

A COMMITMENT TO QUALITY COMMUNITY SERVICES

TOWN OF COVENTRY FY 2023 BUDGET

RECOMMENDATIONS FROM THE TOWN MANAGER

April 4, 2022



FY 2022 POST-BUDGET GOALS

Goals completed:

- ✓ Implement a fleet management plan
- ✓ Conduct a performance audit
- ✓ Create a new Comprehensive Plan
- ✓ Create a new Strategic Plan

Goals remaining:

- Complete a community survey
- Invest in infrastructure
- Invest in technology, vehicles, equipment
- Invest in facilities

STRATEGIC PLAN PRIORITY

1. IMPROVE THE FINANCIAL STRENGTH AND POSITION OF THE TOWN.

The FY23 proposed budget achieves this by:

1. Funding the State mandated investment in School maintenance of 3% of the School's operating budget.
2. Funding the Town's Capital Improvements Plan by \$955,354
3. Funding the Town's operating contingency by \$215,224.
4. Utilization of ARPA funds to address unbudgeted Capital investments

2022 TOWN OF COVENTRY PERFORMANCE AUDIT

Coventry Public Schools and all Town Departments received an audit of their operations which reviewed the policies, practices, staffing and general workloads.

The preliminary findings presented more than sixty (60) recommendations for improving operations, optimizing performance and delivering effective municipal and educational services.

CAPITAL IMPROVEMENTS FY₂₃ BUDGET – TOWN \$955,354

	Department	Project	Amount
1.	Police	Vehicles (2)	\$126,336
2.	Public Works	Generator for Town Hall-Library & DPW	\$275,000
3.	Public Works	Millworks property fence (RIDEM)	\$8,150
4.	Public Works	Fuel system upgrades (RIDEM)	\$54,000
5.	Public Works	DEF station (diesel vehicle fluids - RIDEM)	\$26,400
6.	Public Works	Vehicle Underbody Wash Rack	\$281,960
7.	Public Works	Equipment Brush Chipper	\$42,008
8.	Parks & Recreation	Recreation equipment	\$6,500
9.	Parks & Recreation	Facilities maintenance	\$45,000
10.	Parks & Recreation	Property maintenance	\$50,000
11.	Information Technology	Town Website	\$40,000
	Total in FY 23 Budget		\$955,354

TOWN CAPITAL PROJECTS - NOT BUDGETED \$1,795,000

	Department	Project	Amount
1.	Parks & Recreation	Basketball courts	\$880,000
2.	Parks & Recreation	Tennis courts	\$610,000
3.	Parks & Recreation	Herbert F. Paine parking lot	\$250,000
4.	Parks & Recreation	Playgrounds	\$240,000
5.	Parks & Recreation	Community Center flooring	\$35,000
6.	Parks & Recreation	Dog park	\$55,000
	Total Parks & Recreation	CIP Not Budgeted	\$1,795,000

TOWN CAPITAL PROJECTS - NOT BUDGETED \$3,342,670

	Department	Project	Amount
1.	Public Works	Street resurfacing – town wide	\$1,500,000
2.	Public Works	Materials storage facility	\$225,000
3.	Public Works	Annex NE Roof replacement	\$440,000
4.	Public Works	Upper Dam Pond storm water/water quality	\$778,720
5.	Public Works	Tiogue Lake Gatehouse replacement	\$123,950
	Total Public Works	CIP Not Budgeted	\$3,342,670

CAPITAL IMPROVEMENT PROJECTS – COVENTRY PUBLIC SCHOOLS \$7,182,971

	Department	Project	Amount
1.	School	Well replacement (Western Coventry)	\$70,000
2.	School	Roof replacement (FMS)	\$500,000
3.	School	Exterior doors (BR, HH, WC)	\$56,000
4.	School	Paving	\$600,000
5.	School	Electrical upgrades	\$82,769
6.	School	Gym floor replacement (CHS and FMS)	\$230,500
7.	School	School intercom systems	\$197,700
8.	School	Ceiling tile replacement	\$82,000
9.	School	Retaining wall (FMS)	\$10,000
10.	School	Fire alarm upgrades	\$5,000
11.	School	Door replacement and hardware (ADA)	\$237,960

CAPITAL IMPROVEMENT PROJECTS – COVENTRY PUBLIC SCHOOLS-

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	Department	Project	Amount
12.	School	Sewer connection (CHS)	\$2,000,000
13.	School	Sewer connection (TI)	\$50,000
14.	School	Painting exterior & repair (all schools)	\$100,000
15.	School	Paving	\$1,055,935
16.	School	Concrete sidewalk replacement	\$1,081,145
17.	School	Window replacement	\$56,531
18.	School	HVAC upgrades	\$40,000
19.	School	Floor tile replacement (TI, BR, HH, WC)	\$157,013
20.	School	Elevator replacement (CHS, WC)	\$570,418
	School	Total CIP	\$7,182,971

