

RFI- 9502019901
Addendum #1

The following is additional information regarding RFI – 9502019901 titled Budget and Accounting System Solution. The due date and time for all responses is 9/30/2019 @ 2PM EST. This addendum includes both questions from prospective proposers and the Town’s answers. This addendum is hereby made part of the RFI and therefore, the information contained herein shall be taken into consideration when preparing and submitting information.

Item	Vendor’s Question	Town’s Answer
1	How many employees does the Town have?	Approximately 1150 employees (Includes School and Municipal)
2	What’s the Town combined annual Operating and Capital budget?	\$108 million+/-
3	How many users will require access to the solution?	Approximately 5 Master (Admin) 30 read/write 20 additional limited view
4	How many Departments does the Town have?	19 departments of various size and composition (Includes School and Municipal)
5	Is the Town looking for a Commercial-Off-The-Shelf solution, or a customized solution?	Commercial-Off-The-Shelf
6	When does the Town anticipate releasing an RFP?	TBD
7	What is the Town hoping to have a new solution in place?	1/01/2020 to begin implementation and 7/30/2020 fully executed
8	Does the Town intend to use the services of outside consultants in order to construct the RFP?	no