



**RHODE ISLAND TRAFFIC TRIBUNAL
NOTICE OF APPEAL - APPEALS PANEL**

Plaintiff	Summons Number
Defendant	

Any person who is aggrieved by a determination of either the Rhode Island Traffic Tribunal or a municipal court may appeal the determination pursuant to G.L.956 § 8-18-9 for the Rhode Island Traffic Tribunal or pursuant to G.L. 1956 § 31-41.1-8 for a municipal court, both of which establish the right to appeal within ten (10) days of notice of the decision. The fee for this appeal is twenty-five dollars (\$25.00) plus any technology surcharge.

You must complete this Notice of Appeal to the Appeals Panel, state your reasons for this appeal on the second page of this form, and file this form in the Traffic Tribunal. You may attach additional pages if necessary. If your appeal does not show sufficient grounds, it will be denied.

Failure to file this Notice of Appeal to the Appeals Panel and pay the fees within (10) days of the decision will deny your opportunity for an appeal.

This is an appeal from a decision of the **Traffic Tribunal** or the _____ **Municipal Court**.

COMPLETE THE FOLLOWING:

_____	Date	
Name of Party		
Address		
Home Telephone Number	Cell Number	Email Address

ATTORNEY OF RECORD MUST FILL OUT THE FOLLOWING:

/s/ _____	Rhode Island Bar Number	
Signature of the Attorney		
Date		
Address		
Office Telephone Number	Cell Number	Email Address



RHODE ISLAND TRAFFIC TRIBUNAL

Pursuant to Traffic Trib. R. P. 21(d), “[t]he appellant shall be responsible for submitting the transcript of the hearing(s) that formed the basis for the judgment being appealed.” Transcripts are defined as a complete, verbatim typed record of a court hearing. Transcripts are necessary for the appeals panel to meaningfully review your appeal. The audio recording of the hearing may be obtained from the clerk’s office at a cost of ten (\$10.00) dollars. It is the appealing party’s responsibility to provide the court with the transcript(s) derived from the recording(s).

Transcripts shall be typed, word for word, on 8½ x 11 inch paper. Transcripts should be a verbatim record of the entire hearing, and should contain notations indicating who said what; any portions of the audio recording which are unclear shall be denoted in the transcript as “inaudible.” The name, address, and signature of the person who transcribed the recording(s) shall be noted at the end of the transcript. The transcriber shall certify that they have transcribed the recording to the best of their ability and acknowledge that it is an accurate and complete transcript of the hearing. The person transcribing the recording must be a reliable or disinterested party or a transcription service company.

The original transcript must be filed with the Traffic Tribunal within forty-five (45) days of the filing of the appeal in accordance with Traffic Trib. R. P. 21(e).

I have read the above procedure and understand the requirements needed for an appeal. **I understand my appeal may not be heard without a transcript of the hearing.**

	Date
<hr/> Name of Party	
<hr/> Signature of Party	