Increases FY18	<b>State Aid Increase Funding Formula Increase per latest information available</b>						\$ 650,000		
	<b>Total Town Request before consideration of New Collective Bargaining Agreement</b>						\$ 139,397		
<b>Other Considerations for Discussion</b>									
<b>Proj FY19 Expense</b>	\$ 44,047,773	\$ 15,944,281	\$ 7,277,780	\$ 2,215,561	\$ 563,470	\$ 59,673	\$ 70,108,538		
Increase \$	\$ -	\$ 539,179	\$ 211,974	\$ 64,531	\$ -	\$ -	\$ 815,684		
Increase %	0.0%	3.5%	3.0%	3.0%	0.0%	0.0%	1.18%		
	<div style="background-color: #e0e0e0; padding: 2px;">\$3050 Maximum Allowable Increase in Town Allocation FY19 \$1,845,457</div>						4%		
Revenue Increases FY19	<b>State Aid Increase Funding Formula Increase per latest information available</b>						\$ -		
	<b>Total Town Request before consideration of New Collective Bargaining Agreement</b>						\$ 815,684		



**NOTE: Current Collective Bargaining Agreement Ends August 31, 2017 therefore FY 18 Salary & Wage Increase reflects no increase**  
**NOTE 2: Pension Rate Increases set by the State of RI are not known at this time and therefore are estimated at 0.5% for future years**  
**NOTE 3: There are no expected increases in state aid after FY17.**

SCH	PRE-K	KDG.	GR. 1	GR. 2	GR. 3	GR. 4	GR. 5	TOTAL
BR	am-Jennifer Cohn pm-Jennifer Cohn am-Tara Masciarotte pm-Tara Masciarotte 50	Teacher 1 Teacher 2 Teacher 3 58	Mary Leyden Jeffery Stevens Jessica Easton 58	Janice Talbot Anna Boulanger Lori Romano 58	Kerry Bruno Diana Lachance Heather Matarese 63	Anne Barter Christyna Bousquet Ray Raboin 71	Linda Cohen Michaela Keenan Courtney Hughes 74	432
HH	No Pre-K	Teacher 1 Teacher 2 Teacher 3 66	Lori Ann Pare Mary Tonet Holly Riecke 66	Patricia McGuinn Deb Donahue Kathy Earley 69	Kate Shaffer Cindy Forde Holly McDougal 61	Kim O'Connell Robyn Simoneau Elena Curt 62	Maureen Nadeau Louise Martella Cheryl Eckert 68	392
TI	am-Jesse King pm-Jesse King am-DeAnna Cotoia pm-DeAnna Cotoia 50	Teacher 1 Teacher 2 Teacher 3 55	Susan Hackett Christine Viccione Donna Costa 55	Daye Citrone Bethany Caruso Martha Gallagher 55	Donna Raptakis Susan Sherman Tara D'Aleno 55	Lisa DelBove Bethany Caruso John Coen 60	Jeanna Sinotte Diane Hunter Susan Flynn 73	403
WO	am-Joy Marshall pm-Joy Marshall am-Jacquelyn Ingham pm-Jacquelyn Ingham 50	Teacher 1 Teacher 2 Teacher 3 Teacher 4 80	Jill Patrie Kristen Pires Melissa Bibeault Kim Lupino 80	Betty Nadrowski Jessica O'Connell Paula Jacquard Kristen Perry 80	Kelly Bacon Lisa Kiernan Kim Estrela Michelle Gallagher 83	Michelle Hammer Donald Jacques Victor Colomb Jacqueline Costa 92	Kerri Potvin Janet Conti Glen Greenwood Kathleen McKinney 90	555
WC	No Pre-K	Teacher 1 Teacher 2 Teacher 3 60	Robin Petrarca Lynn Millard Maria Duquette 60	Cate Spearman Janine Seits Ann Benzo 59	Helen Tiernan Barbara Scanlon Jillian Morse 61	Carla Paquet Kristina McKenna Kristen Deschene 73	Jennifer Almeida Brenda Dadekian Kerri Luchka 58	371
	Total Pre-K 150	Total Kdg. 319	Total Gr. 1 319	Total Gr. 2 321	Total Gr. 3 323	Total Gr. 4 358	Total Gr. 5 363	2153

FMS	Grade 6	Grade 7	Grade 8	FMS
	361	375	372	1108

Total Elementary Schools (Grades PK-5)	2153
Total Middle School (Grades 6-8)	1108
Total High School (Grades 9-12)	1504
<b>Total</b>	<b>4765</b>

CHS	Grade 9	Grade 10	Grade 11	Grade 12	Transition	CHS
	398	389	378	339		1504