

**TOWN OF COVENTRY  
RESOLUTION  
OF THE  
TOWN COUNCIL**

NO. 84-18-4996

**RESOLVED:**

That the Town Council hereby adopts the Budget Calendar for submission of the 2019/2020 fiscal year budget in accordance with the financial provisions of the Town Charter and State Law.

**2018**

Monday, December 10<sup>th</sup> Work Session between School Committee and Town Council to discuss anticipated School Department expenditures, enrollment, staff, and facility needs for ensuing fiscal year. (Before Legislator Meeting)

Tuesday, December, 11<sup>th</sup> Start of budget process with distribution of forms for both Capital and Operating Budgets.

**2019**

Friday, January 11<sup>th</sup> Capital Budget and Operating Budget requests for all departments submitted to the Town Manager and Director of Planning and Development (Town Charter 8.11)

January/February Town Manager reviews budget requests with departments.

Friday, February 1<sup>st</sup> School Department Summary Budget to be submitted to Town Manager.

Friday, February 8<sup>th</sup> School Department Detail Budget to be submitted to Town Manager.

Tuesday, February 19<sup>th</sup> Town Manager submits Capital Improvement Program, 5-year Capital Improvement Program, Annual Capital Budget, with recommendations to the Town Council (Town Charter 8.13). Town Council Work Session to discuss budget with Town Manager and Director of Planning and Development. Town Manager presents Budget Message and recommended Operating Budget to Town Council. Town Council Work Session with Town Manager and Department Heads to review Proposed Municipal Budget (additional meeting may be scheduled).

Monday, March 4<sup>th</sup> Town Council Work Session with School Committee to review School Department requests.

Monday, March 18<sup>th</sup> Advertisement of April 8th Public Hearings on Capital Budget, Municipal Budget and School Department Budget (Town Charter 8.16 and RIGL 44-35-6).

Monday, April 1<sup>st</sup> Town Council Work Session on budget.

Monday, April 8<sup>th</sup> Public Hearings on Capital Budget, Municipal Budget (Town Charter 8.16), and School Department Budget (Town Charter 8.16).

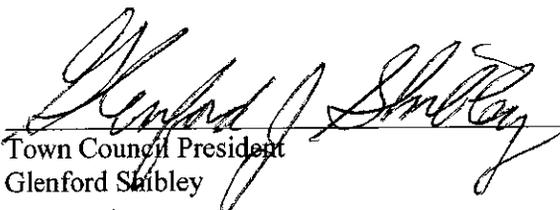
Monday, April 22<sup>nd</sup> Town Council Meeting to amend and adopt Capital Budget, Municipal Budget, and School Department Budget for 2019-2020 fiscal year.

Monday, April 29<sup>th</sup> Advertisement of Budget Summary and Property Tax Disclosure Statement (RIGL 44-35-6 & 44-35-7)

Tuesday, May 14<sup>th</sup> Financial Town Meeting [Second Tuesday in May per Town Charter 8.18.(a)].

Thursday, May 16<sup>th</sup> Town to approve/decline proposed budget

PASSED AND ADOPTED this 13 day of November, 2018.

APPROVED   
Town Council President  
Glenford Sibley

ATTEST   
Town Clerk