



## IMPORTANT COVID-19 UPDATE FROM THE TOWN OF COVENTRY

I hope this letter is finding everyone safe during these trying times. We have had to make several hard decisions to keep our employees safe while they perform essential duties for the residents of the Town of Coventry.

**All Town offices are closed to the public until further notice.**  
**Staff is available to answer your calls.**

The Town has instituted a split-shift schedule for all department staff in Town. This action is to insure a Continuity of Government so that services to our residents will not be interrupted and lessens exposure to our employees.

### Public Works (401)822-9183

- Trash and Recycling will continue, but the routes will be reduced to (3) trash routes and (3) recycle routes per day. **Please be sure to have your trash and recycle carts out at 7:00AM as the consolidated routes will require the normal times of pickup to be adjusted.**
- The Transfer Station will remain closed until further notice.
- There will not be bulk or yard waste pick up until further notice.
- Street sweeping, asphalt repairs and road grading will continue.

### Parks & Recreation (401)822-9108

- The Guy L. Lefebvre Community Center and Town Annex Gym are closed to the public
- Briar Point Beach is closed to vehicles
- The skate park and hard surface courts are closed
- Briar Point Beach is closed to vehicles
- Leagues are not permitted to use athletic fields for practices, games, and other group activities
- Playgrounds are closed until further notice.

## Planning & Zoning (401)822-9108

- Planning and Zoning offices are closed to the public until further notice. You can call or send an email to arrange to drop off applications. [rcrossman@coventryri.org](mailto:rcrossman@coventryri.org)

## Building Inspection (401)822-9156

- The Building Official (Chuck Phelps) and Building Inspector (Dan Robitaille) continue to do inspections. Please call to arrange an appointment.
- The Building Officials office is locked. Anyone wishing to apply for a permit may get one outside of the office door.
- The Building Officials office will only allow one resident/contractor in at a time. Please call to arrange an appointment.

## Coventry Resource and Senior Center (401)822-9175

*The Coventry Resource and Senior Center* will be closed until further notice.

The Project FRIENDS Program will be closed until further notice.

- All Senior Day Activities, Cancelled until further notice
- No Meals in meal site
- No Classes
- Residents can contact our main number (401) 822-9175 to request assistance or to report a senior at risk.
- Residents can contact 211 if they have any other needs after business hours. This is the state contact number for referrals for services. They are available 24/7 to help residents access the best local resources and services to address any need.
- We will **Continue** to Deliver Meals on Wheels for our most at risk seniors.

**Contact Meals on Wheels if you or your family member is a frail, homebound senior and cannot prepare meals.**

**To sign up for Meals on Wheels:**

Meals on Wheels Guidelines:

- The person must be 60 years of age or older. If under the age of 60, an approved waiver is required through eligible waiver programs (DHS, PACE, NHPRI).
- The person must be unable to prepare nutritious meals due to physical and/or psychological limitations.
- The person cannot participate in an adult day care, or dining program on a day they are scheduled to receive meals.

- The person must be homebound and unable to leave their home independently and/or have limited assistance leaving the home. There may be circumstances that allow us to serve those people who need services but do not meet all of the eligibility requirements. In each case, a referral is required. The referral may be submitted on-line at [www.rimeals.org](http://www.rimeals.org) or by calling the main office at (401) 351-6700.

## Coventry Library (401)822-9100

- The Coventry Public Library and Greene Library will be closed until further notice.
- The due date for all materials checked out have been extended to **May 1<sup>st</sup>**. You will not be fined for materials during this state of emergency.
- Please keep library materials at home and do not try to return them until the library re-opens
- With your library card you can access hundreds of free on-line resources
- Please contact [askreference@coventrylibrary.org](mailto:askreference@coventrylibrary.org) for more information.

## Coventry Town Hall

Tax Collector (401)822-9165

Tax Assessor (401)822-9162

Town Clerk (401)822-9173

Board of Canvassers (401)822-9150

Town Manager (401)822-9186

- The Town Hall is closed to the public.
- You can pay taxes, licenses in the drop box outside of the front doors.
- You can obtain applications for licenses, employment in the Town Hall Foyer.

As you can see, we are doing our best to continue to provide the essential services for the residents of the Town of Coventry while implementing social distancing for the safety of our employees.

Please remember to wash your hands often, avoid close contact, stay home if you are sick, cover coughs and sneezes, and clean and disinfect touched surfaces often throughout the day.

Thank you for your understanding and patience and STAY WELL.