AMERICAN RECOVERY PLAN ACT (ARPA)

	FY 2021	FY 2022	FY 2023	
Federal (CARES)	\$2,300,617			
Federal (ARPA)		\$5,203,818	\$5,096,182	

FY 2023 BUDGET OBJECTIVES

- Establish capital improvement plan funding.
- Restore funding to Parks and Recreation to pre-pandemic levels.
- Limit tax levy growth to below 3%.
- Commit to funding State's 3% maintenance requirement for Schools.
- Maintaining quality services in all departments.
- Increase funding to contingency.

- Achieve budget ACCURACY, STABILITY, SUSTAINABILITY, EQUITY, TARGETS

BUDGET HIGHLIGHTS

- Changes in Town staffing per Strategic Plan and Performance Audit
 - Parks & Recreation: restoration of Recreation Program Coordinator , Recreation Program Supervisor and Event Coordinator
 - Deputy Finance Director
 - Assistant Town Manager
 - Additional staff support for Human Resources, Information Technology, Town Clerk
- CIP
 - Town \$955,354
 - School \$1,291,762

SUMMARY OF REVENUES

Revenue source	FY 2022	FY 2023	% change	% of Revenues
Property tax – General	\$74,265,193	\$76,307,486	2.75%	66.70%
Property tax – Motor vehicle	\$3,129,720	\$3,472,000	10.9%	3.03%
Allowance of Uncollectible	-506,798	-477,000	-5.08%	-.42%
Property tax – Other	\$433,000	\$475,000	9.7%	.42%
Town State Aid	\$4,963,503	\$5,525,797	11.3%	4.83%
General government	\$1,611,900	\$2,082,300	29%	1.82%
Other departments	\$1,092,006	\$1,171,839	7.3%	1.02%
School State Aid & Misc.	\$26,774,640	\$25,854,843	-3.4%	22.60%
Total Revenues	111,763,164	\$114,412,265	2.37%	100%

REVENUE HIGHLIGHTS

Revenue is up by 2.3% overall

- Property tax levy increase of 2.75%
- Motor vehicle tax – Current estimate; State working on values since blue book has increased from prior year, will need to be revisited -up 10.9%
- State Aid – School Educational funding increased by only \$4,700 (prior year +\$600,000)
- School revenue – projected to be down \$919,797 or -3.4%

