

**TOWN OF COVENTRY
RESOLUTION
OF THE
TOWN COUNCIL**

NO. 81-22-5424

RESOLVED:

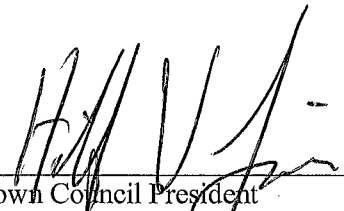
That the Town Council hereby adopts the updated Budget Calendar for submission of the 2023-2024 fiscal year budget in accordance with the financial provisions of the Town Charter and State Law. RIGL 45-2-3.2 (d).

<u>2023</u>	
Monday, January 9 th	Budget Worksheets distributed to Department Heads
Thursday, January 12 th	Work Session between School Committee and Town Council to discuss anticipated School Department expenditures, enrollment, staff, and facility needs for ensuing fiscal year.
Tuesday, January 17 th	Town Manager Capital Improvement Plan Workshop with Staff
January 17 th -24 th	Department Heads prepare Capital and Operating Budgets.
January 25 th -27 th	Department Heads submit operating and capital budget to Town Manager and Finance Director
Tuesday, Jan 31 st	Town Manager submits the 5 year Capital Improvement Plan to Planning Commission
Wednesday, Feb 22 nd	Planning Commission reviews and approves 5-year Capital Improvement Plan
February 1 -28 th	Town Manager and Finance Director review of all budget proposals by Department Heads and meet with department heads as needed
Thursday, February 23 rd	School Department submits draft budget to the Town Manager and Finance Director
Tuesday, February 28 th	Finance Director submits First draft of Town Manager Budget to the Town Manager
Thursday, March 2 nd	School Department submits Final Budget with detail to the Town Manager.
Tuesday, March 7 th	Town Manager Budget is updated for any School Department Budget Changes
Monday, March 20 th	Town Council Budget Work Session (1) – Review of Town Municipal budget requests
Tuesday, March 21 st	Town Council Budget Work Session (2) Review of School Department Budget.
Tuesday, April 11 th	Town Manager submits Capital Improvement Program, 5-year Capital Improvement Program, Annual Capital Budget, with recommendations to the Town Council (Town Charter 8.13). Town Manager presents Budget Message and recommended Operating Budget to Town Council.
Tuesday, April 25 th	Town Council adopts a provisional budget for 2023-2024 fiscal year.
Tuesday, May 2 nd	Budget Submitted to Town Clerk for First Advertisement to be published in the local paper

Wednesday, May 3 rd	Submission of provisional budget to RI Division of Municipal Finance
Monday, May 8 th	First Advertisement of May 23 rd Public Hearings on General Summary of Operating Budget and Capital Budget. (Town Charter 8.16 and RIGL 44-35-6).
Friday, May 12 th	Budget Submitted to Town Clerk for the Second Advertisement to be published in the local paper
Wednesday, May 17 th	Second Advertisement of Budget Summary and Property Tax Disclosure Statement (RIGL 44-35-6 & 44-35-7) (10 days prior to the vote)
Tuesday, May 23 rd	Public Hearing on Capital, Municipal, School Department Budgets (Town Charter 8.16). -Town of Coventry Budget.
Saturday, May 27 th	Public Hearing on Capital, Municipal, School Department Budgets (Town Charter 8.16). -Town of Coventry Budget.
Tuesday, May 30 th	Town Council to vote on Town of Coventry FY2023-2024 Budget. So if the budget does not pass 4-1, an alternative budget needs to be made
Tuesday, June 6 th	Special Town Council meeting adopting an alternative budget
Tuesday, June 20 th	Financial Town Meeting for Alternate Budget (if needed)
Thursday, June 22 nd	All day referendum voting on two alternative budgets (if needed)

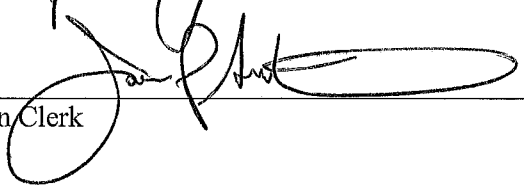
PASSED AND ADOPTED this 20th day of December 2022.

APPROVED



Town Council President

ATTEST



Town Clerk