



REQUEST FOR PROPOSALS

SANITARY SEWER

WASTEWATER FACILITIES PLAN

SUPPLEMENTAL UPDATE 2

January 14, 2022

Response to submitted questions

Please clarify whether the topics listed on pages 11 and 12 of the RFP are the outline of the final deliverable (the Facilities Plan). It appears so.

- **Yes.**

We believe the Town desires two envelopes from prospective firms:

1. Qualifications, including the Firm's license and insurance information, team organization, staff resumes, and **approach**.
 2. The firm's 2022 Rate Table
- **This was not specifically called out in the RFP, however the Town will accept the firm's 2022 rate table in a separate envelope as responsive to the RFP.**

Please clarify whether the bid form (firm pricing, bid security, etc.) and documents on pages 14-25:

- Are required with the general qualifications [envelope 1],
 - Are required in the separate rate table envelope referenced on Page 9 [envelope 2], or
 - Are not yet required for the qualifications-based selection. Are the forms provided as examples of what will be utilized when a final scope of services is determined?
- **These are required documents as part of the RFP, and may be included in a separate envelope. The requirement for a bid security has been removed from the RFP in the Supplemental Update of 1/13/2022.**

Please clarify whether a detailed scope should be included at this time:

- With the general qualifications [envelope 1],
 - In the separate rate table envelope referenced on Page 9 [envelope 2], or
 - Is to be developed after qualifications-based selection.
- **Yes. A detailed scope of work is part of the RFP, however, it is expected that the level of detail pertaining to the scope of work will also be refined and improved after the qualifications based selection.**

Do you know what the new due date for submission will be?

- **The new due date is 2/11/2022 as noticed in the Supplemental Update of 1/13/22.**