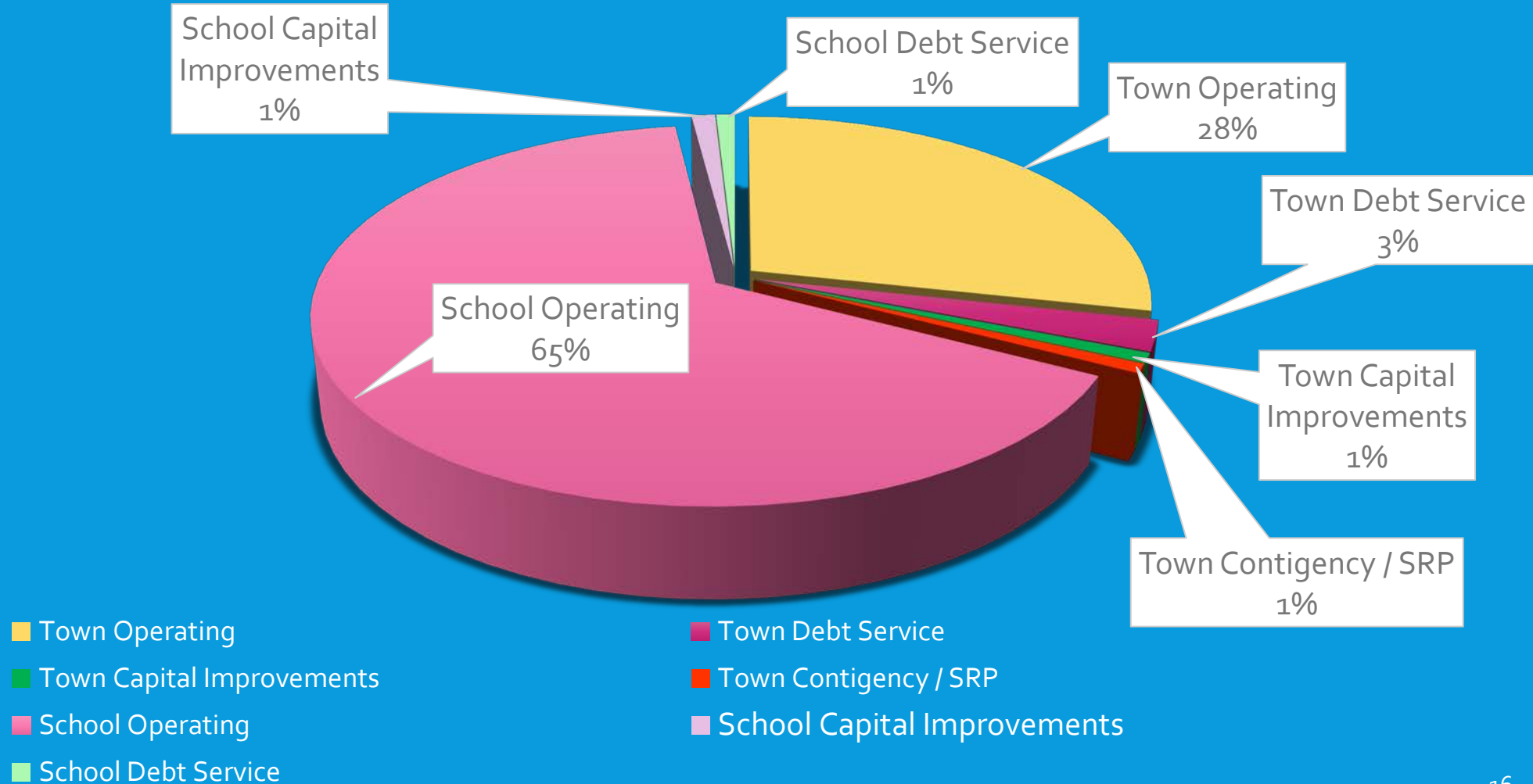
Adverse conditions:

- High inflation
- Market volatility

SUMMARY OF EXPENDITURES

Department	FY 2022	FY 2023	% change	Percent of Budget
Police	\$15,095,106	\$15,627,438	3.53%	13.66%
Public Works	\$5,938,208	\$6,300,436	6.10%	5.51%
Parks & Recreation	\$991,405	\$1,350,681	36.24%	1.18%
General Admin	\$5,826,507	\$6,514,806	11.81%	5.68%
Library	\$1,026,062	\$1,093,263	6.55%	0.96%
Human Services	\$789,170	\$822,701	4.25%	0.72%
Planning & Dev.	\$773,038	\$810,061	4.79%	0.71%
Debt-Other- CIP-SRP	5,916,846	5,903,728	-.22%	5.16%
School Funding	\$48,632,182	\$50,134,308	3.09%	43.82%
School -Other	\$26,774,640	\$25,854,843	-3.44%	22.60%
Total Expenditures	\$111,763,164	\$114,412,265	2.37%	100%

EXPENDITURE HIGHLIGHTS



FY23 BUDGET SUMMARY

2022-2023 Budget	Proposed	Percent of Budget
Town Operating	\$32,524,532	28.43%
Town Debt Service	\$2,994,691	2.62%
Town Capital Improvements	\$955,354	.83%
Town Contingency / SRP pension	\$922,224	.80%
School Operating	\$74,697,422	65.29%
School Capital Improvement	\$1,291,729	1.13%
School Debt Service	\$1,026,313	.90%
Total FY23 Town Manager's Budget	\$114,412,265	100.0%

BUDGET CONSIDERATIONS - SCHOOLS

Coventry Public Schools presentation of 3/21/22 budget request showed a total increase of 6.61% or \$3,121,662 over the prior year.

The State mandated maintenance requirement (\$1,291,729) was not shown as part of their request, however it is known that if this requirement is not funded and met the Town will lose its rebate of State Housing Aid of about \$1,000,000.

In order to fully fund the School's request for its operations, the proposed budget would need to increase taxes from local appropriations by an additional \$1,619,536.

This would exceed the max levy increase cap of 4% at 4.93%.

Additional funding of \$928,314 could be allocated within the 4% cap; each 0.25% equals \$185,663.

BEYOND THE BUDGET – NEXT STEPS

Priority objectives:

- Prepare a Facilities Improvement Plan
 - All School and Town buildings
- Review asset allocations and tax structure
 - Land Trust
 - Tax exemptions
- Develop alternative revenue sources
 - Recreation program services
 - Fees for service
 - Grants